

Academic Senate Meeting Minutes 2022-2023

<p><b>Date:</b> Friday, September 23, 2022 <b>Time:</b> 12:00 pm <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Alma Cremer, Anne Chung, Ākeamakamae Kiyuna, Caroline Naguwa, Carrie Butler, Carrie Mospens, Claudia Wilcox-Boucher, Debbie Weeks, Donala Kawaaauhau, Donna De Silva, Donna Madrid, Glenn-Dee Kuwaye, Grace Funai, Harold GWK Fujii, Janet Smith, Jeanne Batallones, Kanoe Lambert, Kapena Landgraf, Kate De Soto, Kenoalani Dela Cruz, Kristine Kotecki, Ku'u lei Kanahale, Lisa Fukumitsu, Luria Namba, Luzviminda B. Miguel, Mari Giel, Meidor Hu, Michelle Phillips, Neva Supe-Roque, No'el Tagab-Cruz, Paul Heerlein, Renee AK Dela Cruz, Reshela DuPuis, Robyn Kalauli, Sandra Claveria, Susie DeSa Dill, Tagi Qolouvaki, Tamera Loveday, Tanya Dean, Toni Cravens-Howell, Vivian Chin, Warren Wailani Walker</p>
<p><b>Call to Order:</b> <b>By:</b> Sam Giordanengo <b>Mins:</b> Lissandra Baldan Jenkins</p>	<p><b>Guest:</b> Barbara Arthurs - Voting on new CSO constitution (10 min)</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>Meeting called to order by Chair at 12:04 pm. Quorum has been met, including at least 3 members of the Executive Committee.</p>		
<p><b>2. Roll Call and Introductions / Guest</b></p>	<p>No roll call taken due to sufficient number of members in attendance. Attendance recorded via Zoom enrollment.</p> <p>2. College Mission Reading: 'Ōlelo Hawai'i by Senator Kanahale and English by VC Smith</p> <ul style="list-style-type: none"> <li>● The Mission Statement of HCC was read out loud in Hawaiian and in English to remind us of our Mission.</li> <li>❖ Guest: Barbara Arthurs - Voting on new CSO constitution (10 min) <ul style="list-style-type: none"> <li>➢ She was our VCSA a few years ago. She has been tasked with having us amend a new Constitution for our Student</li> </ul> </li> </ul>		

	<p>Government and create a new Constitution for our Student Activities Council. She coordinated the team of HCC Charter Student Organizations Convention.</p> <ul style="list-style-type: none"> <li>➤ She talked about the student activities mentored by our faculty and staff members. She asked for our support to get this new CSO constitution voted on by our students. Voting will end by September 30, 2022.</li> <li>➤ For any questions, contact Larissa Leslie.</li> </ul> <ul style="list-style-type: none"> <li>● Guest: Dr. Sara Vogel, Ed.D. Title IX Coordinator   Equity and Compliance Officer (10 min) <ul style="list-style-type: none"> <li>● She will email about coming to a future Senate Meeting.</li> </ul> </li> </ul>		
<b>Announcements</b>	<p>Announcement - Budget Allocation Task Force is seeking 2 more members 1) LBRT rep and 2) Academic Services Rep Contact Grace Funai if interested: gfunai@hawaii.edu</p>		
<b>3. Approval of the Minutes</b>	<p>Approval of August 26, 2022 minutes– Att. 1</p> <p>Kenoalani Dela Cruz moved to approved the minutes as submitted and Janet Smith seconded.</p> <p><b>Discussion:</b> No discussion on the minutes.</p> <p><b>Vote:</b> 26 yes, 0 no, 5 abstentions</p>	<p><b>Kenoalani Dela Cruz</b> first and <b>Janet Smith</b> second for approving the submitted minutes for August 26, 2022</p>	
<b>4. Approval of the Consent Agenda</b>	<p>Consent Agenda Approval – Atts. 2, 3, 4, 5, 6, 7, 8</p> <ul style="list-style-type: none"> <li>● Carrie Butler made a motion to move Att. 8 to old business</li> <li>● Att. 8 was moved to old business under “d”</li> </ul> <p>❖ Motion to accept the Consent Agenda with the exception of Att. 8</p>	<p>Moved by <b>Kenoalani Dela Cruz</b> and seconded by <b>Carrie Butler</b></p>	

	<p>❖ Moved by Kenoalani Dela Cruz and seconded by Carrie Butler</p> <p><b>Discussion:</b> none</p> <p><b>Vote:</b> 22 Yes, 0 no and 5 abstentions</p>		
<p><b>5. Senate Chair Report</b></p>	<p>None</p>		

<p><b>6. Old Business</b></p>	<p>a) Charter Revision Ad hoc Committee – Senator Cravens-Howell – Att. 9</p> <ul style="list-style-type: none"> <li>● They are continuing to revise the document, please look at it now and write the suggestions. In the next month or two, it will be available for our first read in the Senate.</li> </ul> <p>b) Vote: HAW 9.203: <i>Faculty 5 Year Review</i> – Senators Chin &amp; Supe-Roque – Att. 10</p> <ul style="list-style-type: none"> <li>● Sam Giordanengo: The vote will not happen today.</li> <li>● Neva Supe-Roque: There are concerns regarding the way that HAW 9.203 was done. The UH System Review does not match the policy at HCC.</li> </ul> <p><b>Discussion:</b> There was a discussion regarding the background of this policy.</p> <ul style="list-style-type: none"> <li>● Senators clarified that after getting tenure, faculty is not required, but encouraged, to go for promotion.</li> <li>● The 5 Year review is supposed to account for the service of the Faculty member, if this member is not pursuing promotion.</li> <li>● Faculty expressed that they wanted to make sure that this policy is valuable and impactful for our Campus.</li> </ul>		
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	<p><b>Decision:</b></p> <ul style="list-style-type: none"><li>○ Neva Supe-Roque will share a copy, so people can go back to their constituents and see what kind of changes we would like to see. Then, Neva Supe-Roque will share these changes/recommendations at the next meeting.</li><li>○ A suggestion was made by Harold Fujii to look at the Union contract to see what is covered regarding the 5 Year Evaluation and then go from there.</li></ul> <p>c) Vote: Sustainability designation for Dr. Stevens' HIST 151/152 – Senator Kotecki</p> <ul style="list-style-type: none"><li>➤ It was determined that there was no problem with the General Education Courses being sustainability designated.</li></ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"><li>● The designation will be retroactive for Fall 2022 semester.</li></ul> <p><b>Vote:</b> 24 yes, 0 no, 6 abstentions</p> <p>d) Curriculum Review Committee (CRC)</p> <ul style="list-style-type: none"><li>● Carrie Butler: CRC has approved the courses listed and was asking for approval.</li></ul> <p><b>Discussion:</b> No discussion</p> <ul style="list-style-type: none"><li>● Sam Giordanengo: asked to vote on this as a block.</li><li>● Motion to make it a block by Neva Supe-Roque and seconded by Janet Smith</li></ul> <p><b>Vote:</b> 26 yes, 0 no, 1 abstention</p>	<p>Motion to make it a block by <b>Neva Supe-Roque</b> and seconded by <b>Janet Smith</b></p>	
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	<p><b>Vote for the acceptance of the classes from the CRC:</b> 24 yes, 0 no, 1 abstention</p>		
<p><b>7. New Business</b></p>	<p>a. Quality of Faculty Work Life – Temp Chair Giordanengo – Atts. 11 &amp; 12</p> <ul style="list-style-type: none"> <li>● <b>Sam Giordanengo:</b> survey from the system. HCC scored bottom for every metric, except for one item. It was asked that the Administration do an Improvement Plan. Please read the survey and come up with questions to ask the Administration in a polite and civil way. They will be present at the Senate Meeting in November.</li> </ul> <p>b. GE Redesign – Senators Dela Cruz and Landgraf – Att. 13</p> <ul style="list-style-type: none"> <li>❖ Kapena Landgraf: the document is available to us and there are town hall meetings. Please read the email sent out. The GEC is learning about the changes and they may not be able to answer all the questions.</li> <li>❖ Kenoalani Dela Cruz: they will learn about the new proposals, attend the town hall meetings, coordinate discussions amongst our campuses, the Senate will need to vote on what they call the baseline curriculum proposal of 28 credits. So it is their intent to conduct and receive feedback, so we, as a Senate, have an informed vote, with discussion and moving to vote.</li> </ul>		
<p><b>8. For the good of the Order</b></p>	<p>a. Next Food distribution schedule is set for October 27, 2022, from 12 noon – 1 pm on Manono Campus and October 28, 2022, from 10 am – 12 noon on Pālamanui Campus. As supplies last.</p> <p>b. UHPA Update – Temp Chair Giordanengo – Att. 14</p> <ul style="list-style-type: none"> <li>● Sam Giordanengo talked about our raises.</li> </ul>		

	<p>c. <b>Reminder:</b> Faculty Emeritus Nominations Opening Soon</p> <ul style="list-style-type: none"> <li>● Grace Funai: UH System Strategic Plan Draft is available and it was sent via email. Town house sessions will be held, with the first one on Monday (9/26/2022).</li> <li>● Kenoa Dela Cruz: please see the email from Melanie reminding us of the Early Alert to support our students.</li> <li>● Donna Madrid: please tell the students about the Domestic Violence Summit. If you have questions, email Donna Madrid.</li> <li>● Grace Funai: If you are interested in serving in the Budget Allocation Force, email Grace Funai (gfunai@hawaii.edu). The Budget Allocation Task Force is seeking 2 more members 1) LBRT rep and 2) Academic Services Rep</li> </ul>		
<p><b>9. Adjourn</b></p>	<p>-Meeting adjourned at 1:34 pm by <b>Janet Smith</b> and <b>Ākeamakamae Kiyuna</b> seconded the motion</p> <p><b>-Next meeting: Friday, October 28, 2022 @ 12pm-2pm via Zoom</b></p>	<p><b>Meeting adjourned at 1:34 pm.</b></p>	