

Academic Senate Meeting Minutes, October 24, 2025
Hawai'i CC Mission and Vision Statements

<p><i>KE ALA NU'UKIA: No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.</i></p>	<p><i>MISSION: To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</i></p>
<p><i>KA 'ŌLELO NU'UKIA: E lilo ana nā kānaka 'imi na'auao o ke Kauhale i kupa ho'oikaika a papau ho'i i hiki ke 'a'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.</i></p>	<p><i>VISION: Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.</i></p>

<p>Date: October 24, 2025 Time: 12:00 – 2:00 p.m. Location: Zoom</p>	<p>Executive Committee Members Present: Kenoalani Dela Cruz, Chair; Kapena Landgraf, Vice Chair and ENG; Reshela DuPuis, Secretary and ASU; Lissandra Baldan Jenkins, MNS; Alma Cremer, HS; Tanya Dean, PAL; Pele Kaio, HUM and KōEC; Glenn-Dee Kauffman, GSSS; Lew Nakamura, ATE; Jana Smith, SSCI/PS.</p> <p>Senators Present: Tiffani Amana, Precious Atendido, Karen Crowell, Sharon Dansereau, Ross Dao, Renee AK Dela Cruz, Kaipo Dye, Harold GKW Fujii, Grace Funai, Laurel Gregory, Meidor Hu, Ashlee Kalauli, Robyn Kalauli, Ku'ulei Kanahale, Drew Kapp, Donala Kawa'auhau, Ākea Kiyuna, Kristine Kotecki, Kanoe Lambert, Craig Mitchell, Luria Namba, Donna Pacheco, Basanta Pahari, Michael Skinner, Orlo Steele, Randiann Tokeshi, Wailani Walker, Brenda Watanabe, Yining You.</p>
<p>Call to Order: By: Kenoalani Dela Cruz Mins: Reshela DuPuis</p>	<p>Guests: none</p>

<p>Robert’s Rules of Order on Voting</p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>
---	--

TOPIC	DISCUSSION
<p>1. Ascertain quorum</p>	<ul style="list-style-type: none"> ➤ Meeting called to order by Chair at 12:02 p.m. Quorum has been met, including at least 3 members of the Executive Committee. ➤ This meeting will be recorded. (see AS Virtual Protocols)
<p>2. Approval of the Minutes</p>	<ul style="list-style-type: none"> ❖ Minutes now included in Consent Agenda. 9-26-25 Draft Minutes
<p>3. Consent Agenda</p>	<p>Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.</p> <p>1) Robert’s Rule for Minutes: For major revisions/changes, request <u>Minutes be removed</u> from Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.</p> <p>Motion to approve the consent agenda</p> <ul style="list-style-type: none"> ➤ Ākea Kiyuna so moved, Wailani Walker seconded ➤ Vote: Yes = 22; No = 0; Abstain = 2
<p>4. Senate Chair Report a) ACCFSC-CCCFSC AY25-26 1] ACCFSC 10-17-25 updates 2] CCCFSC 10-17-25 updates</p>	<p>Kenoalani Dela Cruz: In addition to the updates noted on the Agenda, I’d like to highlight that UHCC interim Vice President Teraoka has asked that faculty look at the contract renewal guidelines, and the tenure and promotion guidelines, to see if there are any suggestions to revise them. We've had discussion informally regarding the number of peer evaluations that may be required for contract renewal, and we want to make sure that the language is clear in whatever documentation is available to faculty and reviewers. Currently, there is no requirement about the number of peer</p>

<p>b) UH Policies for Senate Consultation</p> <p>1] EP 5.XXX, Aligned Course Repeat Policy (Comment form due by 11-3-25)</p> <p>2] EP & AP 12.211, UH Policies Related to Research Misconduct (Feedback due 11-17-25)</p> <p>3] EP 7.208, Student Conduct Code (Comment form due by 12-1-25)</p>	<p>evals required once someone is going for tenure and promotion. If anyone has any experience with this issue or any ideas about it, feel free to email me and I will bring your feedback to her.</p> <p>Our next item is the list of UH System policies for Senate consultation. See the documents in the shared drive. The Senate is going to be receiving a number of policies for review this academic year. So far, there have been three policies that faculty have been asked to provide feedback on, they're listed by the date that I received them. There's a folder for each policy and a link to the comments form. We have one regarding allegations of research and scholarly misconduct; the Align Course Repeat policy, for discussion later in today's agenda, for which we have a Resolution for the Senate's consideration and vote; and the most recent is the Student Conduct Code.</p>
<p>5. Vice Chair Report</p> <p>a) Minor Revisions to the Senate Charter</p> <p>1] See proposal – (2nd reading & vote)</p>	<p>Kapena Landgraf: The main item in my report is the second reading of the proposed changes to the Senate Charter. The revisions primarily are just housekeeping items. We had to update the terminology by replacing Nursing and Allied Health with Health Sciences. We also clarified the section on who meets with the Administration on a monthly basis to include the Executive Committee not just the Chair. The rest of the revisions are formatting issues.</p> <p>Motion to approve revisions to Senate Charter</p> <ul style="list-style-type: none"> ➤ Kapena Landgraf so moved, Grace Funai seconded ➤ Vote: Yes =27 ; No =0 ; Abstain = 1
<p>6. Campus Updates</p> <p>a) Pālamanui – Tanya Dean</p>	<p>Tanya Dean: No update for Pālamanui.</p> <p>Comment, Laurel Gregory: The Pālamanui Library and Learning Center still has laptops to loan. This time of semester, sometimes students who had started out with a good laptop have something happen to them. Please be aware that we have ones to loan, and we're happy to provide them for anybody who has an emergency need to get through the semester.</p>

<p>b) KōEC – Pele Kaio</p>	<p>Pele Kaio: The gates are open, yay! Also, Dean Jace Saplan sent out an email on October 16th announcing a new Ho‘opuka ka ‘Ākau Mele and Mo‘olelo series. The first event is going to be next week Monday, October 27 from 6 to 7 p.m at KōEC . It's free and open to the community, featuring Keala Lindsey, who's known for Kiho‘alu or Hawaiian Slack key guitar.</p>
<p>7. Committee Reports</p>	<p>Committee Reports Folder (Oct 2025.) *= Course Designation Committees 2026-2027 Catalog Revision Deadline: January 31, 2026</p>
<p>a) Curriculum Review Committee (CRC) – Carrie Butler CRC Report</p>	<p>Grace Funai for Carrie Butler: No additions to the report.</p>
<p>b) Data Analysis Committee (DAC) – Donala Kawa‘auhau</p>	<p>Donala Kawa‘auhau: We’ll report next month after our meeting.</p>
<p>c) Distance Education Committee (DEC) – Ashlee Kalauli DEC Report</p>	<p>Ashlee Kalauli: In addition to our report, our committee is finally piloting our quality online course reviews, and Tiffani Amana agreed to be our pilot reviewee. I want to extend my mahalo to Tiffani for allowing the committee not just into your class and to observe the amazing work that you do as a kumu, but also for allowing us to learn from you as well.</p>
<p>d) Educational Policy Committee (EPC) – Donna Pacheco EPC Report</p>	<p>Donna Pacheco: No additions to the report.</p>
<p>e) Faculty Policy Committee (FPC) – Pele Kaio / Ashlee Kalauli FPC Report</p>	<p>Ashlee Kalauli: No additions to the report.</p>
<p>f) First Year Experience (FYE) Committee* – Robyn Kalauli / No‘el Tagab-Cruz</p>	<p>Robyn Kalauli: No additions to the report.</p>

<p>FYE Report</p>	
<p>g) General Education Committee (GEC)* – Brenda Watanabe GEC Report</p>	<p>Brenda Watanabe: No additions to the report.</p>
<p>h) Hawaiian, Asian and Pacific Issues (HAP)* – Kaleo Quintana / Orlo Steele HAP Report</p>	<p>Orlo Steele: In addition to the report, we received all the materials for the renewal of Art 111 for HAP status. The committee is in the final process of going over that and we'll have the update for you soon.</p>
<p>i) Academic Sustainability Committee (ASC)* – Drew Kapp ASC Report</p>	<p>Sharon Dansereau for Drew Kapp: No additions to the report.</p>
<p>j) Writing Intensive Curriculum Committee (WI)* – Tanya Dean</p>	<p>Tanya Dean: A big mahalo to everybody on the committee. We've done a lot of good work this month and we're just about done. By the end of the semester, we'll have a report on the designations that we've approved. Thank you to everybody who submitted a proposal.</p>
<p>k) Ad Hoc General Education for AAS Degrees Committee – Carrie Butler VCAA Charge to Academic Senate – General Education for AAS Degrees</p>	<p>Grace Funai for Carrie Butler: We are looking at creating a process, based upon VCAA Kimberley Collins' charge to the Senate, for AAS General Education designations. This would impact Cultural Environment, Social Environment, and Natural Environment designation, and how those courses are reviewed to fulfill Gen Ed requirements for AAS degrees. The committee right now is doing a flow chart of a proposed revision to the review process. We were going to pass that by Kimberley first to get her thoughts on it and then bring a draft of that back to the Senate so that you folks can take a look at it and there can be discussion about the proposed changes.</p> <p>Comment, Kenoalani Dela Cruz: Also, we had agreed that the AAS GE designation process would remain separate from the Senate's GE Committee, and that it would remain with approvals from the CTE and Liberal Arts Division Chairs, depending on the course. But we will include for discussion a step where, after there's approval from the CTE Dean, that the course proposal will come to the Senate for approval.</p>

	<p>Grace Funai: It also will align with the Five-Year Course Review policy. So, instead of having a separate five-year review policy for AAS GE courses, the review process would be tied into the regular five-year course review. However, if the faculty member responsible for the course puts forward curriculum changes to the CLOs, then that would trigger a review of the CLOs’ alignment to the Hallmarks. We’re also looking at what the Hallmarks for the AAS Gen Ed should be. Our discussions are ongoing and hopefully we’ll have an update by next month.</p>
<p>I) UH General Education Conference Committee – Kenoalani Dela Cruz GECC Report GECC Folder</p>	<p>Kenoalani Dela Cruz: The next item is the UH General Education Conference Committee. Last month, Kapena had announced that we had two nominations. I was one of the nominees and was selected to represent our College on this committee. The committee report linked on the Agenda shows the members selected from the various UH campuses.</p> <p>We've had two meetings so far. The timeline is in the report and the committee is targeted to hopefully reach consensus by mid-December.</p> <p>If we do not reach consensus, President Hensel will submit a proposal for Faculty Senate consultation in the Spring. She would build upon what has been created and then add to it. Then once faculty are consulted in January through March, she will ask for an advisory vote in April from the all college Faculty Senate Chairs, and then the final proposal would be submitted to the Board of Regents.</p> <p>The General Education Redesign folder includes all documents that I receive, and any related memos that I have received. The past General Education Redesign documents from 2021 through the current are in the folder as a reference.</p> <p>There also is the PowerPoint that President Hensel shared with us at the October meeting. At the last meeting this past Tuesday, the committee had to agree upon how we define general education, utilizing this beautiful cake image. A student’s graduation degree requirements include general education, their program requirements, and then whatever a campus may specify for graduation requirements. When we talk about the degrees, we're talking about the AA, Associate of Arts, and the AS, Associate of Science, but not the AAS, Associate of Applied Science.</p>

	<p>The committee agreed that when we're talking about gen ed, we are not including other graduation related requirements, which may be called focus requirements or campus requirements. We're only supposed to be discussing GE that would be agreed upon for all 10 campuses. There are different graduation requirements at different campuses. For example, some campuses have a specific ethics course; some colleges have a Hawai'i-Asia-Pacific (HAP) requirements; oral communication (OC); writing intensive (WI); UH Maui has a Hawai'i-specific requirement that is different from HAP; Kapi'olani has a Hawai'i second language requirement, et cetera. When we talk about graduation requirements, it differs at all the campuses. The committee is only being asked to talk about the GE, although within our discussions, graduation requirements could be relevant.</p> <p>GE for the committee discussions means just the Foundations and Diversification requirements. Currently, we are aligned with wanting to have 31 credits across all 10 campuses.</p> <p>The folder also has the older proposals from 2022, 2025 from Mānoa, and 2025 from the UH Community Colleges. The chart shows where we are aligned, where those different proposals had the same elements of GE. We are aligned with 22 credits so far, including one written communication, one quantitative reasoning, one global multicultural course, the new Foundations Hawaiian Knowledge proposed course, one from the arts-humanities-literature, one from social science, one from either biological or a physical science, and one science lab. I'm not sure how our English 102, our HAP, our speech course and our WI requirements are going to be impacted.</p> <p>Vice President Teraoka asked the community college representatives to not have extra graduation requirements. We're hoping we can still advocate for requirements that are shared across all the campuses, like the writing intensives, which the four-year colleges also still require.</p> <p>Question, Grace Funai: Will this be for AA and AS?</p> <p>Kenoalani Dela Cruz: That has come up. Some have suggested that it might be possible to propose two different types of gen ed baselines, one for students who are going to be pursuing a Bachelor's of Arts versus a Bachelor's of Science degree. It seems that the way we were defining the AS</p>
--	--

	<p>degrees, it's supposed to be fully transferable to a university. We have to further define, does that include all Gen Ed? Does it also have to be in the AS degrees or not? The policy defining the degrees is being looked at by the Administrators, then it's going to come to us later. We may have to convert certain degrees that are AS designated now to an AAS, because they might not be fully transferable.</p> <p>I think that's important for the AS programs to note that you may have to change your program requirements to incorporate things like FGA, our global multicultural perspective, and the new Hawaiian knowledge requirement, while still keeping to 60 credits.</p> <p>Comment, Grace Funai: UH System is saying if you have more than 60 credits, you have to bring it down to 60. So, AS programs may have to pull things out of your program in order to put in the Gen Ed requirements in order to make their degrees completely transferable. So, it's not just our AA programs but also our AS programs will either need to consider changing to AAS or changing their program requirements to adopt the new Gen Ed core, whatever that is going to be.</p> <p>Question, Robyn Kalauli: You mentioned a December deadline. Is that just for the GE alignment or does that include the potential graduation requirement alignment as well?</p> <p>Kenoalani Dela Cruz: It would just be the GE alignment. President Hensel really emphasized wanting all campuses to come to the discussion curious, to be open to discussion, to be mindful of each other and that it's not just our own campus or not just our discipline at stake. But I have heard some discussion, for example, coming from Mānoa about wanting a sustainability course to be added in the mix. I'm also mindful of all the work that our GEC has done and that we have received feedback from all of you over the past two years, whether it was through surveys or discussions at meetings. I will bring back information as quickly as I can. If you have questions or comments, please send me an email.</p>
<p>m) UHPA Board of Directors Report – David Tsugawa UHPA BOD Report</p>	<p>Kenoalani Dela Cruz: Mahalo to David Tsugawa for providing a UHPA Board of Directors report.</p>

8. Old/Continuing Business	for Further Discussion/Revision/Approval
<p>a) Safety Protocol Updates – Jana Smith</p>	<p>Jana Smith: For the safety protocol updates, the Safety Committee hasn't met again since our last Senate meeting, we next meet on December 5th. I've tried to help them appreciate that the meetings need to be more often.</p> <p>It seems that the Safety Committee is mostly concerned with incidents and accidents on campus, not about natural disasters like tsunamis and hurricanes, or active shooters, even though they may be involved at some point. You can read it all on their website, it's hidden there, but you can go and find their protocols. My kuleana, as I see it as being a spokesperson for the Senate, is to have a way in which we could have security and safety work together and have all the issues handled through one body. The committee leads weren't even aware that a separate Pāalamanui safety committee existed. So, there will be further conversations.</p> <p>In the meantime, anyone with a safety concern, please email me because there is no repository right now, no suggestion box, no place for any of your concerns to go, other than to take it straight to the Security person. But if you send it to me, I will bring it to the committee meetings, because I think it's really important that we all feel safe on our campus, whatever the events may be.</p> <p>Also, the other day, the Chancellor was walking by and she asked me about the Safety Committee. I told her what I've just said here. She asked if this means we have to still go on the website and search for answers. I said, yes, so far there hasn't been any change on that. But I had a hard copy of sample emergency instructions from a previous place I worked, which is a laminated set of flip cards with information on various issues that tells you what to do and who to contact, for example, in case of an active shooter or a hurricane or any emergency. The Chancellor said she's also worked at other colleges and they all had something like that in every classroom, storage room, bathroom, office, all the information readily available and laminated, so people don't have to run to a computer to find out. She borrowed my example and she's going to try to make something like that available for us, for faculty, students, staff, for anybody who's on campus when something happens. So, please send me emails or contact me with whatever concerns and issues you may have and I'll take them forward to the Safety Committee.</p>

	<p>Kenoalani Dela Cruz: Mahalo, Jana, for that information. Chancellor Kazama emailed me yesterday as a follow through with our request. She confirmed that she had received the sample emergency brief handbook from you and that she said Security will be working on it for the classrooms, offices and bathrooms, everywhere. So, thank you for that tangible, actionable suggestion for improvement in our emergency information being made available.</p> <p>Comment, Tanya Dean: I want to add that the Chancellor shared with me some information about immigration enforcement protocols on our campus. We talked to her as well about safety for our students in case ICE comes calling. She supplied information again, which is really good for all of us to have. I'm asking that we get it posted around our campuses as well.</p> <p>From Tanya Dean in chat: Immigration Enforcement: https://docs.google.com/document/d/1FDX1bhiRgR1aObiQy5ELUipJK1MYix6r19ee5io1sP8/edit?usp=sharing</p> <p>Question, Robyn Kalauli: That emergency material you were referring to, will that be just for the Manono campus, or is there something also available for the people up at UH Hilo?</p> <p>Response, Jana Smith: The hope is for UH Hilo also. I did share with the Safety Committee that other faculty members also had concerns about their classroom at UH Hilo, which at night feels scary. The committee members weren't aware that there's a problem there and that our faculty feel like security isn't there.</p> <p>Comment, Robyn Kalauli: We're unable to lock our doors and the blinds have been broken for at least 15 years. So, we can't protect ourselves and if there were an active shooter event, we're just like sitting ducks. I brought this up before but it just seems to never really get resolved.</p> <p>Comment, Laurel Gregory: At Pālamānuī, we've recently realized that we need to do something about the fact that several of our doors have to be locked from the outside, which doesn't really do you any good if you're trying to stay inside during an active shooter situation. Our security person put dead bolts on these doors that only push open from the outside. I don't know what your</p>
--	--

	<p>situation is at UH Hilo, but just know that you are not alone with the inability to essentially not lock your doors quickly.</p> <p>Comment, Robyn Kalauli: Thanks, Laurel. Over the summer, there were renovations and the classrooms' locks were all replaced with Salto key locks, but we don't, as faculty, have those keys, only the janitors and security have them. I guess the idea is that somebody at the administrative level could lock the classrooms down, but I don't know how any of that would happen. All I know is we no longer have the ability to lock our doors.</p> <p>Comment, Kenoalani Dela Cruz: That's really unnerving, if you're trying to keep yourself and the students safe from somebody from the outside. Jana and I are keeping notes so that we can advocate for all locations.</p> <p>Comment, Kaipo Dye: Thank you, Jana, for that information and for being on the Safety Committee. That's something I think was definitely overlooked in our last meeting and I will definitely bring it up in our upcoming meeting this month. If there's any other suggestions, I think we need to find a way to create a suggestion box or some kind of a poll or a survey to be sent out to faculty to bring up some of the major concerns that we were really trying to distinguish and to delineate between safety and security. I think this definitely falls under safety measures. I'll try to inform our committee of getting a survey out to get input from other faculty that might think about other safety measures should be brought up in the Safety Committee.</p> <p>From Alma Cremer in chat: Would you be interested in getting trained with Hilo Benioff Medical Center (HBMC) safety? I could ask them. They come every year to train our nursing students and instructors.</p> <p>Comment, Kenoalani Dela Cruz: Thanks Alma. Please bring that information to the next EC meeting, so we could learn more about it and bring that forward. Thanks for that suggestion.</p> <p>Question, Jana Smith: Does anybody know if the AEDs are functional on campus?</p>
--	---

	<p>Response, Meidor Hu: I have one in my classroom, and they do get serviced regularly. There's a date on them when they were serviced.</p> <p>Comment, Karen Crowell: At our last Kauhale Day, Chancellor did come to the AED CPR refresher. She is aware of the need for the AEDs and possibly is considering ordering more, or at least looking into it.</p> <p>From Laurel Gregory in chat: , Laurel Gregory: Here is an example of an inexpensive door locking device that can be installed: https://nightlock.com/product/nightlock-lockdown-1/</p> <p>From Grace Funai in chat: Patrick Chong (Director of Security) said that they check the AEDS once a year, but if you see a red "X" on any of them, let Security know so they can change out the batteries.</p>
<p>b) Banner Upgrade Updates (Banner Modernization Project 2025-2026 website)</p>	<p>Kenoalani Dela Cruz: There aren't any new major updates that we can provide. We did receive from VCSA Quintana this morning information that training sessions and resources are going to be available. The upgrade continues to move forward.</p>
<p>c) UH Organizational Restructuring (BOR 9-18-25 Presentation & NCHEMS Report) 1] Update from 10-17-25 Meeting with Regent Mike Miyahira</p>	<p>Kenoalani Dela Cruz: For the UH organizational restructuring, at the Kauhale Day event last week, our BOR regent Mike Miyahira was there to answer any questions. For those of who were unable to be present, he affirmed that the Permitted Interaction Group, the PI Group, were only charged to discuss recommendations in regards to separating the UH President from also being the UH Mānoa Chancellor. He affirmed that they are not discussing anything else in regards to restructuring the rest of the UH system. He said that if there were to be a further discussion about whether we would be reintegrated with UH Hilo again, a different PI Group would need to be formed to discuss that.</p>
<p>9. New Business</p>	
<p>a) Curriculum Review Committee Proposals – see CRC Report</p>	<p>Motion to approve voting on the CRC courses as a block</p> <ul style="list-style-type: none"> ➤ Grace Funai so moved, Donna Pacheco seconded ➤ Vote: Yes =26; No = 0; Abstain = 0 <p>Motion to approve voting on the CRC courses</p> <p>Wailani Walker so moved, Orlo Steele seconded</p> <ul style="list-style-type: none"> ➤ Vote: Yes =27; No = 0; Abstain = 1

<p>b) Educational Policy Committee see EPC Report</p>	<p>Donna Pacheco: Based on comments by the Chancellor, the Final Examinations policy has minor changes from what we passed last year.</p> <p>Motion to approve revisions to the EPC policy 5.504, Final Examinations</p> <ul style="list-style-type: none"> ➤ Donna Pacheco so moved, Ākea Kiyuna seconded ➤ Vote: Yes = 22; No = 0; Abstain = 2 <p>Donna Pacheco: The committee is still working on minor revisions to Policy 5.604 – Credit for Previous Non-English Language Study. We’ll bring this up for a vote at the next meeting. We’re checking that the approvers listed are OK with being approvers for this process.</p>
<p>c) Faculty Policy Committee see FPC Report</p>	<p>Ashlee Kalauli: Everything is in the report. This is the first reading of Policy 9.204 – Student Evaluation of Instructors and Lecturers. The major revisions included updating all of the language in the policy to reflect our use of the course evaluation system or our CES platform, and to make the policy more concise.</p>
<p>d) Hawaiian, Asian & Pacific Issues Committee see HAP Report</p>	<p>Motion to approve the HAP course, ART 111</p> <ul style="list-style-type: none"> ➤ Ākea Kiyuna so moved, Kapena Landgraf seconded ➤ Vote: Yes = 26; No = 0; Abstain = 1
<p>e) Senate Resolution to Propose Delaying Implementation of Repeat Course Policy</p>	<p>Grace Funai: This Resolution is related to the Banner transition that's happening this coming December. This is a challenging situation because of all the things we don't yet know about how it's going to work.</p> <p>Please encourage your students to register early because once the system goes down, we don't know what it's going to look like when it comes back up.</p> <p>The System people handling the transition have gone through different iterations of how the transition is going to work. Recently we were told they figured out a way that campuses can keep their own GPA and their own transcripts so they don't have to be combined. However, it's still unclear how it's all going to work when the Banner system comes back online. With the focus on all policies being the same across the UH System, it seems that technology is pushing policy, which should never happen.</p>

	<p>It's not that we are putting forth a Resolution to say we don't want to have a shared course Repeat rule. I think a lot of people are in support of one course Repeat rule across all 10 campuses. What we're putting forth in this Resolution is a request that the timing of when this new policy gets implemented be delayed, because there're so many things that we don't know yet about how Banner is going to work.</p> <p>The Resolution is saying, please don't implement policy changes that affect students' grades and GPAs before the next Fall semester. Our catalog policy says our Repeat policy for the AY25-26 school year is set already, so that students who are paying money to repeat classes can get a better grade and GPA. The Resolution essentially says, please don't implement any changes to this policy now, so that we have time to have discussions regarding the policy. It is a very complex process.</p> <p>This would ideally give us, once the policy is finalized, time to be trained so that we understand how it works and we can explain it to students. Most importantly, that'll give us time to give students a heads up about the policy changes. That's the most important thing so that we can remain transparent and be student centered.</p> <p>So, the Resolution asks that implementation of this particular policy change be postponed until Fall 2026 when the new catalog comes out.</p> <p>Comment, Wailani Walker: This is only for one policy. How many other policies will be impacted by this Banner transition? Can a resolution be created to cover all policies? Because I can see the floodgates opening with all the appeals and it can impact financial benefits for our veterans, financial recipients, et cetera, including GPA. So, is there one catch-all Resolution to ask for them to suspend or to pause all the policy changes that may be impacted by the transition?</p> <p>Response, Grace Funai: Unfortunately, because of the way this Banner transition is rolling out, we don't even know what's going to be impacted and how, what's going to be changed and what policies need to be changed. It's going to be damage control on the other end. When appeals need</p>
--	--

	<p>to be done, they're just going to have to be done individually because we can't put out a Resolution that's generic when we don't know what exactly it's speaking to.</p> <p>This one speaks specifically to the fact that they're putting together this policy and there's a push, we think it's a political push, to do it now. We've been told that, technologically, it's possible that each college can have our own policies on things like this. It doesn't have to be implemented right away.</p> <p>What this Resolution is saying is, please don't make it happen now. Please give us the time to properly implement it so that it has the least adverse impact on our student population, as well as our staff, so that we can prepare and be ready when students come in and ask us about it. We need training on this as well. This Resolution is just specifically about this one policy to say, let's hold off and do it the right way.</p> <p>Comment, Kenoalani Dela Cruz: Besides us as individuals being able to comment on the policy comment form, if approved today, we will forward our Resolution with the official Senate vote to the UH System administration.</p> <p>Also, this was put forward to the Council of Community College Faculty Senate Chairs at our October 17 meeting. Once I received approval from our Executive Committee and Grace as the proposer, I shared it with the other Senate chairs, to say that our Senate is going to be considering this Resolution in regards to this policy, and maybe your Senates want to consider something like it as you deliberate also.</p> <p>I also shared it with interim UHCC VP Della Teraoka. Della noted that getting the institutional GPA policy was partially contingent on having a single course repeat policy. I'm not sure what the impact will be if we still have 10 separate policies and how that would be programmed in Banner. Della said she would share the Resolution with VP Garrett Yoshimi.</p> <p>Once again, we are asking that technology not drive policy, and that technology not drive curriculum as well.</p>
--	--

	<p>Motion to approve the Senate Resolution to Propose Delaying Implementation of the Repeat Course Policy</p> <ul style="list-style-type: none"> ➤ Grace Funai so moved, Donna Pacheco seconded ➤ Vote: Yes = 28; No = 0; Abstain = 2
<p>f) Process to Designate Online Programs</p>	<p>Kenoalani Dela Cruz: Next on the agenda under New Business is consideration of a process to designate online programs.</p> <p><i>Note: Given the many complications and aspects of this issue and the wide-ranging discussion during the Senate meeting about it, the following summarizes the main points discussed:</i></p> <ul style="list-style-type: none"> ● Initial Interest: The initiative was sparked by the Hawai'i Life Styles Program's interest in creating an entirely online degree. The Distance Education (DE) Committee, which was initially consulted by faculty from the Hawai'i Life Styles Program, recognized the need for a process and noted it would involve a lot of curriculum review. ● Required Process: The UH System requires each campus to have an established process/procedure for designating online degree programs. ● Primary Governing Bodies: <ul style="list-style-type: none"> ■ Because the issue involves curriculum, it was generally agreed that it initially falls under the Academic Senate. ■ The Accreditation Liaison Committee of the College Council also has a key role because accreditation is a College Council kuleana, and designating an online degree is considered a "Substantive Change" that must be documented and submitted to the accrediting body, ACCJC. ● Administration Involvement: The process must also involve administration, including Deans, Vice Chancellors and, potentially, the Chancellor, especially for approval of the process and certainly for final approval of any specific program seeking the designation. ● Other Essential Groups: To ensure success and meet standards (including accreditation), the process needs to involve:

	<ul style="list-style-type: none"> ■ appropriate Senate committees, which may include FPC and EPC as well as the DE committee, which will allow faculty representatives from all Divisions and Departments; ■ support programs specialists, such as student support services, financial aid, etc.; ■ the Business Office due to nuances in payment and modality, especially with self-paced programs; ■ individuals familiar with rules for specific student groups (e.g., veterans); ■ it was also suggested to consult the former Accreditation Liaison Officer (ALO), Kalani Flores, for information on the Substantive Change document that will be required by the ACCJC. <ul style="list-style-type: none"> ● The Process is the Focus: The current task is to develop the protocols/steps for the process, not to approve a specific program for designation. Whatever process is developed, it will need to be approved by the Academic Senate, College Council and Administration. ● Duration: Developing the process is estimated to take at least a year. ● Information Gathering: There was a call for faculty to share any information, protocols, or links they have on turning existing programs into purely online programs with the DE Committee. ● Optional Next Steps: The Senate can create an Ad Hoc Committee, or can refer the issue to an existing committee such as DE or EPC. ● Conclusion: Senators were asked to bring this issue back to our divisions and departments, to discuss it with our peers, and to come back to the discussion at our next meeting to see how we would like to move forward to create a process to designate online programs at Hawai'i CC. <p>Motion to approve putting a discussion on the next Agenda regarding how to go about developing a process for designation of online programs.</p> <ul style="list-style-type: none"> ➤ Wailani Walker so moved, Ashlee Kalauli seconded ➤ Vote: Yes = 23; No = 0; Abstain = 2
<p>10. For the Good of the Order</p>	<ul style="list-style-type: none"> a) To be proactive, review your 2025-2029 UHPA Contract periodically b) Food Distribution Dates – F25 Food Distribution Flyer c) ITSO / Lamakū update: Lamakū Newsletter - Oct. 2025 1] Instructor support: Welcome to Lamakū

	<ul style="list-style-type: none">2] Student support: Resources for DE Studentsd) Artificial Intelligence Resources from Lissandra Baldan Jenkins (lbaldanj@hawaii.edu)<ul style="list-style-type: none">1] Link to the draft EP on Artificial Intelligence (PDF)2] AI System Info AI Recommendations3] AI Resources AI Resource 2 AI Resource 3 AI Resource 4e) Five-Year Faculty Review Deadlinesf) Non-Probationary Faculty Contract Renewal Deadlinesg) Spring 2026 Registration Begins November 10.<ul style="list-style-type: none">1] Please encourage students to register for their Spring 2026 classes before Banner goes offline December 11, 2025 to January 3, 2026
11. Adjourn	<p>Robert's Rules: No need to motion or vote. Simply adjourn! Meeting adjourned at 1:58pm</p> <p>Next meetings: November 21, 2025 December 12, 2025 (2:30 p.m.)</p>