

Academic Senate Meeting Minutes 2019-2020

Date: October 25, 2019 Time: 12:00pm Location: 388-103 (Manono), Kaoli Bldg-106 (Pāalamanui)	Members Present: Lissandra Baldan Jenkins, Carrie Butler (EC), Gordon Ching, Sandi Claveria, Alma Cremer, Erick Cremer, Karen Crowell, Tanya Dean (PAL), Kenoalani Dela Cruz, Renee Dela Cruz, Susie Dill (EC), Reshela DuPuis, Harold Fujii, Garrett Fujioka, Samuel Giordanengo (EC), Laurel Gregory (PAL), Laura Hill, Lucy Jones (EC)/(PAL), Drew Kapp, Donala Kawa'auhau (VC), Colby Kureyasu, Akeakamakamae Kiyuna, Glenn-Dee Kuwaye, Donna Madrid, Bernard Michels, Luzviminda Miguel (EC), Darrell Miyashiro, Trina Nahm-Mijo, Helen Nishimoto (EC), Michelle Phillips (EC), Nathaniel Roberts (PAL), Deseree Salvador, Jennifer Sims, Kathryn Sims, Janet Smith, Mitchell Soares, Orlo Steele, Jacqueline Stradtman-Carvalho, Neva Supe-Roque, No'el Tagab-Cruz, David Tsugawa (S), Leanne Urasaki (EC), Warren Walker, Brenda Watanabe, Claudia Wilcox-Boucher (C)
Call to Order: 12:07 pm By: Claudia Wilcox-Boucher (Chair) Mins: David Tsugawa (Secretary)	Guest: Dr. Ashley Maynard, UHPA Board of Directors (BOD) President

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by Chair Claudia Wilcox-Boucher at 12:07pm with 44 senators (including 11 Executive Committee members) present. No roll call was taken due to the large number of members present. One guest in attendance.		

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2. Approval of the September 27, 2019 Meeting Minutes Attachment 1	<p>Motion to accept the September 27, 2019 meeting Minutes with corrections.</p> <p>Corrections to be made to the Minutes:</p> <ul style="list-style-type: none"> • Correct dates • Correct names of Sandi Claveria, Reshela DuPuis, Alma Cremer, Erick Cremer, Karen Crowell, Donala Kawa'auhau, Luzviminda Miguel, Christine Quintana • Move Neva Supe-Roque from Guest to Members Present • Corrections in 3. Old Business • Corrections in 4. New Business • Correction in 5. Adjourn • and it was asked that the roster be double-checked before the final version because some Senators in attendance were not included in the list. <p>Motion carried by voice vote with 2 abstentions.</p>	Motion carried. (2 Abs.)	
3. Senate Chair Report	<p>Guest - Dr. Ashley Maynard from UHPA in attendance.</p> <p>National Society for Leadership Success (Honor Society for Students). Michael Espe taking lead. Over 80 students have signed up. Website is at <nsls.org>.</p> <p>EP 5.201. Please look at EP 5.201 Approval of New Academic Programs and Review. Senate will vote at next Faculty Senate meeting.</p> <p>1. ACCJC and CCCFSC Reports. - Report by Helen Nishimoto.</p> <p>- ACCFSC</p> <p>The ACCFSC will be looking more closely at the system policies at the November meeting: EP 5.201 (New Academic Programs) and EP 5.209 (UH System Transfer Policies). Please review these and submit feedback to our committee so that we can take the feedback back to the ACCFSC</p>		

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	<p>group.</p> <p>The ACCFSC is thinking of starting up the previous committee that was very active when I was the senate chair: UH System Academic Policies Subcommittee.</p> <p>The president's office shared some stats, the most significant of which was the fact that the CCs now have more nontraditional students (26-44 year olds) than traditional students. This gives us something to think about and we tailor our services.</p> <p>The BOR report indicated that they are going to look more deeply into the raises for the Executive managerial positions.</p> <p>The hot topic among all campuses is that accelerated 5 week online coursework for an AA in Liberal Arts. UHPA has also gotten involved. The issues go beyond the fact that it will take students longer to gain the AA degree this way, than if they took semester length courses!</p> <p>- CCCFSC</p> <p>Several of the discussions at this meeting paralleled those that took place at the ACCFSC.</p> <p>The Student Conduct Code Policy is being looked at and Erika suggested that we further examine a system student conduct code and that campuses could add additional campus specific policies if they choose to.</p> <p>Several campus chairs asked about the mandatory Student Conduct Code information which should be included in all syllabi. Erika said that there</p>		

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	<p>is a template and she will share this with our Senate chairs.</p> <p>- Strategic Directions</p> <p>Our current UHCC Strategic Plan expires in 2021 and we will begin to develop the next plan starting in spring.</p> <p><i>(Thanks to Helen Nishimoto for notes.)</i></p>		
4. Old Business – Items for Discussion/ Revision/Approval	<p>a. CRC – (Ku’ulei Kanahale / Jana Smith) – Attachment #3 and 3a. To assist in the proposal writing, the CRC committee has posted a Faculty Proposer Checklist, the Fast Track Policy and the Curriculum Review Process Policy on the Curricula Affairs Portal page. CRC reviewed 9 curriculum proposals, and 6 were approved, 2 were tabled pending clarification, 1 was returned for corrections.</p> <p>Motion to approve 6 proposals. (Giordanengo/DuPuis)</p> <p>b. DE – (Carrie Butler) – No report.</p> <p>c. EPC- (Brenda Watanabe) – Will have meetings to review 2 policies (COR and Repeating Courses).</p> <p>d. FPC – (Deseree Salvador) – Attachment #4 (Resolution #2019-4). Resolution presented that clarifies Contract Renewal and Tenure and Promotion documents and process to help faculty succeed. Resolution includes stipulations on the expectations for instructional and non-instructional faculty, including a checklist for probationary faculty for writing renewal and promotion documents.</p>	Motion passed.	

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	<p>Motion to accept Resolution #2019-4. (Fujii / DuPuis)</p> <p>e. GEC- (Grace Funai / James Schumaker) – Five courses have been reviewed and are being recommended for designation of their respective diversification. A list of courses with five-year diversification standing due to expire in AY 2019-2020 are being recommended to extend designation. GEC provided a proposed schedule for all courses for re-certification. Deadline for submitting proposals was September 30, 2019. GEC will still accept late proposals and will be reviewed as time permits.</p> <p>Motion to accept 5 courses for GEC designation. (Nahm-Mijo / Walker)</p> <p>Motion to extend deadline for accepting proposals. (Fujii / Claveria)</p> <p>f. HAP- (No’el Tagab-Cruz) – HAP is reviewing 1 proposal. Updating website.</p> <p>g. WI – (Sharon Dansereau) – Attachment #5. No report other than notification in Attachment #5.</p> <p>h. Sustainability – (Drew Kapp / Debbie Weeks) - No report.</p> <p>i. Resolution #2019-4. <i>See d. FPC Report above.</i></p> <p>j. Amendment to HAW 9.204 Course Evaluation System (CES). CES went through second reading by FPC, up for acceptance.</p> <p>Motion to accept HAW 9.204 CES. (E. Cremer / Giordanengo)</p>	<p>Motion passed.</p> <p>Motion passed.</p> <p>Motion passed.</p> <p>Motion passed.</p>	

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	<p>k. Mauna “Statement of Student Support” – Attachment #6. Second Reading or proposal by Vivian Chin. Discussion of rationale for statement, possible problems with wording. Suggestion to make statement more generic.</p> <p>Motion to accept “Statement of Support”. (Giordanengo / Miguel) Request for secret ballot vote on motion. Statement will be sent to Kesha Kubo for publication.</p> <p>l. Resolution #2019-5 - Faculty Support for Lecturers. – Attachment #6. Second Reading. Samuel Giordanengo discussed the problems with wording in Resolution #2019-5 in the “Whereas” sentences as most are in conflict with the UHPA contract. After consultation with UHPA, the majority of the “Whereas” sentences had to be deleted because these cannot be passed by the Faculty Senate. Language was cleaned up. If passed, the resolution will be sent to HawCC Administration, then on to UHCC Administration. Discussion on some wording in current draft; revisions made to current draft.</p> <p>Motion to send resolution back to EC for revisions. (Funai / Walker)</p>	<p>Motion passed. (38 yes / 4 no / 2 abs)</p> <p>Motion passed.</p>	
5. New Business	Tabled to allow time for guest speaker.		

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6. For the Good of the Order	<p>a. UHPA Update - Samuel Giordanengo Guest Speaker UHPA Board of Directors President Dr. Ashley Maynard.</p> <p>Dr. Maynard gave a brief introduction, was elected as new UHPA BOD President in April 2019.</p> <p>Update: UHPA has a new Executive Director – Christian Fern. Former Executive Director Kris Hanselmann will stay on as advisor for several months to allow a smooth transition and to finish pending cases.</p> <p>Salary increases are coming in January 2020 from current contract. UHPA will ask for higher increase in January because 1) State of Hawaii saw increase in budget revenue, 2) UH President Lassner said the UH budget is fine, and 3) President Lassner is giving double-digit salary increases to UH administration.</p> <p>Intellectual Property issue. Changes made to contract regarding faculty intellectual property rights (e.g., patents, inventions). UH wanted to own 5-week course (curriculum and materials). If completing training as “work for hire”, UH would own course. Dr. Maynard recommends that no one sign any “work for hire” agreements.</p> <p>UHPA Meet-ups. Kudos to HawCC from Dr. Maynard for holding meet-up. Recommends continuing with meet-ups to facilitate discussion, especially UHPA-related matters. Faculty must remain vigilant.</p> <p>5-Week Program. All decisions are being made by UH system. No consultation with faculty senates was made. Higher education is being corporatized. Legislation is attempting to interfere with UH autonomy.</p>		

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	<p>Salary discussion on what UHPA will aim for with current contract increase in January and upcoming contract renewal in 2021.</p> <p>Discussion about HawCC school budget and how to have open discussions with administration. Can UHPA help? The Faculty Senate Executive Committee should ask for meetings with the chancellor regarding the budget or the Faculty Senate should form a budget committee. Suggestion to merge College Council with CERC so that the budget can be discussed. How to work with the Board of Regents? Dr. Maynard recommended meeting with Kalbert Young (UH Director of Finance) instead.</p> <p>b. Pau Hana. Samuel Giordanengo</p> <p>c. Peace Walk against Domestic Violence. Sandi Claveria</p> <p>d. Honey Tasting event. Erick Cremer</p>		
7. Adjourn	<p>Motion to adjourn at 2:04pm. (Fujii / Walker) Motion approved unanimously by voice vote.</p> <p>Next Meeting: Friday, November 22, 2019, 12:00-2:00pm. Location: HawCC 388-103 (Manono), Kaoli Bldg-101 (Pālanui).</p>	Motion Carried.	