**Hawai‘i Community College  
Faculty Five-Year Evaluation**

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| AY Review Period |  |

Before February 15, DC or equivalent will submit a completion report to the VCAA or equivalent on the year’s five-year evaluations, noting that the schedule was met, reporting any deviations and reporting planned follow-up actions as applicable. Meet with the faculty member to share his/her recommendations prior to submitting report to VCAA.

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| Faculty Name |  |

Faculty submitted Five-Year Evaluation document by December 1.

Faculty is applying for promotion.

Faculty did not submit by December 1.

Faculty plans to retire within this Academic Year.  (Attach form provided in HAW 9.203  
Faculty Five-Year Review)

Recommendation (on meritorious performance and/or need for improvement):

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Any Deviations (if applicable):

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Planned follow-up actions (if applicable):

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| Division/Department Chair Signature |  | Date |

Faculty Member’s Acknowledgement

I acknowledge DC reviewed Evaluation recommendation, any deviations, any planned follow-up actions with me.

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| Faculty Signature |  | Date |