HEERF 1 & HEERF 2 Budget Requests

Admin Svs

Category	Description	Area	Vendor	QTY	Cost per	Total Cost	APPROVED	Priority	Who Will Purchase?	Notes	ORS Code	Charge to Account	Status	ETA Date	Issued To	Date Issued
Equipment	Xerox DocuMate 3125 Duplex Document Scanner	Admin Services	<u>Amazon</u>	1	298.42	298.42	10/2/2020	1	IT	Scan documents for electronic approval			Reallocate to Counseling			
	SaniSpray HP cordless sprayers for disinfecting	Facilities		4	\$1,231.25	\$4,925.00	Υ	2	Facilities	Will allow POM staff to disinfect high touch			EPIX360 Handheld Electrostatic			·
	Touchless trash cans for Manono campus	Facilities		35	\$129.66	\$4,538.10	Υ	2	Facilities				Received			
Equipment	Install UV lights in (2) AHU for Hale Aloha	Facilities		1	2,236.28	2,236.28	10/2/2020	2	Facilities	UV lighting						·
Sanitization	Various Sanitation Supplies	Kauhale				\$345.00	Υ	2	Facilities	Various cleaning products (alcohol, wipes,	C107		Received. Issued as needed.			
Sanitization	Various Sanitation Supplies	Facilities				\$1,569.00	Y	2	Facilities	Various cleaning products (alcohol, wipes,	C107		Received. Issued as needed.			
Postage	Ink and postage tape sheets for mail meter to send e	Mailroom	Pitney Bowes	1	425.92	425.92	10/2/2020	1	POM				Completed			
					Total	\$14,337.72										
COLOR LEGEND																
light green 3	Completed purchases															
light red 3	Not approved															
light yellow 3	Discrepancy or missing cost															
gray	Supply chain issue / Not available															

April 5, 2021