

Academic Senate Meeting Minutes 2014-15

Date: Friday, 04/24/2015 Time: 12:00pm Location: 388-103 EH, West Hawaii B3, ACR	Members Present: Annie Brown, Gayle Cho, Malcolm Chun, Sandra Claveria, Toni Cravens, Erick Cremer, Sharon Dansereau, Donna Marie De Silva, Kenoa Dela Cruz, Renee Dela Cruz, Harold Fujii, Garrett Fujioka, Grace Funai, Sam Giordanengo, Gene Harada, Chris Jacobsen, Gabe James, Billie Jones, Robyn Kalauli, Colby Koreyasu, Kanoa Lambert, Jessica Lerma, Jim Lightner, Darrell Miyashiro, Donna Moore, Carrie B. Mospens, Violet Murakami, Caroline Naguwa, Trina Nahm-Mijo, Helen Nishimoto, Joel Peralto, Michelle Phillips, Petri Pieron, Christine Quintana, Kaleo Quintana, Noelie Rodriguez, Jeanne Ryan, Deseree Salvador, James Schumaker, Janet Smith, Mitchell Soares, Joel Tanabe, David Tsugawa, Leanne Urasaki, Wilton Watanabe, Claudia Wilcox-Boucher, Mai Wong
Call to Order: 12:01 pm By: Joel Peralto Mins: Carrie B. Mospens	Guests: Victor Rasgado, Shyann Viernes

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Meeting called to order by the Chair at 12:01 pm with 21 senators (including 4 Executive Committee members) present.		
2. Approval of March 20, 2015 Minutes	Motion to accept the March 20, 2015 minutes with minor corrections being made. (Wilcox-Boucher/Pieron) Motion carried unanimously by voice vote.	Motion Carried	
3. Reports from Administration 3a, 3b	See Attachments 3a & 3b		
4. Chair's Report	No report		

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<p>5. Standing and ad hoc Committee Reports</p> <p>a. Curriculum Committee</p> <p>b. Faculty Policy Committee</p> <p>c. Educational Policy Committee</p> <p>d. ad hoc Writing Intensive Committee</p> <p>e. ad hoc General Education Committee 5e</p> <p>f. ad hoc Distance Learning Committee 5f, 5f-1, 5f-2</p> <p>g. ad hoc Curriculum Central Committee</p>	<p>No Report</p> <p>No Report</p> <p>No report</p> <p>No report</p> <p>See attachment 5e</p> <p>See attachment 5f, 5f-1, 5f-2</p> <p>No Report</p>		
<p>6. Old Business</p> <p>b. Administration Eval/Assess Proposal Draft (FPC) 6b, 6b-1</p>	<p>Faculty Policy Committee Co-chair Giordanengo reported that the administration job descriptions were provided to the FPC. Since the descriptions numbered approximately 40 pages in length, the committee has drafted a briefer version. Noted that the Senate/Executive Committee needs to determine a deadline for</p>		

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	<p>feedback/response from Administration. Question posed: It was originally proposed that each administrator would be evaluated individually. Why did that change? To deter “axe-grinding” the administration is being considered as a team. However, format is open-ended and faculty members are free to write in comments to provide feedback about individual administrators. Question posed: How often will the assessment be administered? Every spring (administration to prepare responses over the summer and provide to the Academic Senate in the fall). FPC is currently developing the logistics related to management of the assessment. Discussion ensued.</p> <p>Motion to send the FPC administration evaluation proposal back to the FPC and that David T. forward his notes from the Ad Hoc Committee to the FPC and the Academic Senate to ensure transparency. (Nishimoto/Nahm Mijo)</p> <p>Move for secret ballot (X/X) Motion carried by secret ballot. 11 votes in favor, 17 votes against, 2 abstentions</p> <p>Motion to amend Administration Assessment tool to strike the word “three” from items 1 and 2. (Pieron/Dansereau) Motion carried by voice vote. 2 abstentions</p> <p>Motion to accept the Administration Assessment Survey as amended. (Committee recommendation)</p>	<p>Motion Defeated</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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<p>7. New Business</p> <p>a. Curriculum Proposals 7a</p>	<p>Motion to move new business to the top of the order. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept program modifications to delete ENG 21 or 22 and Math 55 requirements from the Machine, Welding and Industrial Mechanics Certificate of Achievement. (Salvador/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to combine course modification proposals for AMT 40C, 46 and 50; AMT 53, 55, and 57; and AMT 60H, 60I, 60J, 60K. (Giordanengo/Lerma) Motion carried unanimously by voice vote.</p> <p>Motion to accept course modifications for AMT 40C, 46, and 50; AMT 53, 55, and 57; and AMT 60H, 60I, 60J, 60K to require a “C” or better in coursework for the previous term. Motion carried unanimously by voice vote.</p> <p>Motion to accept new course proposal for WS 175: Gender, Sex, and Sexuality to 1500. (Fujii/Giordanengo). Motion carried by voice vote. 1 abstention.</p> <p>Motion to accept new program proposal for Certificate of Achievement - Geomatics and new courses associated with the program: AEC 112, 113, 129, 150, 234, 235, 241, 247. (Salvador/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept new program proposal for Certificate of Competence - Geospatial and new courses associated with the</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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	<p>program. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept new program proposal for Certificate of Competence for Lot Design and AEC 128. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to combine program modifications for CA AEC; and 7 new courses: AEC 100, 230, 233, 238, 240, 242, 249; and one course modification, AEC 120. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept program modifications for AAS-AEC (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to combine course deletions for BLPR 20 and 30E. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept course deletions for BLPR 20 and 30E. They have been unused for ten years. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to accept course modifications for BLPR 30F to change contact hours from lec/lab to lecture 3 credits. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to approve course modification for NURS 101. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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	<p>Motion to combine course modifications for NURS 120 and 122 to change course descriptions and realign contact time. (Fujii/Giordanengo) Motion carried unanimously by voice vote.</p> <p>Motion to approve course modifications for NURS 120 and 122 to change course descriptions and realign contact time. (Fujii/Giordanengo). Motion carried unanimously by voice vote.</p> <p>Motion to approve program modifications to reduce core area credit requirements, increase elective credits to align with the UHCC System and meet HAPC requirement for the AA Liberal Arts degree. (Fujii/Giordanengo) Motion carried by voice vote. 44 votes in favor, 2 votes against, 1 abstention</p> <p>Motion to amend motion to strike ENG 102 from the core requirements of the slimmed down AA. (Giordanengo/Wilcox-Boucher)</p> <p>Point of order: This proposal has been recommended to the Senate as passed by the GEC. The proposed amendment significantly changes what was proposed and accepted by the GEC. Chair Peralt agrees that the proposal would need to go back to committee for reconsideration.</p> <p>Call for the question to vote on the amended motion. Motion to amend rescinded.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Rescinded</p>	

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<p>c. GEC course designation – ANTH 150 7c</p> <p>e. GEC CTE recommendation 7e</p> <p>f. HawCC student government issues 7f, 7f-1</p>	<p>(Urasaki/Claveria) Motion carried unanimously by voice vote.</p> <p>Question posed: How would policy be developed? It would be brought to the Academic Senate to be given to committee.</p> <p>The General Education Committee voted unanimously to accept ANTH 150 for GE designation.</p> <p>Motion to accept GE designation for ANTH 150. (Committee recommendation) Motion carried unanimously by voice vote.</p> <p>Co-Chair Kalauli shared the GEC’s recommendations pertaining GE course designations for CTE. Nursing expressed concern about not being aware of this discussion, despite NURS being CTE. Request to be included in the process.</p> <p>Motion to accept CTE recommendations (items 1-3 on the Ad Hoc General Education Senate Report: April 2015) from the GEC. (Fujii/Pieron) Motion carried unanimously by voice vote.</p> <p>Senator Wilcox-Boucher reported that the Executive Committee met with student government leaders who wished to voice concerns regarding the operation of the student government and student activities. As a result of this meeting, the Executive Committee would like to support the students in resolving their issues with administration by providing the drafted resolution found in attachment 7f-1.</p>	<p>Motion Carried</p> <p>Motion Carried</p>	

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<p>g. UHPA report – DTsugawa</p> <p>h. FPC Chair nomination - SGiordanengo</p>	<p>Motion to accept drafted resolution on behalf of the students. (Claudia/Fujii) Motion carried unanimously by voice vote.</p> <p>Noted that this is actually the 6th year that this has been a problem. Question: Did we get a “closing of the loop” from admin last year? Do we want to request that admin report back to the Senate about the steps taken to address the issue? We had a visit from the VCSA.</p> <p>Discussion ensued. Suggestion made to amend the resolution to state: "We, the Hawai'i Community College Academic Senate, request that administration provide the Senate with a written report with actions taken to resolve these ongoing issues by the first Senate meeting of fall 2015." Chair Peralto will amend the resolution accordingly and send to administration on behalf of the Academic Senate.</p> <p>Motion to accept changes to the resolution. (Fujii/Claveria) Motion carried unanimously by voice vote.</p> <p>Reminder to attend tonight’s UHPA party in honor of JN Musto.</p> <p>Motion to approve co-chairs Erick Cremer and Sharon Dansereau for the FPC. (Giordanengo/Pieron) Motion carried unanimously by voice vote.</p>	<p>Motion Carried</p> <p>Chair Peralto</p> <p>Motion Carried</p> <p>Motion Carried</p>	
<p>8. For the Good of the Order</p>	<p>-Senator Nishimoto informed the Academic Senate that CERC has changed to a three year cycle and many units have yet to submit their comprehensives. She warns that anyone who does not submit their comprehensive on time, will not have their budget asks</p>		

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	<p>considered. Also be forewarned that CERC is a lot of work.</p> <p>Question posed for the Academic Senate: Is anyone else struggling with attending to policy that is already in play? Nature of process (living documents, revisions, updating).</p> <p>-Mahalo to Claudia for organizing Earth Day!</p>		
9. Adjourn	<p>Motion to adjourn. (Wilcox-Boucher/Giordanengo) Motion carried unanimously by voice vote. Meeting adjourned at 2:35pm by Chair Joel Peralto Next meeting Thursday May 7, 2015 3:00-5:00 pm, Bldg. 388, Room 103 and Polycom to West HI B3, ACR</p>	Motion Carried	