



“Malama honua.”

AGENDA

Academic Senate of Hawai‘i Community College

Academic Year 2024-2025

Friday, April 25, 2025, 12:00 - 2:00 pm

Register in advance for this meeting:

[Academic Senate Meeting 4.25.25](#)

You will receive a confirmation email with Zoom link after registering.

Shared drive link: [AS AY24-25 Shared Drive](#)

[Executive Committee representatives for AY 24-25](#)

[Committee Chairs for AY 24-25](#)

1. **Ascertain quorum** (10 Senate members including 3 Exec. Comm. members)

This meeting will be recorded. (see [AS Virtual Mtg Protocols](#))

KA ‘ŌLELO NU‘UKIA

E lilo ana nā kānaka ‘imi na ‘auao o ke Kauhale i kupa ho ‘oikaika a papau ho ‘i i hiki ke ‘a ‘a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.

VISION

Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.

KE ALA NU'UKIA

No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.

MISSION

To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.

If you would like your verbal or written comments, not already in an attachment, included in the Minutes, 1) write/paste the words in the Chat, and 2) ask to be "on the record"

2. Minutes now included in the Consent Agenda.

3. Consent Agenda:

-The Minutes Draft has been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review. [Academic Senate MINUTES, March 28, 2025. DRAFT](#)

-Robert's Rules for Minutes:

For major revisions/changes, request that Minutes be removed from the Consent Agenda

to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.

4. Senate Chair Report: Jana Smith

a) Welcome to our ninth annual and fourth 2025 meeting.

Mahalo for your continual attendance!

b) Review of Virtual Protocols - [AS Virtual Protocols](#) [Civility Document](#)

c) Senate Webpage - Check it out [AS Website](#) Feedback welcome.

d) Senate email address - senhawcc@hawaii.edu

e) Summary of changes to Data Governance Policies [Summary of EP changes](#)

e) ACCFSC/CCCFSC updates - [ACCFSC-CCCFSC AY24](#)

[ACCFSC Agenda 4.11.25](#)

[CCCFSC Agenda 4.11.25](#)

[Campus Shared Governance Policies doc](#)

f) College Council Chair [College Council Chair AY25-26 Ballot](#)

[College Council Vice-Chair AY25-26 Ballot](#)

g) President Hensel; 1:15 pm, 30-45 minutes: [PresHenselQuestions](#)

5. Vice Chair Report: Luria Namba

Chair, Executive Committee Reps, & Committee Chairs -

New reps to attend the May 2 executive Committee meeting to elect a Vice Chair.

Committee Chairs -

6. Campus Updates:

1) Pāalamanui - Luria Namba

2) Kō - Pele Kaio

7. Old Business: [Committee reports](#) *= Course Designation Committees

a. Curriculum Review Committee (CRC) – Carrie Butler [CRC Report](#)

b. Data Analysis Committee (DAC) - Donala Kawa'auhau [DAC Report](#)

c. Distance Education Committee (DEC) – Ashlee Kalauli [DEC Report](#)
[DE peer evaluation form.](#)

d. Educational Policy Committee (EPC) – Donna De Silva [EPC Report](#)
[EPC Report -Revised](#)

e. Faculty Policy Committee (FPC) – Vivian Chin [FPC Report](#)

*f. Academic First Year Experience (FYE) - Robyn Kalauli / No'el Tagab-Cruz
[FYE Report](#)

*g. General Education Committee (GEC) – Kenoalani Dela Cruz [GEC Report](#)

*h. Hawaiian Asian and Pacific Issues (HAP) – Orlo Steele

*i. Academic Sustainability Committee (SUST) – Drew Kapp [ASC Report](#)

* j. Writing Intensive Committee (WI) – Robyn Kalauli as sub-chair [WIC Report](#)

8. Continuing Business:

a) *Lamakū update:*

Instructor support:

[Lamaku Newsletter April 2025](#)

Student support:

<https://www.uhonline.hawaii.edu/discover-d2l-brightspace/students>

b) Update on Ongoing Revisions - Kenoalani Dela Cruz

[UHCCP 9.237 Teaching Equivalencies](#)

[TE Info Folder](#)

- c) UHCC-GE Inquiry Team update - Kenoalani Dela Cruz [UH GE Proposal - rev](#)
[UHCC GE Proposal Memo - SP25](#)
[UHCC GE Proposal - SP25 \(ppt pdf\)](#)
[UHCC GE Proposal - SP 25 \(pptx version\)](#)

9. New Business:

- a) Voting on Committee Chairs - Luria Namba
- b) Voting on GEC proposals in report - Kenoalani Dela Cruz [GEC Report](#)
- c) Vote on GE Proposal [UH GE Proposal - rev](#)
- d) Voting on Policy 5.605 - Credit for Education Received While in Military Service Policy - Donna Pacheco [Kuali link to Military Service Policy](#)
- e) Voting on Policy 5.101 (Student Grievance Policy) - Donna Pacheco
[Kuali link to Grievance Policy](#)
- f) Voting on DE Course Eval Form - Ashlee [DE peer evaluation form.](#)

10. For the Good of the Order:

- a) CRC Proposals due May 15th
- b) There will be a data meeting training on April 30th. Donala will be sending out a message for that. There will be talk about the data portal on the Hawai'i Community College website and some of the different pieces that you can access there.
- c) [Federal Executive Orders FAQ](#) [Federal Policy Updates](#)
- d) [Immigration Enforcement Act](#)
- e) AI info - Lissandra email: lbaldanj@hawaii.edu
The University of Hawai'i [Artificial Intelligence \(AI\) Strategy Council](#) has developed a draft Executive Policy on AI. Please use the [Artificial Intelligence Draft EP Consultation Form](#) to provide feedback and comments on the draft policy by **April 30, 2025**. Responses to all feedback and comments will be documented, and edits to the draft EP will be made as appropriate.
Link to the [draft EP on Artificial Intelligence \(PDF\)](#) - available using a University of Hawai'i email account
[AI System Info](#) [AI Recommendations](#)
[AI Resources](#) [AI Resource 2](#) [AI Resource 3](#) [AI Resource 4](#)
- f) Lā Honua - review
- g) C3S - Cross Campus Course sharing - Check it out - [C3S link](#)
- h) Faculty 5-year review Policy - (Ties into Peer Evaluations)
Faculty [5-year review items](#)

11. Adjourn -Robert's Rules: No need to motion or vote. Simply adjourn!

Next meeting: *May 9th, 2025 2:30 - 4:00 pm - additional*

‘A‘ohe hana nui ke alu ‘ia.

“No task is too big when done together .”

‘Ōlelo No‘eau 142 - Mary Kawena Pukui