

Academic Senate Meeting Minutes 2016-2017

Date: February 17, 2017 Time: 2:00pm Location: 388-103 (Manono), D-183 ACR (West Hawaii)	Members Present: Roberta Brashear-Kaulfers, Gordon Ching, Gayle Cho, Sandra Claveria, Toni Cravens, Erick Cremer, Sharon Dansereau, Tanya Dean, Kenoa Dela Cruz , Reshela DuPuis, Sam Giordanengo , Billie Jones, Carrie Mospens , Caroline Naguwa, Petri Pieron , Deseree Salvador, Jana Smith , David Tsugawa, Leanne Urasaki, Brenda Watanabe
Call to Order: 2:06pm By: Sam Giordanengo Mins: Carrie Mospens	Guests: None

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by Chair Giordanengo at 2:06p with 13 senators (including 3 Executive Committee members) present.		
2. Approval of January 27, 2017 Minutes Attachment 1	Motion to accept the January 27, 2017 minutes. (Brashear-Kaulfers/Claveria) Motion carried unanimously by voice vote.	Motion Carried.	
3. Chair's Report:	No report		

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<p>4. Standing and ad hoc Committee Reports</p> <p>a. Curriculum Review Committee</p> <p>b. Educational Policy Committee</p> <p>c. Faculty Policy Committee</p> <p>d. ad hoc Writing Intensive Committee</p> <p>e. ad hoc General Education Committee</p> <p>f. ad hoc Distance Learning Committee</p>	<p>No report</p> <p>No report</p> <p>The FPC is making progress on designing the campus level tier one questions for the UH Course Evaluation System. Questions should be finalized by April. At issue is determining the most essential questions. Suggestion made to discuss questions for Distance Education (DE) courses. Senator Urasaki to send FPC questions relevant to DE courses. Request made to maintain continuity of questions with current eCAFE questions for purposes of dossiers. The Course Evaluation System will be implemented in the Fall 2017 semester.</p> <p>No report</p> <p>No report</p> <p>No report</p>	<p>Senator Urasaki</p>	

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g. ad hoc Sustainability Committee	Courses for S designation include: AEC 128; AG 175, 175L; AG 245; AG 250, 250L; AG 291; GEOG 170, 170L; GEOG 180, GEOG 180L; MICR 130; SCI 124, SCI 124L; and SSCI 111. Courses have been submitted to Academic Support (Sherrie Ann Straslicka-Walker) and have been approved by the Vice Chancellor of Academic Affairs. Senator Brashear-Kaulfers also announced that effective February 17, 2017 she will be resigning as Chair of the Sustainability Committee.		
h. ad hoc Campus Expansion Committee	The Campus Expansion Committee will be disseminating a survey to obtain faculty and staff feedback regarding campus expansion.		
5. Old Business	None		
6. New Business a. DRAFT Senate Charter changes Attachment 2 Addendum: Rationale for amendments to Senate Charter Attachment 3	<p>Motion to limit debate to one hour. (Brashear-Kaulfers/Smith) Motion carried unanimously by voice vote.</p> <p>*Edits to the Senate Charter were made in real time during this meeting. The following notes reflect such changes:</p> <p>Preamble addition: “the Senate develops maintains, and strengthens academic policies and programs of study. The Senate advises the administration...”</p> <p>The term “programs of study” refers to responsibility for curricula.</p> <p>Page 2, last line of continued paragraph: “All Senators have the rights</p>	Motion Carried	

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	<p>and responsibilities of voice and vote.”</p> <p>Page 4, Section 3.i: “Distributing the agenda and relevant attachments no fewer than five (5) working days prior to the next scheduled Senate meeting.”</p> <p>Page 5, Section 5.d: “...excluding closed sessions.”</p> <p>Discussion ensued regarding the use of “consent agendas”. Discussion to be continued at the next Academic Senate meeting.</p> <p>Page 6, Section 4: “When deemed appropriate and in accordance with the procedures...”. Added “standing” committees.</p> <p>Page 6, Section 5: “Every vote shall be called or tallied in full, asking for yea, nay, and abstention.”</p> <p>Page 7, Section 3: Remove “Course Designation” from items b-d and replace with “Curriculum”.</p> <p>Page 8, Section 4.a: “Each standing committee will include one representative from each instructional and non-instructional unit, unless the unit declines membership.”</p> <p>Page 8, Section 7: “The Executive Committee will approve the chairs of select committees.”</p> <p>Further edits will be considered in old business at the next Academic Senate meeting.</p>		

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<p>7. For the Good of the Order</p> <p>a. UHPA Update</p> <p>b. VPCC Dr. John Morton's response to Senate Resolution #2017-2 Attachment 4</p> <p>c. Consultation on Proposed Changes to RP 9.214: Teaching Assignments for Instructional Faculty Attachments 5 & 6</p> <p>d. Proposed new structure for College Council (Chancellor PowerPoint) Attachment 7</p> <p>e. Pau Hana Friday (Lucy's Taqueria: 5p-7p)</p>	<p>No report</p> <p>Regarding VPCC Morton's statement, "The Federal government directs all accreditors to require that the member colleges set institution set standards, including standards for course completion," it was noted that while it is true that the ACCJC requires policy, the content is not determined by the accreditation body. In other words, the problem is not the policy but rather what has been done with the policy. Schools should set their own standards.</p> <p>These attachments have been provided for information purposes only. They indicate that faculty will be asked to submit curricula vitae for online publication, with updates every two years. It was noted that the proposed changes do not take into account non-instructional faculty.</p> <p>Chancellor Solemsaas shared her path for student success, which focuses on shared governance. It also calls for a transparent budget process. It was pointed out that in references to assessment and evaluation processes, the Chancellor is using the terms to refer to program review.</p> <p>See you at Lucy's.</p>		

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
8. Adjourn	<p>Motion to adjourn at pm. (Brashear-Kaulfers/Smith)</p> <p>Next Meeting: Friday, March 24, 2017. Location: HawCC 388-103 (Manono), D-183 ACR (West Hawaii).</p>		