Class Delivery Modes - Fall 2020

1. **100% Synchronous Online Class (via Web-conferencing like Zoom, Google Hangouts, or RealPresence)**
   a. Web conferencing sessions will mirror traditional F2F meeting schedule (100% of seat time).
   b. 100% synchronous classes will follow F2F guidelines and attendance requirements.
      i. Ex. Instructors are responsible for proctoring and proctored tests.
      ii. Ex. Final exam schedule
   c. Inform your students that class will be held via Zoom/Google Hangouts/Real Presence and the required tools necessary to participate.

2. **100% Asynchronous Completely Online Class (via Laulima)**
   a. This is the traditional "online" classes that do not have any in-person or virtual session requirements other than proctored activities.
   b. Inform your students that class will be held completely online and the required tools necessary to participate.

3. **Blended Synchronous/Asynchronous Online Class (ex. Zoom/Laulima)**
   a. Web conferencing sessions will be reduced (usually 50% of seat time) and the remainder of instruction held online.
   b. Blended Synchronous/Asynchronous Online classes will generally follow F2F guidelines and attendance requirements.
      i. Ex. Instructors are responsible for proctoring and proctored tests.
      ii. Ex. Final exam schedule
   c. Inform your students that class will be held via Zoom/Google Hangouts/Real Presence and the required tools necessary to participate.

4. **Blended F2F/Asynchronous Online Class (ex. F2F/Laulima)**
   a. Web conferencing session will be reduced (usually 50% of seat time) and the remainder of instruction held online.
   b. Blended Synchronous/Asynchronous Online classes will generally follow F2F guidelines and attendance requirements.
      i. Ex. Instructors are responsible for proctoring and proctored tests.
      ii. Ex. Final exam schedule
   c. Inform your students that class will be held via Zoom/Google Hangouts/Real Presence and the required tools necessary to participate.
   d. Blended F2F/Asynchronous Online classes will generally follow F2F guidelines and attendance requirements..
      i. Ex. Instructors are responsible for proctoring and proctored tests.
      ii. Ex. Final exam schedule
   e. Inform your students that class will be held both in person and online via Laulima, and the required tools necessary to participate.

5. **Blended F2F/Synchronous Online Class (ex. F2F/Zoom)**
    a. For delivery modes with a F2F component, need to consider how you will accommodate room capacity and social distancing requirements. For example, meet with ½ of class on Monday and ½ of class on Wednesday. (Although to be fair, assignment deadlines should also be staggered)
    b. A social distancing plan needs to be submitted and approved.
    c. F2F sessions will be reduced (usually 50% of seat time) and the remainder of instruction held via Zoom.
    d. Note: Blended classes are more than just "students doing homework and other assignments online." If it was "homework" in a regular F2F class, it does not count toward the reduced F2F class time.
    e. These Blended Synchronous classes will generally follow F2F guidelines and attendance requirements.
        i. Ex. Instructors are responsible for proctoring and proctored tests.
        ii. Ex. Final exam schedule
    f. Inform your students that class will be held both in person and via Zoom, and the required tools necessary to participate in the Zoom sessions.

6. **Continuing classes with all scheduled F2F/vid-con meetings, but add synchronous online as an additional "location" (Taking a regular vidcon class and adding an additional CRN for students to connect from home via Zoom)**
    a. For delivery modes with a F2F component, need to consider how you will accommodate room capacity and social distancing requirements. For this delivery mode, the accommodation will be done through spreading out students over locations.
    b. Additional section of class will be for students attending via Zoom.
    c. Follows published final exam schedule
    d. For testing:
        i. Students in the section where the instructor is located will generally follow F2F guidelines and attendance requirements..
        ii. Students at other campus sites, and in the Zoom section will follow DE testing guidelines (instructors can choose to have students test at Testing Centers).
    e. Inform students in the Zoom section the required tools necessary to participate.

7. **Continuing classes with all scheduled on-campus meetings (regular F2F, vidcon classes)**
    a. This should be the last option, and special permission required.
    b. Class caps may need to be adjusted to allow for social distancing; special permission required.