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2021 Annual Report
Final Submission
04/10/2021

Hawaii Community College
1175 Manono Street
Hilo, HI 96720-4091

General Information

#	Question	Answer
1.	Confirm your College Information	Confirmed
2.	Name of individual preparing report:	E.K. Flores
3.	Phone number of person preparing report:	808-969-8875
4.	E-mail of person preparing report:	ekflores@hawaii.edu
5.	Type of Institution (select one)	Pacific Islands, Public Institutions

Headcount Enrollment Data

#	Question	Answer
6.	Total unduplicated headcount enrollment:	2017-18: 3,684 2018-19: 3,352 2019-20: 3,478
6a.	Percent Change 2017-18 to 2018-19: (calculated) Percent Change 2018-19 to 2019-20: (calculated)	-9% 4%
<p>6. Additional Instructions and Data Definitions: For the purposes of this report, unduplicated headcount is defined as the total number of students (credit and non-credit) enrolled at the end of the general enrollment period (also referred to as first census date). The academic year should include leading summer, fall, winter, and spring terms. If your institution calculates the academic year differently for the purposes of monitoring annual enrollment, you may respond using your local calculation and describe your method in Question 20.</p>		
7.	Total unduplicated headcount enrollment in degree applicable credit courses:	2017-18: 3,647 2018-19: 3,332 2019-20: 3,462
7a.	Please list any individual program which has experienced a 50% increase or decrease in the last year.	N/A

7. Additional Instructions and Data Definitions:

Per federal regulations, ACCJC is responsible for monitoring for significant program growth (or decline) that may potentially impact an institution's ability to meet Accreditation Standards. ACCJC does not determine what constitutes a program for colleges. For the purposes of this report, you may define degree-applicable credit programs as appropriate for the context of your institution's unique mission.

Distance Education and Correspondence Education

#	Question	Answer
8.	Total unduplicated headcount enrollment in distance education in last three years:	2017-18 1,906 2018-19 1,757 2019-20 2,050
8a.	Percent Change 2017-18 to 2018-19: (calculated) Percent Change 2018-19 to 2019-20: (calculated)	-8% 17%

8. Additional Instructions and Data Definitions:

Distance education is defined as education that uses technology to deliver instruction to students who are separated from the instructor(s) and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously. For the purposes of this report, include only those courses that are 100% online in your calculation of unduplicated headcount enrollment for distance education. Do not include hybrid courses or courses in which all the class hours are face to face, but some material is posted online.

IMPORTANT NOTE REGARDING DATA FROM SPRING 2020: When calculating total DE enrollment for 2019-20, please include 100% online courses from summer 2019, fall 2019, and winter 2020. For Spring 2020, please include only courses that were originally scheduled as 100% online. Omit any courses that shifted to a distance modality due solely to the COVID-19 pandemic.

9.	Do you offer Correspondence Education?	No
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9. Additional Instructions and Data Definitions:

Correspondence education is defined as education in which (1) the institution provides instructional materials (and examinations on these materials), by mail or electronic transmission (including transmission via learning management system) to students who are separated from the instructor; and where (2) interaction between the instructor(s) and the student is limited, is not regular and substantive, and is primarily initiated by the student. Online courses or online portions of courses which primarily involve "paperwork" (e.g., reading textbook and other materials posted by the instructor, taking examinations, and submitting assignments) will fall within the definition of correspondence education rather than distance education. If the online portion of a class meets the definition of correspondence education, then even if the class also meets on site, it will be considered a correspondence education course for Title IV qualification purposes. Correspondence education is not considered distance education within the U.S. Department of Education definition (see question 8, above).

Federal Data

#	Question	Answer
10.	List the Graduation Rate per the US Education Department College Scorecard	26 %
10. Additional Instructions and Data Definitions: The US Education Department College Scorecard can be accessed at https://collegescorecard.ed.gov/ . Enter your institution's name in the search box to find the current graduation rate. For the purposes of the College Scorecard, graduation rate is defined as "the share of students who graduated within 8 years of entering this school for the first time."		
11.	If your college relies on another source for reporting success metrics, please identify the source. Click all that apply.	N/A
12.	Please provide a link to the exact page on your institution's website that displays its most recent listing of student achievement data.	N/A

12. Additional Instructions and Data Definitions:

ACCJC will include a link to this page in your institution's entry in the ACCJC Directory of Accredited Institutions

(<https://accjc.org/find-an-institution>). This reporting and monitoring requirement supports ACCJC's recognition by the Council of Higher Education Accreditation (CHEA) and is aligned with ACCJC's Accreditation Standard I.C.3 and Eligibility Requirement 19.

Institution Set Standards for Student Achievement

#	Question	Answer						
Course Completion Rates								
13.	List your Institution-Set Standard (floor) for successful student course completion rate:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>70 %</td> <td>70 %</td> <td>70 %</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	70 %	70 %	70 %
2017-18	2018-19	2019-20						
70 %	70 %	70 %						
13a.	List your stretch goal (aspirational) for successful student course completion rate:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>75 %</td> <td>75 %</td> <td>75 %</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	75 %	75 %	75 %
2017-18	2018-19	2019-20						
75 %	75 %	75 %						
13b.	List the actual successful student course completion rate:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>75 %</td> <td>77 %</td> <td>77 %</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	75 %	77 %	77 %
2017-18	2018-19	2019-20						
75 %	77 %	77 %						
<p>13. Additional Instructions and Data Definitions: For the purposes of this report, the successful course completion rate is calculated as the number of student completions with a grade of C or better divided by the number of students enrolled in the course. If your institution calculates successful course completion differently, you may respond using your local calculation and describe your methodology in Question 20.</p>								
Certificates								
14.	Type of Institute-set standard for certificates (Please Select Number or Percentage):	Number of certificates						
	If Number-Other or Percent-other, please describe:	N/A						
14a.	List your Institution-Set Standard (floor) for certificates:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>97</td> <td>97</td> <td>97</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	97	97	97
2017-18	2018-19	2019-20						
97	97	97						
14b.	List your stretch goal (aspirational) for certificates:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>112</td> <td>117</td> <td>123</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	112	117	123
2017-18	2018-19	2019-20						
112	117	123						
14c.	List actual number or percentage of certificates:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>181</td> <td>184</td> <td>178</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	181	184	178
2017-18	2018-19	2019-20						
181	184	178						
<p>14. Additional Instructions and Data Definitions: For purposes of this report, include only those certificates which are awarded with 16 or more units.</p>								
Associate Degree (A.A./A.S.)								
15.	Type of Institute-set standard for degrees awarded (Please Select Number or Percentage):	Number of degrees						
	If Number-Other or Percent-other, please describe:	N/A						
15a.	List your Institution-Set Standard (floor) for degrees:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>500</td> <td>500</td> <td>500</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	500	500	500
2017-18	2018-19	2019-20						
500	500	500						
15b.	List your stretch goal (aspirational) for degrees:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>579</td> <td>608</td> <td>638</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	579	608	638
2017-18	2018-19	2019-20						
579	608	638						
15c.	List actual number or percentage of degrees:	<table border="1"> <thead> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>405</td> <td>403</td> <td>374</td> </tr> </tbody> </table>	2017-18	2018-19	2019-20	405	403	374
2017-18	2018-19	2019-20						
405	403	374						

Bachelor's Degree (B.A./B.S.)

16. Does your college offer a Bachelor's Degree (B.A./B.S.)?

No**Transfer**

17. Type of Institute-set standard for transfers (Please Select Number or Percentage):

Number of transfers

If Number-Other or Percent-other, please describe:

N/A

17a. List your Institution-Set Standard (floor) for the students who transfer to a 4-year college/university:

2017-18	2018-19	2019-20
398	398	398

17b. List your stretch goal (aspirational) for the students who transfer to a 4-year college/university:

2017-18	2018-19	2019-20
446	469	491

17d. List actual number or percentage of students who transfer to a 4-year college/university:

2017-18	2018-19	2019-20
463	424	432

Licensure Examination Pass Rates

18. Examination pass rates in programs for which students must pass a licensure examination in order to work in their field of study:

Program	Exam (National, State, Other)	Institution set standard (%) (Floor)	Stretch (Aspirational) Goal (%)	2017-18 Pass Rate	2018-19 Pass Rate	2019-20 Pass Rate
Nursing: A.S.	National	90 %	100 %	92 %	79 %	81 %

18. Additional Instructions and Data Definitions:

Report only those programs for which a license or other similar examination is required before students can qualify for employment in their chosen field of study, and where there were at least 10 students who completed the program in the designated year.

Employment rates for Career and Technical Education students

19. Job placement rates for students completing certificate programs and CTE (career-technical education) degrees:

Program	Institution set standard (%) (Floor)	Stretch (Aspirational) Goal (%)	2017-18 Job Placement Rate	2018-19 Job Placement Rate	2019-20 Job Placement Rate
Administration of Justice	33 %	70 %	51.85 %	67.86 %	81.82 %
Architectural Engineering & CAD Tech	33 %	70 %	33.33 %	n/a %	90 %
Auto Body Repair & Painting	33 %	70 %	45.45 %	n/a %	90 %
Automotive Mechanics Technology	33 %	70 %	69.75 %	50 %	93.75 %
Business Technology	33 %	70 %	50 %	52.94 %	84.62 %
Culinary Arts	33 %	70 %	68.29 %	65.63 %	82.86 %
Diesel Mechanics Technology	33 %	70 %	n/a %	93.75 %	76.47 %
Electrical Installation & Maintenance Tech	33 %	70 %	80 %	80.77 %	88.89 %
Fire Science	33 %	70 %	73.33 %	91.18 %	91.89 %
Information Technology	33 %	70 %	66.67 %	60 %	94.44 %
Machine, Welding & Industrial Mech Tech	33 %	70 %	46.67 %	68.18 %	80.95 %
Nursing: Associate Degree	33 %	70 %	75 %	72.97 %	62.07 %

19. Additional Instructions and Data Definitions:

For the purposes of the Annual Report, Job Placement Rate is defined as the percentage of students who are employed in the year following completion of a CTE (career-technical education) certificate or degree program. (This means that the denominator for the 2019-20 job placement rate will be the number of students who completed the program in 2018-19.) Report only those programs with a minimum of 10 students in the completion year. For example, if a program had 9 students complete in 2018-19, you do not need to report a job placement rate for 2019-20. Report only those programs for which reliable data are available. If your institution has defined its job placement rate differently than what is described above, you may complete this question using your local definition provided that you describe this definition in Question 20.

Other Information

20.	<p>Please use this text box to provide any comments regarding the data submitted in this report (optional, no limit).</p> <p>Re: Questions #6-9. The data submitted for these questions were based upon the instructions. The instructions for the 2019 Annual Report requested data for these questions to reflect only the fall totals. Based upon the instructions for the 2020 Annual Report, data for these questions have been submitted to reflect the College's academic year (fall, spring, & following summer terms) totals. Based upon the instructions for the 2021 Annual Report, data for these questions have been submitted to reflect the College's academic year (leading summer, fall, & spring terms) totals.</p> <p>Re: Question #18. The pass rates are based upon the calendar year totals. As such, data submitted for 2019-20 reflects the 2020 calendar year.</p>
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The data included in this report are certified as a complete and accurate representation of the reporting institution.

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