

Academic Senate Meeting Minutes: September 27, 2019

Date: September 27, 2019 Time: 12:00pm Location: 388-103 (Manono), Koali Bldg-106 (Pāalamanui)	Members Present: Lissandra Baldan Jenkins, Vivian Chin (EC), Gordon Ching, Sandi Claveria, Alma Cremer, Erick Cremer, Karen Crowell, Sharon Dansereau, Reshela DuPuis, Michael Espe, Grace Funai, Sam Giordanengo (EC), Laura Hill, Donala Kawa‘auhau (VICE CHAIR), Glenn-Dee Kuwaye, Tamera Loveday, Luzviminda Miguel, Trina Nahm-Mijo, Lew Nakamura (EC), Neva Supe-Roque, Helen Nishimoto, Jesna Nissam, Cheryl Pavel, Michelle Phillips, Christine Quintana, Noelie Rodriguez, Deseree Salvador, Pamela Scheffler, James Schumaker, Claudia Wilcox-Boucher (CHAIR), Leanne Urasaki, Wailani Walker, Debra Weeks Pāalamanui: Toni Cravens, Tanya Dean, Laurel Gregory, Lucy Jones, Kate Sims
Call to Order: 12:00 pm By: Claudia Wilcox-Boucher (Chair) Mins: David Tsugawa	Guest: Vice Chancellor Ken Kaleiwahea (2019-20 budget/financial status)

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by Chair Claudia Wilcox-Boucher at 12:01pm with 37 senators (including 5 Executive Committee members) present.		
2. Roll Call and Introductions / Guest	No roll call was taken as quorum was evident and 1 guest was coming to the meeting later. Introductions were given. Chair Wilcox-Boucher asked that any faculty members who need help to seek help. No video link with NHERC for this meeting but will try to include them in the next meeting as there is one faculty there.		

<p>2. Approval of the September 27, 2019 Meeting Minutes Attachment 1</p>	<p>Motion to accept the August 23, 2019 meeting minutes. (Sam/Helen)</p> <p>No corrections or additions made to Minutes.</p> <p>Motion carried unanimously by voice vote.</p>	<p>Motion carried.</p>	
<p>3. Chair Report</p>	<p>1. Chair Wilcox-Boucher was unable to attend CCCFSC Retreat. EC member Helen Nishimoto was able to attend in place of Chair Wilcox-Boucher. Vice Chair Kawaʻauhau will meet again today at 1pm,</p> <ul style="list-style-type: none"> • EC member Nishimoto's Report: August 23, 2019 meeting. New Vice President of Community Colleges Erika Lacro. • ACCJC requires that UHCC have a 5% reserve; system requires that we have a 10% reserve. Currently, HawCC has a \$579,000+ deficit, the only campus with a deficit. We might be okay with ACCJC as long as we don't go further in debt, but this is a serious situation. HawCC has made a lot of request, but most have been awarded yet. HawCC was awarded funds for NHERC. • Tables can be sent out. • General Funded project requests. The Hawaii State Legislature usually does not award more than requested. • Capital Improvement Projects: Requests have received no support, but there possible funds for HawCC, but work needs to be done. • Annual Review Program Data: • Perkins Reauthorization: • UHCC VP Lacro: Performance-based funding - All campuses underperformed under John Morton's policy, so there is a surplus of funding. HSSI/Achieving the Dream funding will be downgraded. Tuition and fees money will be given in full. <p>2. All College Council for Faculty Senates: Chair Wilcox-Boucher and Vice Chair Kawaʻauhau attended meeting. It appears that some campuses (e.g., HonCC) are under a budget crisis, some are undergoing reorganization and having discussions with administration. A faculty code of ethics will be distributed to remind us to be professional and work together because of the climate on</p>		

	<p>campuses. This presents a good opportunity to continue discussion with administration about our financial situation and present suggestions to help with budget decisions. We need to know as much as possible how administration is making decisions.</p> <p>3. An executive policy draft on service and support animals on campuses will be presented for implementation in October. All faculty senates are being asked to review it.</p> <p>4. Executive Policy 5.201: Academic Review and Provisional Academic Programs Review. Need to look at low enrollment, 3- and 5-year program reviews. BOR is asking us to create programs and create more efficient guidelines for possibly terminating programs.</p> <p>Reports from CCCFSC ppt and EP drafts will be sent out.</p>		
4. Old Business	<p>Committees: Deseree Salvador is chairing FPC. Grace Funai is replacing Helen Nishimoto as co-chair of GEC.</p> <p>a. CRC Report. No new business.</p> <p>b. DE Report. No new business.</p> <p>c. EPC Report. No new business.</p> <p>d. FPC Report. Attachment 9 is an old report. Disregard.</p> <p>e. GEC Report. Memo from Liberal Arts Chairs. Proposal to extend the deadline for diversification re-applications from Fall 2019 to Fall 2022. See Attachment 2. Explanation and discussion ensued. Decision should be made this day to extend deadline.</p> <p>2. Question raised about how all of this information is to be used, for</p>	<p>Workshops will be arranged. Grace Funai will facilitate.</p>	

	<p><i>University of Hawai'i Public Assembly and the Board of Regents of the University of Hawai'i."</i></p> <p>- Revision for Progress Report: "I know how to format and paginate the dossier" change to "I know how to format and/or paginate the dossier".</p> <p>Motion: To accept Resolution #2019-4. (Cremer/Dansereau)</p>	<p>Motion passed. One abstention.</p>	
5. New Business	<p>k. Mauna Statement of Support. Statement is meant to support students. Individual faculty determine the accommodations to students.</p> <p>- Questions: How is the statement to be implemented or applied or distributed? Answer: Unknown at this time.</p> <p>Motion: To send statement back to Executive Committee for revisions to make statement into a Resolution. (Giordanengo/Nishimoto)</p> <p>- Concern: How will this affect advocacy of other issues?</p> <p>- The Executive Committee should look into how this will affect other issues.</p> <p>l. Elections. Change in committee leadership. Vote on GEC and FPC changes.</p> <p>Motion: To accept Deseree Salvador as new chair of FPC, and James Schumaker and Grace Funai as new co-chairs of GEC.</p> <p>m. HAW 9.209 Awarding Emeritus Title. College Council brought up this issue which was problematic. This should have been proposed to the Faculty Senate or FPC. No faculty input was given to changes. Change made: Must retire at Rank C5. Requirement of being retired for five years was taken out of policy.</p> <p>n. Providing Management Resources for Support. From Executive Committee. Create a resource list or guidelines for management resources. Request for faculty to help with Vice Chair Kawa'auhau.</p>	<p>Motion passed. Three abstentions.</p> <p>Motion passed.</p>	

	<p>Three volunteers (Giordanengo, Nishimoto, Cravens).</p> <p>o. Resolution #2019-5. Faculty Support for Lecturers. First reading, see Attachment 7. Draft created after last Faculty Senate meeting.</p> <ul style="list-style-type: none"> • UHPA wants to work with faculty senates. This draft has statements contrary to the UHPA contract, which is problematic. <p>Motion: To send this draft to FPC for review and revision. (Nishimoto/Giordanengo)</p> <ul style="list-style-type: none"> • Request UHPA-related information be sent to FPC so the review and revisions are in line with the UHPA contract. • Question: Is this the purview of the FPC? • Non-policy issues can be referred to the FPC, not just policies. • Comment: This may be problematic if it becomes a resolution. • Comment: More concern about language contrary to UHPA contract. • Comment: More concern about some of the ideas in the resolution may be inaccurate. • Suggestion: Have Executive Committee review. • Question: When will Executive Committee review and then send to FPC? —> Draft will be sent to UHPA for a line-by-line check. 	<p>Motion passed. Two nays. Four abstentions.</p>	
6. For the Good of the Order	<p>p. UHPA Report (Giordanengo). Our Faculty Senate needs to be sure that our policies are keeping in line with the UHPA contract. New UHPA President Ashley Maynard will be coming to the next Faculty Senate.</p> <p>Problem with UH interfering with 5-week class curriculum, and also who owns the class materials.</p> <p>Kapiolani CC: Three faculty and several APTs were laid off suddenly.</p> <p>q. Pālanui. Question: Fast Track Policy. Now limited to CLO changes only. EPC and Faculty Senate worked on the policy. Why were the changes made without any EPC or Faculty Senate input?</p>		

	<p>3. Chair Wilcox-Boucher will look into this matter.</p> <p>r. Alumni Breakfast. Tomorrow at 6am.</p> <p>- October 11. Mid-term Fellowship gathering at HELCO Beach House from 4:30-8pm.</p> <p>- October 10-11. AVID High Engagement workshops for building a cohesive FYE. Email went out, please sign up.</p>		
7. Adjourn	<p>Motion to adjourn at 1:58pm. (Nahm-Mijo/Giordanengo) Motion approved unanimously by voice vote.</p> <p>Next Meeting: Friday, October 25, 2019 @ 12pm, Manono – 388-101, Pālanui – Koali, Rm.101</p>	Motion Carried.	