UNIVERSITY of HAWAI'I®
HAWAI'I
COMMUNITY COLLEGE

CHANCELLOR'S AWARD OUTSTANDING SERVICE AWARD
2025-2026

PURPOSE:
The purpose of the award is to recognize individual employees who have provided outstanding service to Hawai'i Community College.

ELIGIBILITY:
The nominees may be faculty, support staff or administrators of Hawai'i Community College. Casual employees, emergency hires, lecturers, and student employees are not eligible.

CRITERIA FOR SELECTION:
Individuals selected are those who have significantly advanced the College's development and have gone above and beyond in offering time and talent to the College. The deadline to submit nominations to the Chancellor's Office is **March 6, 2026.**

PROCESS:
Nomination may be made by letter or memorandum to the Chancellor and should include:

- The reason you are nominating the individual;
- Specific examples of contributions this person has made to Hawai'i Community College
- How the person's contributions have positively impacted the development of the college;
- More than one award could be made in a year.

The recipient will be:

- Announced at the Hawai'i CC Annual End of the Year Celebration in early May 2026.
- Awarded with a certificate with a $250 cash award and an allocation for $250 to be used for professional development for the academic period of 2026-2027.
- Recognized in a media announcement distributed by the campus.