

### Academic Senate Meeting Minutes 2021-2022

<p><b>Date:</b> Friday, August 27, 2021 <b>Time:</b> 12:00 pm <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Aimee Maclennan, Ākea Kiyuna, Alma Cremer, Anne Chung, Ashton Dircks, Carrie Mospens, Cheryl Pavel, Christine Quintana, Claudia Wilcox-Boucher, Dana DeSoto, David Tsugawa, Debbie Weeks, Donala Kawaauhau, Donna De Silva, Donna Madrid, Drew Kapp, Grace Funai, Harold Fujii, Janet Smith, Jeanne Batallones, Jennifer Sims, Jesna Nissam, Josh McDaniel, Kanoe Lambert, Kapena Landgraf, Karen Crowell, Kate De Soto, Kenoalani Dela Cruz, Kristine Kotecki, Kuulei Kanahale, Larissa Leslie, Laurel Gregory, Leanne Urasaki, Lisa Fukumitsu, Lissandra Baldan Jenkins, Luria Namba, Luzviminda Miguel, Meidor Hu, Michelle Phillips, Neva Supe-Roque, Noel Tagab-Cruz, Orlo Steele, Pamela Scheffler, Pele Kaio, Renee AK Dela Cruz, Reshela DuPuis, Robyn Kalauli, Sam Giordanengo, Sandra Claveria, Sharon Dansereau, Susie Dill, Tamera Loveday, Tanya Dean, Tiffany Naea, Toni Cravens Howell, Wailani Walker</p>
<p><b>Call to Order:</b> 12:05 pm <b>By:</b> David Tsugawa <b>Mins:</b> Aimee Maclennan</p>	<p><b>Guests:</b> None</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>Meeting called to order by Chair David Tsugawa at 12:05 pm with 37 senators (including least 3 Executive Committee members) in attendance.</p>		
<p><b>2. Roll Call and Introductions / Guest</b></p>	<p>No roll call taken due to sufficient number of members in attendance. Attendance recorded via Zoom enrollment.</p>		
<p><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>Toni Cravens-Howell will be continuing as Academic Senate Vice Chair and Aimee Maclennan will be returning as Academic Senate Secretary for AY 2021-2022.</li> </ul>		
<p><b>3. Approval of the Minutes</b></p>	<ul style="list-style-type: none"> <li><b>Motion to approve the May 7, 2021 Minutes (Cravens/McDaniel)</b></li> <li><b>Discussion:</b> None</li> <li><b>Vote:</b> 30 Yay, 0 Nay, 4 Abstentions</li> </ul>	<p><b>Motion to approve May 7, 2021 minutes carried.</b></p>	

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		<b>Minutes Approved.</b>	
<p><b>4. Senate Chair Report</b></p>	<p><b>1) AY 2021-2022 Committee Chairs and Committee Sign-ups</b>            The following individuals will be the Chairs / Cochairs for AY 2021-2022:</p> <ul style="list-style-type: none"> <li>• CRC: Ku’ulei Kanahele &amp; Grace Funai</li> <li>• DE: Leanne Urasaki</li> <li>• EPC: Lisa Fukumitsu</li> <li>• FPC: Alma Cremer &amp; Neva Supe-Roque</li> <li>• GEC: Kenoalani Dela Cruz &amp; Kapena Landgraf</li> <li>• HAP: No’el Tagab-Cruz</li> <li>• WI: Sharon Dansereau</li> <li>• Sustainability: Drew Kapp &amp; Kristine Kotecki</li> </ul> <p>If you haven’t signed up for a committee yet, please reach out to one of the Chairs above!</p> <p><b>2) Executive Committee and Department Members</b>            Department or Division Chairs for AY 2021-2022:</p> <ul style="list-style-type: none"> <li>• ATE: Harold Fujii</li> <li>• Business Education, Hospitality, Culinary: Anne Chung</li> <li>• Social sciences and Public Services: Claudia Wilcox</li> <li>• Math and natural Sciences: Michelle Phillips &amp; Toni Cravens</li> <li>• Interim DC for Nursing: Luz Miguel</li> <li>• Humanities: Meidor Hu</li> <li>• English: Robyn Kalauli</li> <li>• Counselling, Advising, and Support Services: Larissa Leslie</li> </ul> <p>Executive committee members, if you are stepping down from the Academic Senate Executive Committee (EC) please notify Chair Tsugawa.</p> <p><b>3) COVID-19 Pandemic</b>            We need to remain up to date and informed about the ever-changing covid-19</p>		

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	<p>situation. Unfortunately, it seems we are looking at another challenging year. As David receives updates from System, he will be sure to keep the Senate updated as well.</p> <p><b>4)UHPA Monday Reports</b> Please sign up for the weekly UHPA reports that are released every Monday. These reports include covid-19 information and will keep you up to date with what’s going on with our union.</p> <p><b>5) ACCFSC Report: Meeting Friday 8/27/21</b></p> <p><b>a) Upcoming policy changes/revisions (Att. 6)</b> System provided Senate Chairs with a list of upcoming policy changes and revisions that they are expecting to address this year. Senate will have a chance to provide feedback on the policy changes. David will ensure to keep the Senate up to date as he receives more information.</p> <p><b>b) Out of state lecturers</b> Christian Fern was at the ACCFSC meeting today to give a report. He mentioned that there has been some concern about UH hiring out of state lecturers. There are two classifications for the out of state employee: Hawaii State residents that gone to the mainland, but maintain their residential status and non-residents of Hawaii that are filling lecturer positions. Christian reported that there is currently no policy preventing UH from hiring either classification of an out of state employees. Therefore, UH has no restrictions from hiring such individuals.</p> <p><b>b) Tenure PIG</b> PIG (Permitted Interaction Group) is a BOR committee that is formed as needed. The State Legislature has asked the BOR to look in to the bill regarding the Tenure system. In response, the BOR convened the Tenure PIG at the end of the last AY. Christian Fern, the UHPA Executive</p>		

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	<p>Director, is serving on this tenure PIG so we are being represented well.</p> <p><b>c)</b> Ernie Wilson (BOR liaison from Maui) provided a short report at the last ACCFCS meeting. A question was raised regarding the funding received last year; a lot of money appeared to have been spent on facilities and students, but faculty were feeling as if they have been left out. Ernie will look into the possibility of acquiring funding for faculty financial support. This money may be used to cover financial burdens that faculty encountered over the last academic year or that which they may encounter in the upcoming year.</p> <p><b>d)</b> System is requesting nominations for the Vice President of Academic Strategy. We will be looking for 7 nominations for this position and three will be chosen to serve on this hiring committee.</p> <p><b>6)CCCFSC Report: Meeting Friday 8/27/21</b></p> <ul style="list-style-type: none"> <li>• No report, the meeting is after the 8/27/21 Academic Senate meeting</li> </ul>		
<p><b>5. Old Business</b></p>	<p><b>1) CRC – Ku’ulei Kanahele / Grace Funai (Att. 2)</b></p> <ul style="list-style-type: none"> <li>• CRC is still finalizing members for AY 2021-2022. They are looking for Laura Hill’s replacement from the department of Nursing.</li> <li>• Laurel Gregory has replaced Kanoë Lambert.</li> <li>• The Technical Review Committee has begun to review proposals. Suggestions for revisions will be sent to the proposer(s). Once approved, the proposal will be sent to the Senate for approval.</li> <li>• CRC will no longer be accepting proposals for Fall 2022 unless they are requested by the TRC</li> <li>• CRC is looking to redesign the proposal template and integrate it into Kualii 2.0</li> </ul> <p><b>2) DE – Leanne Urasaki</b></p>		

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	<ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3) EPC – Lisa Fukumitsu (Att. 2, Att. 2.1)</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>4) FPC - Alma Cremer / Neva Supe-Roque</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>5) GEC – Kenoalani Dela Cruz / Kapena Landgraf (Att. 3)</b></p> <ul style="list-style-type: none"> <li>• The application deadline will be Wednesday Sept 30.</li> </ul> <p><b>6) HAP – No’el Tagab-Cruz</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>7) WI – Sharon Dansereau</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>8) Sustainability - Drew Kapp / Kristine Koteki (Att. 4)</b></p> <ul style="list-style-type: none"> <li>• Kristine Koteki will be co-chair with Drew Kapp for AY 2021-2022</li> <li>• Ka’ae Lyons and Debbie Weeks will be chairing the College council Sustainability Committee</li> <li>• The Academic Certificate in Sustainability has gone live this semester.</li> <li>• Charlotte Cheek has been signed on as the VISTA volunteer for AY 2021-2022</li> <li>• Please consider applying for the S-designation for one of your future courses!</li> </ul> <p><b>9) UHPA BOD update – Sam Giordanengo</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>10) Pālamanui Report</b></p>		

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	<ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><b>11) Kō Educational Center</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul>		
<b>6. New Business</b>	<p><b>1) GEC Institute Update – Sam Giordanengo (Att. 5)</b></p> <ul style="list-style-type: none"> <li>• Sam gave presentation (attachment 5) on the GEC summer institute and Gen Ed Redesign, providing an update to the Senate</li> <li>• Please see attachment 5 and look at the GEC institute website for more information.               <ul style="list-style-type: none"> <li>○ The website provides all information on what the GEC institute has done. All information is public knowledge</li> <li>○ The team is very representative of the System</li> <li>○ The summer institute is continuing to meet over Zoom</li> <li>○ They are proceeding with an Inquiry Model of Gen Ed.                   <ul style="list-style-type: none"> <li>▪ The Model will be ready and presented to the BOD and Faculty Senate Chairs by the end of the month.</li> </ul> </li> </ul> </li> </ul>		
<b>7. For the good of the Order</b>	<p><b>1) Good news relayed by Sam Giordanengo</b></p> <ul style="list-style-type: none"> <li>• University of Hawaii CC ranked No 1 in 2021 by WalletHub</li> </ul> <p><b>2) Vote for approval of Academic Grievance Committee members.</b></p> <ul style="list-style-type: none"> <li>• Senate is required to approve the following list of individuals for the Academic Grievance Committee:               <ul style="list-style-type: none"> <li>○ Sam Giordanengo</li> <li>○ Jack Minassian</li> <li>○ Jennifer Sims</li> <li>○ Toni Cravens</li> <li>○ Donala Kawaauhau</li> <li>○ Claudia Wilcox-Boucher</li> </ul> </li> </ul>	<p>*The list of nominees has been approved by anonymous Zoom vote and will be forwarded to the Chancellor for selection to serve on the Academic Grievance Committee.</p>	

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	<ul style="list-style-type: none"> <li>• <b>*Vote:</b> <ul style="list-style-type: none"> <li>○ 29 yay, 6 Nay, 9 Abstain</li> </ul> </li> </ul> <p><b>3)</b> For the Good of the Order: HawCC Hui Ohana Manono Food Distribution on Tuesday, 8/31/21 at 12noon @ the Manono front parking lot (drive thru and walk-ins welcomed). Volunteers needed to create bags as Food Basket ended the Covid boxes, so we need to build the bags prior to distribution. Send volunteers to the front parking lot with covered shoes and masks at 10:30am. Palamanui will coordinate their distribution later in the week.</p> <p><b>4)</b> Tanya Dean is the new Palamanui faculty Liaison.</p>		
<p><b>8. Adjourn</b></p>	<p><b>Motion to adjourn (Smith/Wilcox-Boucher)</b>  <b>Vote to adjourn: No formal vote taken.</b>            -Meeting adjourned at 1:12 pm by Chair Tsugawa   <b>-Next meeting: Friday September 24, 2021 12:00pm via Zoom.</b></p>	<p><b>Motion to adjourn Passed. Meeting adjourned at 1:12 pm.</b></p>	