

# AGENDA

**“O au ka mea kanu, a`o`oe ka mea ulu.”**

‘I plant, and you do the growing.’

Academic Senate of Hawai‘i Community College

Academic Year 2024-2025

Friday, March 28, 2025, 12:00 - 2:00 pm

[Register in advance for this meeting:](#)

[AS Mtg 3.28.25 mtg](#)

You will receive a confirmation email with a Zoom link after registering.

Shared drive link: [AS AY24-25 Shared Drive](#)

[Executive Committee Representatives for AY 24-25](#)

[Committee Chairs for AY 24-25](#)

1. **Ascertain quorum** (10 Senate members including 3 Exec. Comm. members)

This meeting will be recorded. (see [AS Virtual Mtg Protocols](#) )

## ***KA ‘ŌLELO NU‘UKIA***

*E lilo ana nā kānaka ‘imi na ‘auao o ke Kauhale i kupa ho ‘oikaika a papau ho ‘i i hiki ke ‘a ‘a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.*

## **VISION**

Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.

## ***KE ALA NU‘UKIA***

*No ka ho ‘opi ‘i ‘ana i ka ho ‘ona ‘auao ‘ia ‘ana a kau i ka puaaneane, na ke Kulanui Kaiaulu ‘o Hawai‘i e kaulele ma ka ‘ike e pono ai nā hoa Kauhale i na ‘auao a mākaukau ho ‘i. Ma hope mākou o ke ala nu ‘ukia o nā Kulanui Kaiaulu Hawai‘i a pau a na mākou nō e lawelawe i ko Hawai‘i nui kuauli.*

## **MISSION**

To promote lifelong learning, Hawai‘i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai‘i Island community.

*If you would like your verbal or written comments, not already in an attachment, included in the Minutes,*

*1) write/paste the words in the Chat, and 2) ask to be "on the record"*

**2. Minutes** now included in the Consent Agenda.

[Academic Senate MINUTES February 28, 2025 DRAFT](#)

**3. Consent Agenda:**

-Minutes Draft has been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.

-Robert's Rule for Minutes:

For major revisions/changes, request Minutes be removed from the Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.

**4. Senate Chair Report:** Jana Smith

a) Welcome to our eighth annual and third 2025 meeting.

Mahalo for your continual attendance!

b) Review of Virtual Protocols [AS Virtual Protocols](#) [Civility Document](#)

c) Senate Webpage - Check it out [AS Website](#) Feedback welcome

d) Senate email address - [senhawcc@hawaii.edu](mailto:senhawcc@hawaii.edu)

e) ACCFSC/CCCFSC updates - [ACCFSC Agenda 3.28.25](#) Luria will attend [Campus Shared Governance Policies doc](#)

f) Sustainability Memo & proposed new one

[Consultation Memo on Curriculum](#) Sustainability-

update

[Proposed Curr. Sustainability Policy](#)

From the system office - Janice Yamada

"Attached is a consultation memo and proposed draft of a new Executive Policy on Sustainability in Curriculum, Research and Scholarship. Please share with your constituents, delegates and/or governing bodies as needed. Comments and questions may be submitted via the [online comment form](#) by **March 31, 2025**. Mahalo!"

A form will be going out soon to vote on by April 18th.

g) Program spotlight - This is still pending

h) President Hensel visit to April Senate meeting - It will be about 45 minutes.

Let's discuss the best use of time. Do we have a structured format and scripted questions or let the President do a presentation and we respond accordingly? She would like a heads up as to content.

**5. Vice Chair Report:** Luria Namba

Nominations update - Chair & Executive Committee Members

- Committee Chairs

**6. Campus Updates:**

1) Pālanamui - Luria Namba

2) Kō - Pele Kaio

**7. Old Business:** [Committee Reports 3.28.25](#)

\*= Course Designation Committees

- a. Curriculum Review Committee (CRC) – Carrie Butler
- b. Data Analysis Committee (DAC) - Donala Kawa‘auhau
- c. Distance Education Committee (DEC) – Ashlee Kalauli [DEC Report](#)
- d. Educational Policy Committee (EPC) – Donna De Silva [EPC Report](#)
- e. Faculty Policy Committee (FPC) – Vivian Chin [FPC Report 2.28.25](#)  
[FPC Report 3.28.25](#)  
[FPC Survey results.](#)

- \*f. Academic First Year Experience (FYE) - Robyn Kalauli / No‘el Tagab-Cruz
- \*g. General Education Committee (GEC) – Kenoalani Dela Cruz [GEC Report](#)
- \*h. Hawaiian Asian and Pacific Issues (HAP) – Orlo Steele
- \*i. Academic Sustainability Committee (SUST) – Drew Kapp [SUST Report](#)
- \*j. Writing Intensive Committee (WI) – Robyn Kalauli as sub chair

**8. Continuing Business:**

- a) *Lamakū update* - Della Teraoka is gathering feedback from faculty regarding the Lamaku experience. A survey may be going out later this semester.
  - i) Instructor support:  
<https://secure.smore.com/n/g72np-winter-lamak-support?ref=email>
  - ii) Student support:  
<https://www.uhonline.hawaii.edu/discover-d2l-brightspace/students>
- b) Update on Ongoing Revisions to [UHCCP 9.237 Teaching Equivalencies](#) -  
Kenoalani Dela Cruz

**9. New Business:**

- a) GEC proposals - Kenoalani Dela Cruz [GEC Report](#) Vote needed.

**Proposals for Senate Vote/Approval:**

Course Alpha/Number	Course Title	Design.	Type	Effective Date
CHEM 161	General Chemistry I	DP	Renewal	Fall 2025
CHEM 161L	General Chemistry I Lab	DY	Renewal	Fall 2025
HWST 105***	Mea Kanu Hawai'i: Hawaiian Plants	DH	Renewal	Fall 2025

**CHEM 161** and **CHEM 161L** are recommended for GE designation for five (5) years, 2025-2010.

\*\*\* For **HWST 105**, the course is recommended to be renewed for one (1) additional year, (2025-2026), to allow the course to maintain its GE designation while implementing and reporting results of the closing the loop assessment plan.

- b) UHCC-GE Inquiry Team update - Kenoalani Dela Cruz
  - [UHCC GE Proposal Memo - SP25](#)
  - [UHCC GE Proposal - SP25 \(ppt pdf\)](#)
  - [UHCC GE Proposal - SP 25 \(pptx version\)](#)
  - [UHCC General Education - FH Implementation](#) Google form
- c) Committees need to put forth the names of any new Committee Chairs.  
Nominations for Standing Committee Chairs can also be taken from the floor.  
Standing Committee Chairs will be voted on at the April 25th meeting.

#### 10. For the Good of the Order:

- a) Moment of silence to remember Donnalyn Kalei - retired faculty - AJ Instructor-Drew Kapp and Kenoalani Dela Cruz
- b) [Federal Executive Orders FAQ](#)
- c) [MOP event flyer](#)
- d) Lā Honua - [Lā Honua Event Info](#)
- e) Mala Days flyer [Mala Days Sp 25](#)
- f) Meeting for faculty sharing about AI - Lissandra email: [lbaldanj@hawaii.edu](mailto:lbaldanj@hawaii.edu)
  - [AI System Info](#) [AI Recommendations](#)
  - [AI Resources](#) [AI Resource 2](#) [AI Resource 3](#) [AI Resource 4](#)
- g) C3S - Cross Campus Course sharing - Check it out - [C3S link](#)
- h) Faculty 5-year review Policy - (Ties into Peer Evaluations)  
Faculty [5-year review items](#)

**11. Adjourn** -Robert's Rules: No need to motion or vote. Simply adjourn!

**Next meetings:** *April 25, 2025 12:00 - 2:00 pm*

*May 9th, 2025 2:30 - 4:00 pm - additional*

**‘A‘ohe hana nui ke alu ‘ia.**

*“No task is too big when done together .”*

*‘Ōlelo No‘eau 142 - Mary Kawena Pukui*