

Academic Senate Meeting Minutes 2023-2024

<p>Date: Friday, March 15, 2024 Time: 12:00 pm Location: Zoom</p>	<p>Members Present: Ākeamakamae Kiyuna, Brenda Watanabe, Carrie Butler, Debbie Weeks, Deseree Salvador, Donna De Silva, Drew Kapp (ExCom), Harold GKW Fujii, Jana Smith (Chair), Jesna Nissam, Kenoalani Dela Cruz (ExCom), Ku‘ulei Kanahale, Lissandra Baldan Jenkins (Secretary), Lisa Yamanaka, Luria Namba (Vice-Chair), Luz Miguel, Orlo Steele, Precious Atendido, Reshela DuPuis (ExCom), Tagi Qolouvaki, Tamera Loveday, Tiffani Amana</p>
<p>Call to Order: By: Jana Smith Mins: Lissandra Baldan Jenkins</p>	<p>Guests:</p>
<p>Robert’s Rules of Order on Voting</p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>

<p>KE ALA NU'UKIA: <i>No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai na hoa Kauhale i na'auao a makaukau ho'i. Ma hope makou o ke ala nu'ukia o na Kulanui Kaiaulu Hawai'i a pau a na makou no e lawelawe i ko Hawai'i nui kuauli.</i></p>	<p>MISSION: To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</p>
--	---

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p>1. Ascertain quorum</p>	<ul style="list-style-type: none"> ➤ Meeting called to order by Chair at 12:08 pm. Quorum has been met, including at least 3 members of the Executive Committee. ➤ This meeting will be recorded. (see AS Virtual Protocols) 		
<p>2. Approval of the Minutes</p>	<ul style="list-style-type: none"> ❖ Minutes now included in Consent Agenda. AS Min 2.23.24 draft copy 		
<p>3. Consent Agenda</p>	<p>Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.</p> <p>1) Robert’s Rule for Minutes: For major revisions/changes, request <u>Minutes be removed</u> from Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.</p> <p style="text-align: center;">➤ Vote to approve the consent agenda: ■ 10 = Yay; 0 = Nay; 0 = Abstain</p>		
<p>4. Senate Chair Report</p>	<p>a) Welcome. Any new faculty members or lecturers?</p> <p>b) Review of Virtual Protocols AS Virtual Protocols</p> <p>c) ACCFSC/CCCFSC updates - ACCFSC/CCCFSC folder</p> <p>1) RP 5.213 RP 5.213 info folder RP 5.213 Reso draft -3 RP 5.213 Consultation Memo-3.4.24 RP 5.213 Comment Form April 22 deadline</p>		

	<p>Luria Namba: This is the redline version: https://drive.google.com/file/d/1g5sB3JyvRHA6WsbkqCQ9v6iw-bRBgEvY/view?usp=drive_link</p> <p>Luria Namba: This is what Jana is sharing on screen: https://docs.google.com/document/d/1BzOkWOIVuGFvjLOURNpyVL1Iso1lhSYSFXI-QuHK_10/edit?usp=sharing</p> <ul style="list-style-type: none">● Reshela DuPuis: Moved to adopt the Senate Chairs’ Resolution against the Redline version● It was seconded by Luria Namba<ul style="list-style-type: none">○ Discussion<ul style="list-style-type: none">■ Reshela DuPuis: The second version of the Resolution is a little cleaner than the first one. It's still not perfect, but at this point, if we tried to make changes from our Senate, (changes to that resolution), it would just complicate the process. So while it doesn't cover every point that has come up in our GEC meetings and discussions, it covers the main points. I think the most important thing about the resolution is that all 10 Senate (s) were against the Redline version and it is letting them know (Administration and the Board of Regents) that we're not going to take this sitting down. So I think, while it		
--	---	--	--

	<p>may not be a perfect document and I'm kind of surprised it's something poorly written, it's better than nothing. It's a time sensitive issue, so I would urge our Senate to go ahead and support the resolution and then continue to work through Carrie Mospens and Kenoalani Dela Cruz, continue to work on providing our concerns, without having to slow up the process of the resolution going forward.</p> <ul style="list-style-type: none">■ Kenoalani Dela Cruz: There's discussion about should the Regent's policy be so prescribed? Usually, the Regent's policy is very broad and then the UH System policy will be more prescribed. The Regent's policy indicates that the minimum number of credits would be 31 and so people question: Why would the Regent's policy state the specific number of credits? Some expressed that this should be left to the University System. This should be worked out, collaborated and consulted with the institutions. So that's kind of the biggest "beef" and then there are other concerns within the document itself. Another part is currently the language of the draft indicating that in the Redline version that each of the four years and the Community College System will nominate, so semantically the word "system" it's not saying each of the four-year universities and community college institutions. So there's a question of will each of the CC campuses get a		
--	--	--	--

	<p>representative? Other parts like defining interdisciplinary courses, it's an absolute great concept, but the language here seems to mandate courses to be interdisciplinary. When you think of revisions, the entire Redline Regent's policy is revised. That's why the UHCC System has come up with that joint resolution. Jana will vote, as a member of the Council of Senate Chairs, so she'll vote knowing how we feel (about the Policy) and then also I think we may have the opportunity later in this meeting under New Businesses to pull that up. There are lots of questions coming from faculty about this Policy.</p> <ul style="list-style-type: none">■ Reshela DuPuis: I agree with everything that Kenoa said. This (Policy) would completely disempower our Campus and raises a question about whether our Union representatives and our Board members have taken this to the Union (UHPA) because one of the core issues here for me is that in the UH Policy and Board Policy, faculty control curriculum, not the Board and not the Administration and this (Policy) takes control of a central part of our curriculum away from faculty and away from groups, like our Senate and our CRC. So my question is: in addition to the resolution coming from the Senate Chairs, the Council that Jana has a sit on and will vote for us, has anybody taken this to UHPA and asked them to stand		
--	---	--	--

	<p>as an “amicus brief” to do their own resolution against the Redline version simply on the grounds of the already stated and embedded acknowledgment that Curriculum is the faculty’s kuleana and not the Board of Regents’ kuleana? Such a micromanagement of this is actually a shift to say that a different authority is going to have control over our curriculum and the details of our curriculum. So I would encourage anybody who has the ear of your PAU Rep or our Board Rep to say that we should be encouraging UHPA to write a very strong “amicus brief” to the Resolution that is going in because that's a critical union contract issue for all of us.</p> <ul style="list-style-type: none">■ Jana Smith: I do believe that one of the other Senate Chairs will take this as his kuleana to contact UHPA for all of us. We kind of said it would be okay if he would do it for all of us and then let us know, but it has not happened yet.■ Reshela DuPuis: Can you make sure Jana that whoever gets that information back because this is coming at the end semester and we know that one of the things is that the GE redesign, they work through the summer, when most instructional faculty are gone and then we get hit with things at the end of the summer. So I hope UHPA steps up and does their job.		
--	---	--	--

	<ul style="list-style-type: none">■ Deseree Salvador : 4B states that 4 year institutions can have special graduation requirements. Does that mean we can't? I.e.: ENG102?■ Kenoalani Dela Cruz: I do not know the answer for this current process. What I can say from the previous revision process was that GE, however it's going to be determined and agreed upon by the campuses in regards to the Foundation Areas, the Diversification Areas and the other credits as well, what we call Focus Areas. So Focus would be like Hawaiian and Asian Pacific Studies, our writing intensive. So this current Redline version eliminates HAP and WI at the lower division level and it places HAP and WI at the upper division level. Our unique campus course, ENG 102, previously the campuses were supposed to agree upon the Foundations/Diversifications, and then although we were dissuaded from having our own Campus graduation requirement (that was my understanding from the previous revision process), that campuses could still have that option. Speech 151 and English 102 are both campus specific graduation requirements to our College, but even though Speech is GE designated as well, students have the option to take another DA or the course that Speech falls under. So, I don't know the answer definitively. I can only say that if English 102 does not fall within		
--	---	--	--

	<p>whatever is going to be the determined foundation categories, will the System allow us to have our own Campus specific requirements?</p> <ul style="list-style-type: none"> ■ Kenoalani Dela Cruz: I can only speculate that it is a Manoa issue, Manoa’s accreditors. In regards to their assessment results, it was found that there are issues that Manoa needs to fix. The UHCC’s are meeting the standards and exceeding them as well. The data indicates that our graduates are much more successful than native first year students who enter the university. What I mean by native is that first time freshman at a university, the community college transfers are graduating at a higher rate. So I think it's Manoa driven because of their accreditors. <ul style="list-style-type: none"> ● Reshela DuPuis: Moved to adopt the Senate Chairs’ Resolution against the Redline version. ● It was seconded by Luria Namba <p>➤ Vote to adopt the Senate Chairs’ Resolution against the Redline version</p> <ul style="list-style-type: none"> ■ 11 = Yay; 1 = Nay; 1 = Abstain 	<p>Reshela DuPuis: Moved to adopt the Senate Chairs Resolution against the Redline version It was seconded by Luria Namba</p>	
--	---	---	--

	<p>2) MOU for 11-month MOU 11 month 3.2.24</p> <p>Kenoalani Dela Cruz: Last semester, Leanne Urasaki presented to the Senate this MOU that was already signed by the UH System as well as UHPA, so that when the 11-Month faculty were notified of the MOU, if we were to accept overload pay, if we accept the responsibility in excess of our primary duty, the MOU requires that we give up one year of vacation. 11-Month faculty were not consulted on this process. So when 11-Month faculty inquired how this came about without consultation, the UHCC/UHPA Faculty Representatives of the seven UHCC campuses who represent 11-Month faculty met in the Fall. We surveyed our faculty in regards to their thoughts on the MOU and we drafted this official response memo that Jana shared to indicate that inequities would be experienced by 11-Month faculty across the CC System.</p> <p>We are asking the support of our colleagues. In this memo we've brought forward the inequities to administration and UHPA. Our memo indicates from the survey results what the inequities were and have suggestions on how to address the inequities and/or ways to clarify and revise our future collective bargaining agreement.</p> <p>Laulima replacement - awaiting system presentation/timeline Pilot programs-Fall 2024 hopeful rollout-Spring 2025 D2L Brightspace.</p>		
--	---	--	--

<p>5. Vice Chair Report:</p>	<ul style="list-style-type: none"> ● Chair nominations - Executive Committee nomination ● Nominations from floor - deadline was March 8th ● Executive Committee representatives - Department confirmation ● Committee Chairs for AY 24-25 confirmations <ul style="list-style-type: none"> ● Luria Namba: The Executive Committee nominated Jana Smith and then I sent out a nomination form via email to collect general nominations and I haven't received any other nominations. So, I just want to open up the floor right now to see if anybody would like to nominate yourself. (Nobody did). Back to Luria: I will send a ballot out as a Google form to get everybody's vote. We're going to keep it open for two weeks, I believe, and then we'll announce the Chair. <p>Executive Committee representation: it looks like everybody is coming back, so I think I have that listed out and then I have reached out to the current Committee Chairs to see if they're returning. Since some Committee Chairs responded and others did not, Luria then went to confirm the names for the Committee Chairs.</p>		
<p>6. Campus Updates</p>	<p>1) Pāalamanui - → Luria Namba: They had meetings related to Graduation. 2) Kō – None</p>		
<p>7. Old Business</p>	<p>Committee Reports folder 3.15.24</p> <p>a. Curriculum Review Committee (CRC) – Carrie Butler</p>		

	<p>b. Data Analysis Committee (DAC) - Donala Kawa’auhau</p> <p>c. Distance Education Committee (DEC) – Tamera Loveday DEC Report</p> <p>d. Educational Policy Committee (EPC) – Donna De Silva</p> <p>e. Faculty Policy Committee (FPC) – Vivian Chin FPC Report 2.23.24</p> <p>*f. Academic First Year Experience (FYE) - Robyn Kalauli / No’el Tagab-Cruz</p> <p>*g. General Education Committee (GEC) – Kenoalani Dela Cruz GEC Report</p> <p>*h. Hawaiian Asian and Pacific Issues (HAP) – Tagi Qolouvaki / Orlo Steele</p> <p style="text-align: center;">HAP Report</p> <p>*i. Academic Sustainability Committee (SUST) – Drew Kapp SUST Report</p> <p>➤ Drew Kapp: We are going to talk about chairs and committee membership for sustainability at our next meeting.</p> <p>* j. Writing Intensive Committee (WI) – Tanya Dean</p>		
--	---	--	--

	<p>*k. GE Inquiry Update – Kenoalani Dela Cruz -</p> <p>Kenoalani Dela Cruz: Members of the UHCC GE Inquiry Team facilitated one of three presentations at HISSI: 1) Creating a Purpose for Gen Ed with a Little Help from ChatGPT, 2) Gen Ed for Gen Z, and 3) Best Practices in General Education. The team is collecting feedback on the shared definition of Gen Ed that was generated from the Fall 2023 survey results from all 7 UHCCs. There were 200+ responses and 12,000+ words. Please assist by completing the survey found at https://forms.gle/ZMBUXV3AGbzWJ39YA, by March 31.</p> <p>*= Course Designation Committees</p>		
<p>8. Continuing Business Items for Further Discussion/Revision/Vote Approval</p>			
<p>9. New Business</p>	<p>1) Approve GEC proposals</p> <ul style="list-style-type: none"> ● Kenoalani Dela Cruz: Moved to approve HWST 219 for the DH designation to be effective Fall 2025 ● It was seconded by Reshela DuPuis ● No discussion 	<p>Kenoalani Dela Cruz: Moved to approve HWST 219 for the DH designation to be effective Fall 2025 It was seconded by</p>	

	<p>➤ Vote Move to approve HWST 219 for the DH designation to be effective Fall 2025</p> <ul style="list-style-type: none"> ■ 13 = Yay; 0 = Nay; 0 = Abstain <p>2) RP 5.213 Resolution -3 vote - time sensitive addition</p> <p>3) Proposal to convene Sabbatical Leave Advisory Ad Hoc Committee</p> <p style="text-align: center;">UHPA ARTICLE VI.A. SABBATICAL LEAVES UHPA Sabbatical Leave Form</p> <p>→ For a complete review of this topic, please visit the February Senate Minutes.</p> <p>★ Reshela DuPuis: Moved to institute an Ad Hoc Committee as noted in the Agenda</p> <p>★ It was seconded by Carrie Butler</p> <p>★ Discussion</p> <p>★ Carrie Butler showed interest to be part of this Committee. Jana and Lissandra will ask other people if they want to be part of this Committee.</p> <p>★ Reshela DuPuis moved to close discussion</p> <p>★ It was seconded by Kenoalani Dela Cruz:</p> <ul style="list-style-type: none"> ○ Vote ○ 10 = Yay; 0 = Nay; 0 = Abstain 	<p>Reshela DuPuis</p> <p>Reshela DuPuis: Moved to institute an Ad hoc Committee as noted in the agenda It was seconded by Carrie Butler</p> <p>Reshela DuPuis: Moved to close the discussion It was seconded by Kenoalani Dela Cruz</p>	
--	--	--	--

	<ul style="list-style-type: none"> ○ Vote to institute an Ad Hoc Committee as noted in the Agenda ○ 9 = Yay; 0 = Nay; 1 = Abstain 	<p>Reshela DuPuis: Moved to institute an Ad hoc Committee as noted in the agenda It was seconded by Carrie Butler</p>	
<p>10. For the Good of the Order</p>	<ul style="list-style-type: none"> a) ISER Timeline b) Drew Kapp - Lā Honua update - Need Volunteers La Honua Volunteer Form c) ISAT updates are coming due - Be aware of an email from Jodi Mine https://www.hawaii.edu/infosec/training/ d) Hawai`i CC Career Day - Saturday, April 20th. e) To be proactive, review your UHPA Contract periodically. UHPA Contract 1-24 f) UHCC Proposed Strategic Plan UHCC Proposed Strategic Plan 11.23 g) Food Distribution Dates <p>★ Deseree Salvador made an announcement about the Information Session on March 27 related to the Fulbright Scholar Program.</p>		

<p>11. Adjourn</p>	<p>Robert’s Rules: No need to motion or vote. Simply adjourn!</p> <p>Next meetings:</p> <p style="text-align: center;">Friday, April 26, 2024; 12-2:00 pm</p> <p style="text-align: center;"><i>Happy Spring Break and Equinox !!</i></p>	<p>Meeting adjourned at 1:05 pm.</p>	
	<p><i>Happy New Year and see you in the new Lunar New Year!</i></p> <p><i>‘A‘ohe hana nui ke alu ‘ia.</i></p> <p style="text-align: center;"><i>“No task is too big when done together by all.”</i></p> <p style="text-align: center;"><i>‘Ōlelo No‘eau 142 - Mary Kawena Pukui</i></p>		