

**Academic Senate Meeting Minutes 2022-2023**

<p><b>Date:</b> Friday, April 28, 2023  <b>Time:</b> 2:00 pm  <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Anne Chung, Brenda Watanabe, Ashlee Kalauli, Camille Hernandez, Caroline Naguwa, Carrie Butler, Cheryl Pavel, David Tsugawa, Debbie Weeks, Deseree Salvador, Donala Kawaauhau, Drew Kapp, Glen-Dee Kuwaye, Grace Funai, Janet Smith, Jeanne Batallones, Jennifer Sims, Jesna Nissam, Kaleopono Quintana, Kapena Landgraf, Kate De Soto, Kenoalani Dela Cruz, Kristine Kotecki, Larissa Leslie, Laurel Gregory, Lew Nakamura, Lissandra Baldan Jenkins, Lisa Fukumitsu, Lisa Yamanaka, Luria Namba, Meidor Hu, No’el Tagab-Cruz, Orlo Steele, Reshela DuPuis, Robyn Kalauli, Tagi Qolouvaki, Tamera Loveday, Vivian Chin</p>
<p><b>Call to Order:</b>  <b>By:</b> David Tsugawa  <b>Mins:</b> Lissandra Baldan Jenkins</p>	<p><b>Guests:</b> Lexer Chou (Leeward Community College)</p>
<p><b>Robert’s Rules of Order on Voting</b></p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>➤ Meeting called to order by Chair at 2:03 pm. Quorum has been met, including at least 3 members of the Executive Committee.</p>		
<p><b>2. Approval of the Minutes</b></p>	<p>❖ Minutes now included in Consent Agenda.</p>		
<p><b>3. Consent Agenda</b></p>	<p>(ATT. 1) -&gt;1. AS meeting Minutes for March 24, 2023 (ATT. 2); -&gt; Robert’s Rule for Minutes - For major revisions/changes, request Minutes be</p>		

	<p>removed from Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.</p> <ul style="list-style-type: none"> <li>● <b>Reshela DuPuis</b> made a motion to approve the consent agenda</li> <li>● It was seconded by <b>Kenoalani Dela Cruz</b></li> </ul> <p style="margin-left: 40px;">➤ Vote to approve the consent agenda:</p> <ul style="list-style-type: none"> <li>■ Yay = 21 Nay = 0 Abstain = 1</li> <li>■ 100% Yay 0% Nay</li> </ul>	<p><b>Reshela DuPuis</b> made a motion and <b>Kenoalani Dela Cruz</b> seconded to approve the consent agenda</p>	
<p><b>4. Senate Chair Report</b></p>	<p>1) Chosen Name UH Policy 7.302 Draft - Lexer Chou Leeward CC (linked file); 2) QFE update - Grace Funai (linked files); 3) Viewfinder Survey Q&amp;A with Dr. Sara Vogel; 4) CCCFSC updates from March 2023 meeting (Toni Cravens-Howell); 5) 4/21/23 ACCFSC - LMS update; 6) 4/21/23 CCCFSC - Position Reallocation report from 4/21/23 CCCFSC meeting; 7) Rockne Freitas Honorary Naming Joint Resolution (<a href="#">linked file</a>); 8) FINAL CHAIR STATEMENT</p> <p>➔ <b>David Tsugawa:</b> The Chair mentioned the email from the Chancellor announcing that she is stepping down from her position as a Chancellor for personal reasons. We wish the best for Chancellor Rachel Solemsaas in her future.</p> <p>➔ <b>David Tsugawa:</b> The Chair gave a beautiful speech expressing his wise leadership skills.</p>		
<p><b>5. Vice Chair Report:</b></p>	<p>1) Senate Chair Elections 2) Executive Committee Elections</p>		

	<ul style="list-style-type: none"> <li>● <b>Janet Smith:</b> The new elected Chair gave a harmonious speech and invited more members of our College to be part of the Executive Committee. She is looking forward to serving us.</li> </ul>		
<p><b>6. Old Business</b></p>	<ul style="list-style-type: none"> <li>a. CRC – (Carrie Butler) (ATT. 3)</li> <li>b. DAC - (Donala Kawa’auhau) ( F23 start )</li> <li>c. DE – (Tamera Loveday) (ATT. 4)</li> <li>d. EPC – (Donna De Silva) ( n/a )</li> <li>e. FPC – (Vivian Chin) (ATT. 5)</li> <li>● <b>Vivian Chin:</b> Please see ATT.5 4_2023 AS Committee Report: FPC vacancies: GSSS, MNS,SSCI/PS. Please email chin@hawaii.edu if you’re interested. And pls email me with any comments re: Haw9.9900 - pls find the current policy online or email me.</li> <li>f. FYE - (Robyn Kalauli / No’el Tagab-Cruz ) (ATT. 6)</li> <li>g. GEC – (Kenoalani Dela Cruz) (ATT. 7)</li> <li>h. HAP – (Tagi Qolouvaki / No’el Tagab-Cruz) (ATT. 8)</li> <li>i. Sus – (Kristine Kotecki) (ATT. 9)</li> <li>j. WI – (Caroline Naguwa) (ATT. 10)</li> <li>k. UHPA Update – (New BOD elections 4/3-4/12)</li> <li>l. GE Redesign Update – (Kenoalani Dela Cruz) ( see ATT. 7 )</li> <li>m. Pāalamanui Updates - (vacant)</li> <li>n. Kō Updates - (n/a)</li> </ul>		
<p><b>7. Continuing Business Items for Further Discussion/Revision/Vote Approval</b></p>	<ul style="list-style-type: none"> <li>1) [Major revisions to Minutes as needed.]</li> <li>2) AY 2023-2024 Committee Chairs</li> <li>● <b>Reshela DuPuis</b> made a motion to approve all the incoming or continuing chairs</li> <li>● It was second by <b>Caroline Naguwa</b> <ul style="list-style-type: none"> <li>○ <b>Discussion:</b> None</li> </ul> </li> </ul>	<p><b>Reshela DuPuis</b> made a motion and <b>Caroline Naguwa</b></p>	

	<ul style="list-style-type: none"> <li>■ <b>Vote</b></li> <li>■ Yay = 31 Nay = 0 Abstain = 1</li> </ul>	<p>seconded to approve all the incoming chairs</p>	
<p><b>8. New Business</b></p>	<p>o. Committee Proposals for Senate Vote - (ATT. 11)</p> <ul style="list-style-type: none"> <li>● <b>Kenoalani Dela Cruz</b> made a motion to approve the GEC proposals (ENG 255 and BIOL 124L) in block</li> <li>● It was second by <b>Cheryl Pavel</b> <ul style="list-style-type: none"> <li>○ <b>Vote</b></li> <li>○ Yay = 29 Nay = 1 Abstain = 0</li> </ul> </li>   <li>❖ <b>Kenoalani Dela Cruz</b> made a motion to approve the GEC proposals</li> <li>❖ It was second by <b>Drew Kapp</b> <ul style="list-style-type: none"> <li>➤ <b>Discussion: Kenoalani Dela Cruz</b> thanks the faculty instructors for the hard work in assessment and continuous improvement of their courses and GEC for their review and mindfulness for GE towards students and the offerings that we provide.</li> </ul> </li>   <li>■ <b>Vote</b></li> <li>■ Yay = 30 Nay = 1 Abstain = 0</li> </ul>	<p><b>Kenoalani Dela Cruz</b> made a motion and <b>Cheryl Pavel</b> seconded to approve the GEC proposals in block</p> <p><b>Kenoalani Dela Cruz</b> made a motion and <b>Drew Kapp</b> seconded to approve the GEC proposals</p>	

	<p>p. Rockne Freitas Honorary Naming Right - Joint Resolution Vote</p> <ul style="list-style-type: none"> <li>● <b>Reshela DuPuis</b> made a motion that has two parts:             <ul style="list-style-type: none"> <li>○ 1) Senate representative to vote in favor of College Council signing the Joint Resolution and 2) The Academic Senate votes in favor of signing the Joint Resolution.</li> </ul> </li> <li>● It was second by <b>Kenoalani Dela Cruz</b> <ul style="list-style-type: none"> <li>○ <b>Discussion:</b> none                 <ul style="list-style-type: none"> <li>■ <b>Vote of the two parts of the motion as a block</b></li> <li>■ Yay = 25 Nay = 0 Abstain = 0</li> </ul> </li> </ul> </li> </ul> <p>➤ <b>Kenoalani Dela Cruz</b> made a motion to approve the double motion</p> <p>➤ It was second by <b>Reshela DuPuis</b></p> <ul style="list-style-type: none"> <li>○ <b>Vote</b></li> <li>○ Yay = 21 Nay = 0 Abstain = 2</li> </ul> <p>q. Senate Representative for GE Redesign: Brief Statements from applicants to be sent Monday, 4/24/23; Senate to vote for two faculty representatives</p> <ul style="list-style-type: none"> <li>● <b>Results:</b> <ul style="list-style-type: none"> <li>○ Debbie Weeks/Kenoalani Dela Cruz = 5</li> <li>○ Kenoalani Dela Cruz/Caroline Naguwa = 24</li> <li>○ Caroline Naguwa/Debbie Weeks 1</li> </ul> </li> </ul> <p>r. Position Reallocations - Open discussion (Toni Cravens-Howell)</p>	<p><b>Reshela DuPuis</b> made a motion and <b>Kenoalani Dela Cruz</b> seconded the motion with two parts</p> <p><b>Kenoalani Dela Cruz</b> made a motion and <b>Reshela DuPuis</b> seconded to approve the double motion</p>	
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	<p>s. Security Alerts</p> <ul style="list-style-type: none"> <li>• There was a discussion about security in the Campus. Faculty expressed their concerns related to previous incidents and it was brought to our attention the need to have a more organized and efficient procedure to deal with similar incidents in the future.</li> </ul> <p>t. Senate Proposal: Formative Assessment of Senate Officers and Executive Committee with Sample Tools - First Reading/Pilot of Proposal (David Tsugawa)</p>		
<p><b>9. For the good of the Order</b></p>	<p>u. Updates on ASUH from VCSA College Council report on 4/14/23 (Kenoa Dela Cruz)</p> <p>v. Viewfinder Survey Q&amp;A Google Poll sent 4/24/23 (open to multiple responses); Please respond by 5pm on Thursday, 5/4/23</p> <p>w. <b>Monday May 15, 2023 1-3pm Senate meeting</b></p>		
<p><b>10. Adjourn</b></p>	<p>Adjourn -&gt; Robert's Rules: No need to motion or vote. Simply adjourn!</p> <p>-Meeting adjourned at 4:05 pm by <b>David Tsugawa</b></p> <p><b>-Next meeting: Monday, May 15, 2023 @ 1-3pm, via Zoom</b></p>	<p><b>Meeting adjourned at 4:05 pm.</b></p>	

<p><b>KE ALA NU'UKIA:</b> <i>No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.</i></p>	<p><b>MISSION:</b> To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.</p>
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