**Hawai‘i Community College
Faculty Five-Year Evaluation**

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| AY Review Period |  |

Before February 15, DC or equivalent will submit a completion report to the VCAA or equivalent on the year’s five-year evaluations, noting that the schedule was met, reporting any deviations and reporting planned follow-up actions as applicable. Meet with the faculty member to share his/her recommendations prior to submitting report to VCAA.

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| Faculty Name |  |

[ ]  Faculty submitted Five-Year Evaluation document by December 1.

[ ]  Faculty is applying for promotion.

[ ]  Faculty did not submit by December 1.

[ ]  Faculty plans to retire within this Academic Year.  (Attach form provided in HAW 9.203
Faculty Five-Year Review)

Recommendation (on meritorious performance and/or need for improvement):

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Any Deviations (if applicable):

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Planned follow-up actions (if applicable):

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|  |  |  |
| Division/Department Chair Signature  |  | Date |

Faculty Member’s Acknowledgement

I acknowledge DC reviewed Evaluation recommendation, any deviations, any planned follow-up actions with me.

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| Faculty Signature |  | Date |