



AGENDA

Academic Year 2025-2026
 Friday, November 21, 2025, 12:00 – 2:00 p.m.

Register in advance for this meeting:
[AS Mtg 11-21-25](#)

You will receive a confirmation email with the Zoom link after registering.

Hawai'i CC Mission and Vision Statements

| | |
|---|---|
| <p>KE ALA NU'UKIA</p> <p>No ka ho'opii 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai na hoa Kauhale i na'auao a makaukau ho'i. Ma hope makou o ke ala nu'ukia o na Kulanui Kaiaulu Hawai'i a pau a na makou no e lawelawe i ko Hawai'i nui kuuli.</p> | <p>MISSION</p> <p>To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</p> |
| <p>KA 'OLELO NU'UKIA</p> <p>E lilo ana na kanaka 'imi na'auao o ke Kauhale i kupa ho'oikaika a papau ho'i i hiki ke 'a'a i na kulana nohihi o ko kakou kaiaulu mokupuni a me ko kakou kaiaulu honua.</p> | <p>VISION</p> <p>Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.</p> |

- 1. Ascertain quorum** (10 Senate members, including 3 [Exec. Cmte.](#) members)
 This meeting will be recorded. (see [AS Virtual Mtg. Protocols](#))

*If you would like your verbal or written comments, not already in an attachment, included in the Minutes,
 1) write/paste the words in the Chat, and 2) ask to be "on the record".*

2. Approval of October 24, 2025 Meeting Minutes

- The [10-24-25 Draft Minutes](#) are included within the Consent Agenda.

3. Consent Agenda:

- The 10-24-25 Draft Minutes have been reviewed and approved by the Executive Committee for the Consent Agenda. Please review.
- Robert's Rules for Minutes:
 - For major revisions/changes, request Minutes be removed from the Consent Agenda to be discussed immediately after the Consent Agenda is approved.
 - If there are only minor revisions or none, the Minutes are approved.

4. Senate Chair Report – Kenoalani Dela Cruz

- a) [ACCFSC-CCCFSC AY25-26](#) updates
 - 1] ACCFSC 11-21-25 Meeting [Agenda](#)
 - 2] CCCFSC 11-21-25 Meeting [Agenda](#)

- b) [UH Policies for Senate Consultation](#)
 - 1] [EP 7.208](#), Student Conduct Code ([Comment form](#) due by 12-1-25)

 - 2] [RP 6.210](#), Payment of Tuition, Fees, and Other Expenses ([Comment form](#) due by 12-1-25)

 - 3] [EP 10.206](#), Time, Place, and Manner Restrictions on Expressive Activities, AP 10.XXX Systemwide Implementation of Time, Place, and Manner Restrictions on Expressive Activities, and EP 5.XXX Academic Freedom ([Comment form](#) due by 1-15-26)

 - 4] [EP 5.209](#), Student Transfer and Inter-Campus Articulation ([Comment form](#) due by 1-16-26)

5. Vice Chair Report – Kapena Landgraf

- a) [Senate Charter](#) Updated, 10-24-25

6. Campus Updates

- a) Pāalamanui – Tanya Dean
- b) Kō – Pele Kaio

7. Committee Reports [Committee Reports Folder \(Nov.\)](#) *= Course Designation Committees -2026-2027 Catalog Revision Deadline: January 31, 2026

- a) Curriculum Review Committee (CRC) – Carrie Butler [CRC Report](#)
- b) Data Analysis Committee (DAC) – Donala Kawaauhau [DAC Report](#)
- c) Distance Education Committee (DEC) – Ashlee Kalauli [DEC Report](#)
- d) Educational Policy Committee (EPC) – Donna Pacheco [EPC Report](#)
- e) Faculty Policy Committee (FPC) – Pele Kaio / Ashlee Kalauli [FPC Report](#)
- f) First Year Experience (FYE) Committee* – Robyn Kalauli / No’el Tagab-Cruz [FYE Report](#)
- g) General Education Committee (GEC)* – Brenda Watanabe [GEC Report](#)
- h) Hawaiian, Asian and Pacific Issues (HAP)* – Kaleo Quintana / Orlo Steele

[HAP Report](#)

- i) Academic Sustainability Committee (SUST)* – Drew Kapp [ASC Report](#)
- j) Writing Intensive Curriculum Committee (WI)* – Tanya Dean
- k) Ad Hoc General Education for AAS Degrees Committee – Carrie Butler
VCAA Charge to Academic Senate – [General Education for AAS Degrees](#) [GE AAS Report](#)
- l) UH General Education Conference Committee – Kenoalani Dela Cruz
[GECC Report](#)
[GECC Folder](#)
- m) UHPA Board of Directors Report – David Tsugawa [UHPA BOD Report](#)

8. Old/Continuing Business for Further Discussion/Revision/Approval

- a) Safety Protocol Updates – Jana Smith
- b) Banner Upgrade Updates ([Banner Modernization Project 2025-2026](#) website)
1] See 11-17-25 [UH Email Reminder](#)
- c) UH Organizational Restructuring (BOR 11-6-25 Meeting, [PI Group Report](#))
- d) Process to Designate Online Programs – Guest VCAA Kimberley Collins

9. New Business:

- a) Curriculum Review Committee Proposals – see [CRC Report](#)
- b) Faculty Policy Committee – see [FPC Report](#)
1] Policy 9.204 – Student Evaluation of Instructors and Lecturers (2nd Reading)
- c) Educational Policy Committee - see [EPC Report](#)
1] Policy 5.604 – Credit for Non-English Language Study (3rd Reading)
2] Policy 5.251 – Course Outline of Record (1st Reading)
3] Policy 5.253 – Fast Track Modification to a Course (1st Reading)
- d) General Education Committee – see [GEC Report](#)
- e) Ka’ao Ka’ika’i Strategic Plan (KKSP) Implementation Task Force [Proposal](#)
1] Ka’ao Ka’ika’i Strategic Plan - [UH System Strategic Plan Metrics](#)

10. For the Good of the Order:

- a) To be proactive, review your [2025-2029 UHPA Contract](#) periodically
- b) Food Distribution Dates – [F25 Hilo Food Distribution Flyer](#) [F25 Kona Food Distrib. Flyer](#)
- c) ITSO / Lamakū update: [Lamakū Newsletter - Nov./Dec. 2025](#)

- 1] Instructor support: [Welcome to Lamakū](#)
- 2] Student support: [Resources for DE Students](#)
- d) Artificial Intelligence Resources from Lissandra Baldan Jenkins (lbaldanj@hawaii.edu)
 - 1] Link to the [draft EP on Artificial Intelligence \(PDF\)](#)
 - 2] [AI System Info](#) [AI Recommendations](#)
 - 3] [AI Resources](#) [AI Resource 2](#) [AI Resource 3](#) [AI Resource 4](#)
- e) Five-Year Faculty Review [Deadlines](#)
- f) Non-Probationary Faculty Contract Renewal [Deadlines](#)
- g) Spring 2026 Registration
 - 1] Please encourage students to register for their Spring 2026 classes **before** Banner goes offline Thurs., December 11, 2025 (5:30 PM) to January 3, 2026.
- h) UH Launches AI Curriculum [Task Force](#)
- i) Pū Pa‘akai – Pay It Forward Project [Flyer](#)
- j) Auto Body Repair and Painting Program [Article](#)

11. Adjournment - Robert's Rules: No need to motion or vote. Simply adjourn!

Next Meetings:

December 12, 2025 (2:30 PM)

January 30, 2026

February 27, 2026

March 27, 2026

April 24, 2026

‘A‘ohe hana nui ke alu ‘ia.

“No task is too big when done together by all.”
‘Ōlelo No‘eau 142 - Mary Kawena Pūku‘i