



**AGENDA**

Academic Year 2025-2026

Friday, December 12, 2025, 2:30 p.m. – 4:00 p.m.

Register in advance for this meeting:

[AS Mtg 12-12-25](#)

You will receive a confirmation email with the Zoom link after registering.

**Hawai'i CC Mission and Vision Statements**

<p><b>KE ALA NU'UKIA</b></p> <p>No ka ho'opii 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai na hoa Kauhale i na'auao a makaukau ho'i. Ma hope makou o ke ala nu'ukia o na Kulanui Kaiaulu Hawai'i a pau a na makou no e lawelawe i ko Hawai'i nui kuauli.</p>	<p><b>MISSION</b></p> <p>To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</p>
<p><b>KA 'OLELO NU'UKIA</b></p> <p>E lilo ana na kanaka imi na'auao o ke Kauhale i kupa ho'oikaika a papau ho'i i hiki ke 'a'a i na kulana nohihi o ko kakou kaiaulu mokupuni a me ko kakou kaiaulu honua.</p>	<p><b>VISION</b></p> <p>Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.</p>

- 1. Ascertain quorum** (10 Senate members, including 3 [Exec. Cmte.](#) members)  
 This meeting will be recorded. (see [AS Virtual Mtg. Protocols](#))

*If you would like your verbal or written comments, not already in an attachment, included in the Minutes,  
 1) write/paste the words in the Chat, and 2) ask to be "on the record".*

**2. Approval of November 21, 2025 Meeting Minutes**

- The [11-21-25 Draft Minutes](#) are included within the Consent Agenda.

**3. Consent Agenda:**

- The 11-21-25 Draft Minutes have been reviewed and approved by the Executive Committee for the Consent Agenda. Please review.
- Robert's Rules for Minutes:
  - For major revisions/changes, request Minutes be removed from the Consent Agenda to be discussed immediately after the Consent Agenda is approved.
  - If there are only minor revisions or none, the Minutes are approved.

#### 4. **Senate Chair Report** – Kenoalani Dela Cruz

- a) [ACCFSC-CCCFSC AY25-26](#) - no updates
- b) [UH Policies for Senate Consultation](#)
  - 1] [EP 10.206](#), Time, Place, and Manner Restrictions on Expressive Activities, AP 10.XXX Systemwide Implementation of Time, Place, and Manner Restrictions on Expressive Activities, and EP 5.XXX Academic Freedom ([Comment form](#) due by 1-15-26)
  - 2] [EP 5.209](#), Student Transfer and Inter-Campus Articulation ([Comment form](#) due by 1-16-26)
  - 3] [EP 2.2XX](#), Learning Management System (LMS) Use Policy ([Comment form](#) due by 1-30-26)
- c) [UHCCP 9.237 Teaching Equivalencies](#)
  - 1] Final Draft, Effective Jan. 1, 2026

#### 5. **Vice Chair Report** – Kapena Landgraf

- a) Academic Senate Secretary for Spring 2026 and Nominations for 2026-2027
- b) Nominations for 2026-2027 Academic Senate Chair
- c) Ad Hoc Committee Co-Chairs to Develop a Process to Designate Online Programs
  - 1] Mahalo Lissandra Baldan Jenkins and No'el Tagab-Cruz

#### 6. **Campus Updates**

- a) Pāalamanui – Tanya Dean
- b) Kō – Pele Kaio

#### 7. **Committee Reports** [Committee Reports Folder \(Dec.\)](#)

-2026-2027 Catalog Revision Deadline: January 31, 2026

- a) Curriculum Review Committee (CRC) – Carrie Butler [CRC Report](#)
- b) Data Analysis Committee (DAC) – Donala Kawaauhau
- c) Distance Education Committee (DEC) – Ashlee Kalauli [DEC Report](#)
- d) Educational Policy Committee (EPC) – Donna Pacheco [EPC Report](#)
- e) Faculty Policy Committee (FPC) – Pele Kaio / Ashlee Kalauli [FPC Report](#)

- f) First Year Experience (FYE) Committee\* – Robyn Kalauli / No’el Tagab-Cruz  
[FYE Report](#)
  - g) General Education Committee (GEC)\* – Brenda Watanabe [GEC Report](#)
  - h) Hawaiian, Asian and Pacific Issues (HAP)\* – Kaleo Quintana / Orlo Steele
  - i) Academic Sustainability Committee (SUST)\* – Drew Kapp [ASC Report](#)
  - j) Writing Intensive Curriculum Committee (WI)\* – Tanya Dean [WICC Report](#)
  - k) Ad Hoc General Education for AAS Degrees Committee – Carrie Butler  
VCAA Charge to Academic Senate – [General Education for AAS Degrees](#)
  - l) UH General Education Conference Committee – Kenoalani Dela Cruz  
[GECC Report](#)  
[GECC Folder](#)
  - m) UHPA Board of Directors Report – David Tsugawa [UHPA BOD Report](#)
  - n) Ad Hoc Designate Online Programs Process Cmte. – Lissandra Baldan Jenkins /  
No’el Tagab-Cruz
- \*= Course Designation Committees

## 8. Old/Continuing Business for Further Discussion/Revision/Approval

- a) Safety Protocol Updates – Jana Smith
- b) Banner Upgrade Updates ([Banner Modernization Project 2025-2026](#) website)
  - 1] See 12-2-25 [UH Email Reminder](#)

## 9. New Business:

- a) Curriculum Review Committee Proposals – see [CRC Report](#)
- b) General Education Committee – see [GEC Report](#)
- c) Haw 4.202 Assessment Policy Revisions (1st Reading)
  - 1] [Clean version](#)
  - 2] [Red-line Version](#)
  - 3] [Discussion Guide](#)
- d) Division Personnel Committee Guidelines & Procedures - see [DPC page](#)
  - 1] Division / Department Chair’s Role in Review of Tenure & Promotion Documents

## 10. For The Good of The Order

- a) See [Announcements](#)

**11. Adjournment** - Robert's Rules: No need to motion or vote. Simply adjourn!

**Next Meetings:**

**January 30, 2026**

**February 27, 2026**

**March 27, 2026**

**April 24, 2026**

**'A'ohē hana nui ke alu 'ia.**

***"No task is too big when done together by all."***

**'Ōlelo No'eau 142 - Mary Kawena Pūku'i**