

## **CRIME AWARENESS AND CAMPUS SECURITY**

Hawai'i Community College (HawCC) is committed to providing a safe and healthy college environment for students, faculty, staff and guests. This pamphlet responds to both the needs of our community and to the Crime Awareness and Campus Security Act of 1990 (Clery Act). HawCC Campus Security Office is located on the Manono Campus in the cabin at the mauka (west) side of Bldg. 387 and can be reached at 934-2760. UH Hilo's Campus Security Office is located on the Main Campus in the Auxiliary Services Building #300, Room 104 and can be reached at 974-7911.

## **SERVICES PROVIDED**

Security Officers patrol our campuses 24 hours a day, 7 days a week, 365 days a year. Along with routine patrol duties and traffic enforcement, other services include the conducting of investigations, responding to emergencies and alarms, making emergency notifications, and securing rooms and buildings. Routine facility and landscaping assessments are made to minimize hazardous conditions. Exterior lighting, doors, and shrubbery are checked for unsafe conditions and reported to the maintenance department, where repairs are given top priority. Campus Security Officers conduct presentations in crime prevention, campus security procedures, rape and sexual assault prevention, and safety awareness.

## **ACCESS TO CAMPUS FACILITIES**

Most facilities and programs are open and available to the public during normal hours of operation. To ensure personal safety and facility security, strict key control is maintained. Persons wishing to use facilities after hours must make prior arrangements, and should carry proper identification.

## **SEXUAL HARASSMENT/ASSAULT POLICY**

Hawai'i Community College is committed to ensuring a safe college environment for all its students and employees, and has zero tolerance for acts of sexual harassment and sexual assault.

Sexual offense is defined as any forcible or non-forcible sexual act directed against another person without that person's consent.

Any member of the HawCC community who commits a sexual offense is subject to criminal prosecution and college disciplinary procedures. Under the University of Hawai'i and HawCC disciplinary procedures, a variety of sanctions may be imposed including expulsion or loss of employment. College disciplinary procedures provide due-process protection for the accuser and the accused. At the conclusion of the mandated hearings related to a sexual offense, both the accuser and the accused shall be informed of the decision and sanction.

When a sexual offense occurs, the victim has the option of notifying proper law enforcement authorities on campus (HawCC Campus Security, 934-2760 and UH Hilo Campus Security, 974-7911) and off campus (Hilo Police, 911). The UH Hilo nurse or a HawCC counselor will be contacted. If requested by the victim, the nurse or counselor will assist in notifying the authorities and will inform the victim of on-and-off campus counseling and services for victims of sex offenses (i.e., HawCC Counseling, Advising and Support Services Center, UH Hilo Women's Center, Sexual Assault Crisis Line). If a student victim requests a change in academic and on-campus living situation (if UH Hilo student involved), the College will provide assistance to the best of its ability in finding a workable solution for the student. The College is mandated to ensure the confidentiality of

any sex offense victim.

To promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses, educational programs are conducted by HawCC Campus Security, the HawCC Office of Student Services, and the HawCC student government. The most important aspect to remember in a sexual offense is the preservation of evidence for proof of the criminal offense.

## **WEAPONS POLICY**

The possession or use of lethal weapons on College premises is strictly prohibited. Lethal weapons include but are not limited to firearms, ammunition, spear guns, explosives, and dangerous substances. Any person found in violation of the policy is subject to the disciplinary provisions of Hawai'i State Law, College policy and the Student Conduct Code.

## **SECURITY AND CRIME PREVENTION PROGRAMS**

A successful campus safety program requires the cooperation, involvement and support of college students and employees. Throughout the year, Campus Security and the Counseling, Advising and Support Services Center educate our campus community in:

- Alcohol and drug Awareness
- Sexual assault and rape prevention
- Crime prevention and personal safety and security
- Helpful tips on car and personal safety

You can help yourself to remain safe by exercising the common sense precautions listed on the reverse of this pamphlet.

1. Report any suspicious persons or activities; report all incidents no matter how minor; report losses immediately.
2. Be sure to lock and secure all windows and doors; lock your car or bike; store valuables in the trunk.
3. Never loan keys to anyone (they are easily lost, stolen, or duplicated)
4. Mark or engrave your belongings and never leave valuables unattended for any amount of time.
5. At night, travel and park in lighted areas; travel in pairs if possible; be aware of the surroundings.

## REPORTING OF CRIMES AND EMERGENCIES

Hawai'i Community College encourages the prompt reporting of all emergencies, violations, and criminal incidents to Campus Security by calling 934-2760 (Manono Campus) and 974-7911 (UH-Hilo Campus). When a call is received, a Security Officer will be immediately dispatched. Often a quick report will aid in the apprehension of the suspect and/or prevention of a crime. All reported incidents are investigated and recorded. Incidents can also be reported to any HawCC/University employee.

## STATISTICS

Incidents reported to Campus Security are logged in detail. In accordance with the Clery Act, statistics for each year are compiled from the crime log and reported to the Department of Education. In an effort to aid in accurate and reflective statistics, the Hawai'i Police Department has assigned a College Liaison to relay appropriate information that may not have been reported to Campus Security.

As mandated by Federal Legislation, the following statistics are compiled yearly and are available upon request from Campus Security and on the Web at <http://ope.ed.gov/security/>.

## CRIME STATISTICS ON THE HawCC CAMPUS

	'09	'10	'11
Murder	0	0	0
Manslaughter	0	0	0
Sexual Assault	0	0	0
Forcible	0	0	0
Non-Forcible	0	0	0
Robber	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	1
Arson	0	0	0
Hate Crime	0	0	0
(Terroristic Threatening)	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	1	0
Weapons Law Violations	0	0	0

(See <http://hilo.hawaii.edu/auxsvc/security/> for UH Hilo's crime statistics)

## RESOURCES:

### Emergency Response (24 hrs.)

HawCC Campus Security	934-2760
UH Hilo Campus Security	974-7911
Police/Fire/Rescue/Ambulance	911
Poison Center	1-800-222-1222
Crime Stoppers	961-8300

### Assistance Agencies

HawCC Counseling	934-2720
UH Hilo Nurse/Educator	974-7636
UH Center, West Hawai'i	322-4850
UH Hilo Counseling	974-7399
UH Hilo Women's Center	974-7306
Sexual Assault Crisis Line	935-0677
American Red Cross	935-8305
Child Protective Services	933-0350
Civil Defense Agency	935-0031
Alcoholics Anonymous	961-6133
Al-Anon/Alateen Family Groups	935-0971
Hale 'Ohana (Hilo)	959-8864
Family Crisis Shelter (Kona)	322-7233
Narcotics Anonymous	969-6644

(Revised 11/12)

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In compliance with the Clery Act, an annual security report is disseminated to current and prospective students and employees. The Annual Security Report is posted on the HawCC Campus Security Website located at: <http://hawaii.hawaii.edu/security/index.php>.