

Academic Senate Meeting Minutes December 12, 2025

Hawai'i CC Mission and Vision Statements

<p><i>KE ALA NU'UKIA: No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.</i></p>	<p><i>MISSION: To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</i></p>
<p><i>KA 'ŌLELO NU'UKIA: E lilo ana nā kānaka 'imi na'auao o ke Kauhale i kupa ho'oikaika a papau ho'i i hiki ke 'a'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.</i></p>	<p><i>VISION: Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.</i></p>

Please refer to the agenda for items with no vote.

Transcript of meeting discussions may be requested from the Chair.

<p>Date: December 12, 2025 Time: 2:30 p.m. Location: Zoom Academic Senate meeting AGENDA December 12, 2025</p>	<p>Executive Committee Members Present: Kenoalani Dela Cruz, Chair; Kapena Landgraf, Vice Chair and ENG; Reshela DuPuis, Secretary and ASU; Lissandra Baldan Jenkins, MNS; Tanya Dean, PAL; Pele Kaio, HUM and KōEC; Jana Smith, SSCI/PS.</p> <p>Senators Present: Michael Branch, Carrie Butler, Vivian Chin, Sharon Dansereau, Ross Dao, Kaipō Dye, Harold GKW Fujii, Grace Funai, Laurel Gregory, Ashlee Kalauli, Ku'ulei Kanahēle, Drew Kapp, Donala Kawa'auhau, Ākea Kiyuna, Larissa Leslie, Craig Mitchell, Luria Namba, Renee Rivera, Kimberly Russell, Michael Skinner, Jen Sims, Ilana Stout, No'el Tagab-Cruz, Wailani Walker, Brenda Watanabe, Yining You.</p>
<p>Call to Order By: Kenoalani Dela Cruz</p>	<p>Guests: None.</p>

<p>Minutes: Reshela DuPuis</p>	
<p>Robert’s Rules of Order on Voting</p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>

TOPIC	DISCUSSION
<p>1. Ascertain quorum</p>	<ul style="list-style-type: none"> ➤ Meeting called to order by Chair at 2:31 p.m. Quorum has been met, including at least 3 members of the Executive Committee. ➤ This meeting will be recorded. (see AS Virtual Protocols)
<p>2. Approval of the Minutes</p>	<ul style="list-style-type: none"> ❖ Minutes now included in Consent Agenda 11-21-25 Draft Minutes
<p>3. Consent Agenda</p>	<p>Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.</p> <p>1) Robert’s Rule for Minutes: For major revisions/changes, request that the Minutes be removed from the Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.</p> <p>Motion to approve the consent agenda</p> <ul style="list-style-type: none"> ➤ Carrie Butler so moved, Drew Kapp seconded ➤ Vote: Yes = 22; No = 0; Abstain = 0
<p>4. Senate Chair Report – Kenoalani Dela Cruz</p>	<p>a) ACCFSC-CCCFSC AY25-26 - no updates</p> <p>b) UH Policies for Senate Consultation</p> <p>1] EP 10.206, Time, Place, and Manner Restrictions on</p>

	<p>Expressive Activities, AP 10.XXX Systemwide Implementation of Time, Place, and Manner Restrictions on Expressive Activities, and EP 5.XXX Academic Freedom (Comment form due by 1-15-26)</p> <p>2] EP 5.209, Student Transfer and Inter-Campus Articulation (Comment form due by 1-16-26)</p> <p>3] EP 2.2XX, Learning Management System (LMS) Use Policy (Comment form due by 1-30-26)</p> <p>c) UHCCP 9.237 Teaching Equivalencies 1] Final Draft, Effective Jan. 1, 2026</p>
<p>5. Vice Chair Report – Kapena Landgraf</p>	<p>a) Academic Senate Secretary for Spring 2026 and Nominations for 2026-2027 b) Nominations for 2026-2027 Academic Senate Chair c) Ad Hoc Committee Co-Chairs to Develop a Process to Designate Online Programs 1] Mahalo Lissandra Baldan Jenkins and No’el Tagab-Cruz</p>
<p>6. Campus Updates</p>	<p>a) Pālamānui – Tanya Dean b) Kō – Pele Kaio</p>
<p>7. Committee Reports</p>	<p>Committee Reports Folder (Dec.) 2026-2027 Catalog Revision Deadline: January 31, 2026 *= Course Designation Committees</p>
<p>a) Curriculum Review Committee (CRC) – Carrie Butler</p>	<p>CRC Report</p>
<p>b) Data Analysis Committee (DAC) – Donala Kawa’auhau</p>	

<p>c) Distance Education Committee (DEC) – Ashlee Kalauli</p>	<p>DEC Report</p>
<p>d) Educational Policy Committee (EPC) – Donna Pacheco</p>	<p>EPC Report</p>
<p>e) Faculty Policy Committee (FPC) – Pele Kaio / Ashlee Kalauli</p>	<p>FPC Report</p>
<p>f) First Year Experience (FYE) Committee* – Robyn Kalauli / No’el Tagab-Cruz</p>	<p>FYE Report</p>
<p>g) General Education Committee (GEC)* – Brenda Watanabe</p>	<p>GEC Report</p>
<p>h) Hawaiian, Asian and Pacific Issues (HAP)* – Kaleo Quintana / Orlo Steele</p>	
<p>i) Academic Sustainability Committee</p>	<p>ASC Report</p>

(SUST)* – Drew Kapp	
j) Writing Intensive Curriculum Committee (WI)* – Tanya Dean	WICC Report
k) Ad Hoc General Education for AAS Degrees Committee – Carrie Butler	VCAA Charge to Academic Senate – General Education for AAS Degrees
l) UH General Education Conference Committee – Kenoalani Dela Cruz	GECC Report GECC Folder
m) UHPA Board of Directors Report – David Tsugawa	UHPA BOD Report
n) Ad Hoc Designate Online Programs Process Cmte. – Lissandra Baldan Jenkins / No’el Tagab-Cruz	
8. Old/Continuing Business for Further Discussion/Revision/Approval	<p>a) Safety Protocol Updates – Jana Smith</p> <p>b) Banner Upgrade Updates (Banner Modernization Project 2025-2026 website)</p> <p>1] See 12-2-25 UH Email Reminder</p>
9. New Business a) Curriculum Review Committee Proposals – see CRC Report	<p>Motion to block all CRC proposals</p> <ul style="list-style-type: none"> ➤ Carrie Butler so moved, Sharon Dansereau seconded ➤ Vote: Yes = 23; No = 0; Abstain = 0

	<p>Motion to approve the block of CRC proposals</p> <ul style="list-style-type: none"> ➤ Carrie Butler so moved, Ākea Kiyuna seconded ➤ Vote: Yes = 22; No = 0; Abstain = 0
<p>b) General Education Committee – see GEC Report</p>	<p>Motion to block all GEC course proposals</p> <ul style="list-style-type: none"> ➤ Brenda Watanabe so moved, Drew Kapp seconded ➤ Vote: Yes = 24; No = 0; Abstain = 0 <p>Motion to approve the block of GE course proposal</p> <ul style="list-style-type: none"> ➤ Brenda Watanabe so moved, Ākea Kiyuna seconded ➤ Vote: Yes = 24; No = 0; Abstain = 0
<p>Floor motion to extend the meeting</p>	<p>Motion to extend the meeting till 4:10 p.m.</p> <ul style="list-style-type: none"> ➤ Jana Smith so moved, Sharon Dansereau seconded ➤ Vote: Yes = 17 No = 0; Abstain = 1
<p>11. Adjourn</p>	<p>Robert’s Rules: No need to motion or vote. Simply adjourn!</p> <p>Meeting adjourned at 4: 07 p.m.</p> <p>Next Meetings:</p> <p style="padding-left: 40px;">January 30, 2026</p> <p style="padding-left: 40px;">February 27, 2026</p> <p style="padding-left: 40px;">March 27, 2026</p> <p style="padding-left: 40px;">April 24, 2026</p>