

**Academic Senate Meeting Minutes
January 30, 2026**

Hawai'i CC Mission and Vision Statements

<p><i>KE ALA NU'UKIA: No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.</i></p>	<p><i>MISSION: To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</i></p>
<p><i>KA 'ŌLELO NU'UKIA: E lilo ana nā kānaka 'imi na'auao o ke Kauhale i kupa ho'oikaika a papau ho'i i hiki ke 'a'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.</i></p>	<p><i>VISION: Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.</i></p>

Please refer to the agenda for items with no vote.
Transcript of meeting discussions may be requested from the Chair.

<p>Date: January 30, 2026 Time: 12:00 – 2:00 p.m. Location: Zoom</p> <p>Call to Order by: Kenoalani Dela Cruz</p> <p>Minutes: Reshela DuPuis</p>	<p>Executive Committee Members Present: Kenoalani Dela Cruz, Chair; Kapena Landgraf, Vice Chair and ENG; Reshela DuPuis, Secretary and ASU; Lissandra Baldan Jenkins, MNS; Alma Cremer, Health Sciences (HS); Tanya Dean, PAL; Glenn-Dee Kauffman, General Student Support Services (GSSS); Pele Kaio, HUM and KōEC.</p> <p>Senators Present: Tiffani Amana, Michael Branch, Carrie Butler, Sharon Dansereau, Ross Dao, Grace Funai, Mari Giel, Camille Hernandez, Ashlee Kalauli, Drew Kapp, Donala Kawa'auhau, Ākea Kiyuna, Larissa Leslie, Luria Namba, Donna Pacheco, Basanta Pahari, Kimberly Russell, Pamela</p>
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	Scheffler, Kimberly Shmina, Michael Skinner, Orlo Steele, Taupōuri Tangarō, Wailani Walker, Brenda Watanabe, Yining You.
	Guests: None
Robert’s Rules of Order on Voting	In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]

TOPIC	DISCUSSION
1. Ascertain quorum	<ul style="list-style-type: none"> ➤ Meeting called to order by Chair at 12:01 p.m. Quorum has been met, including at least 3 members of the Executive Committee. ➤ This meeting will be recorded. (see AS Virtual Protocols)
2. Approval of the Minutes	❖ Minutes now included in Consent Agenda: December 12, 2025 Minutes Draft
3. Consent Agenda	<ul style="list-style-type: none"> a) The 12-12-25 Draft Minutes have been reviewed and approved by the Executive Committee for the Consent Agenda. Please review. b) Robert’s Rules for Minutes: <ul style="list-style-type: none"> 1] For major revisions/changes, request <u>Minutes be removed</u> from the Consent Agenda to be discussed immediately after the Consent Agenda is approved. 2] If there are only minor revisions or none, the Minutes are approved. c) Academic Senate Presentation for SP26 All College Meeting

	<p>Motion to approve the consent agenda</p> <ul style="list-style-type: none"> ➤ Ashlee Kalauli so moved, Ross Dao seconded ➤ Vote: Yes = 16; No = 0; Abstain = 0
<p>4. Senate Chair Report</p>	<p>a) ACCFSC-CCCFSC AY25-26</p> <ul style="list-style-type: none"> 1] ACCFSC 1-23-26 Agenda 2] CCCFSC 1-23-26 Agenda
	<p>b) UH Policies for Senate Consultation</p> <ul style="list-style-type: none"> 1] EP 2.2XX, Learning Management System (LMS) Use Policy (Comment form due by 1-30-26) 2] EP 10.206, Time, Place, and Manner Restrictions on Expressive Activities, AP 10.XXX Systemwide Implementation of Time, Place, and Manner Restrictions on Expressive Activities, and EP 5.XXX Academic Freedom (Comment form due by 1-31-26) 3] EP 5.209, Student Transfer and Inter-Campus Articulation (Comment form now due by 2-20-26) 4] EP 5.217, Reinstatement of Deployed Active-Duty Military, Hawaii National Guard, and Reservists, (Comment form due by 2-27-26) 5] EP 2.220, Artificial Intelligence (Comment form due by 3-2-26) 6] RP 5.213, General Education (Comment form due by 3-13-26) 7] Systemwide General Education Curriculum Draft (Comment form due by 3-20-26)

<p>5. Vice Chair Report:</p>	<p>a) Nominations are open for 2026-2027 Academic Senate Chair. Contact Kapena with nominations.</p> <p>b) Notice of Future Discussion: Revising Release Time for Academic Senate Secretary and the Curriculum Review Committee Curriculum Specialist to align with EP 9.237-A4</p>
<p>6. Campus Updates a) Pāalamanui - Tanya Dean</p>	
<p>b) Kō – Pele Kaio</p>	
<p>7. Committee Reports</p>	<p>Committee Reports Folder (Nov.) *= Course Designation Committees</p>
<p>a) Curriculum Review Committee (CRC)*</p>	<p>CRC Report</p>
<p>b) Data Analysis Committee (DAC)</p>	<p>DAC Report</p>
<p>c) Distance Education Committee (DEC)</p>	
<p>d) Educational Policy Committee (EPC)</p>	<p>EPC Report</p>
<p>e) Faculty Policy Committee (FPC)</p>	
<p>f) First Year Experience (FYE) Committee* –</p>	
<p>g) General Education Committee (GEC)*</p>	<p>GEC Report</p>
<p>h) Hawaiian, Asian and Pacific Issues (HAP)*</p>	

i) Academic Sustainability Committee (ASC)*	ASC Report
j) Writing Intensive Curriculum Committee (WI)*	
k) Ad Hoc General Education for AAS Degrees Committee	
l) UHPA Board of Directors Report	UHPA BOD Report
m) Ad Hoc Designate Online Programs Process Cmte. – Lissandra Baldan Jenkins / No’el Tagab-Cruz	
8. Old/Continuing Business	for Further Discussion/Revision/Approval
a) Safety Protocol Updates – Jana Smith	<p>Safety Committee Report from Jana Smith, in chat (posted by Kenoa Dela Cruz):</p> <p>The Safety Committee has not met again since December 5th, so no news. However, I have had a couple of issues reported to me over the last few weeks that I will be reporting when we do meet. Please email me at janetasm@hawaii.edu with any of your safety concerns so I can carry them forward.</p>
b) Banner Upgrade Updates	(Banner Modernization Project 2025-2026 website)
c) Haw 4.202 Assessment Policy Revisions (2nd Reading)	<ol style="list-style-type: none"> 1] Clean version 2] Red-line Version 3] Discussion Guide

	<p>Motion to direct the Senate Chair to vote to approve the revised Assessment Policy in the College Council.</p> <ul style="list-style-type: none"> ➤ Carrie Butler so moved, Drew Kapp seconded ➤ Vote: Yes = 20; No = 0; Abstain = 1
<p>d) Educational Policy Committee Proposals</p>	<p>1] Policy 5.251 Course Outline of Record Kuali link to 5.251 (2nd Reading)</p> <p>Motion to approve Policy 5.251 Course Outline of Record with minor revision from the floor (see Kuali link above for minor revisions)</p> <ul style="list-style-type: none"> ➤ Donna Pacheco so moved, Wailani Walker seconded ➤ Vote: Yes = 18; No = 2; Abstain = 3
	<p>2] Policy 5.253 Fast Track Modification to a Course Kuali link to 5.253 (2nd Reading)</p> <p>Motion to approve Policy 5.253 Fast Track Modification to a Course with minor revision from the floor (see Kuali link above for minor revisions)</p> <ul style="list-style-type: none"> ➤ Donna Pacheco so moved, Ross Dao seconded ➤ Vote: Yes = 21; No = 0; Abstain = 0
<p>9. New Business</p>	<p>a) General Education Committee Proposals – see GEC Report</p> <p>Motion to approve modification to GE process to require one assessment per five-year period for renewals, effective AY 2026-2027</p> <ul style="list-style-type: none"> ➤ Brenda Watanabe so moved, Drew Kapp seconded ➤ Vote: Yes = 22; No = 0; Abstain = 0 <p>Motion to approve GEC proposals as a block</p> <ul style="list-style-type: none"> ➤ Brenda Watanabe so moved, Ākea Kiyuna seconded ➤ Vote: Yes = 22; No = 0; Abstain = 0

	<p>Motion to approve the block of GEC proposals</p> <ul style="list-style-type: none"> ➤ Brenda Watanabe so moved, Drew Kapp seconded ➤ Vote: Yes = 23; No = 0; Abstain = 0
	<p>b) Revised Integrated Planning Timeline</p> <p>Motion to direct the Senate Chair to vote to approve the revised Integrated Planning Timeline in the College Council</p> <ul style="list-style-type: none"> ➤ Grace Funai so moved, Ākea Kiyuna seconded ➤ Vote: Yes = 23; No = 0; Abstain = 2
<p>10. For the Good of the Order</p>	<p>a) See Announcements</p> <p>b) Grace Funai reported on Banner transition.</p>
<p>11. Adjourn</p>	<p>Robert’s Rules: No need to motion or vote. Simply adjourn!</p> <p>Meeting adjourned at 2:02 p.m.</p> <p>Next Meetings:</p> <p>February 27, 2026</p> <p>March 27, 2026</p> <p>April 24, 2026</p>