

Hawai`i Community College Academic Senate Meeting Minutes

<p>Date: 9-12-14 Time: 2:03pm - 3:55pm Location: 388-101</p>	<p>Senators Present: Brown, A. (EC); Carmichael, Chun, M.; Claveria, S; Cravens T.; D’Haenens-Luker, D.; Dela Cruz, K.; Dela Cruz, R.; Demarco, M.; Duley, R.; Flores, K.; Fujii, H. (EC); Fujioka, G.; Fujita, S.; Giordanengo, S.; Hu, M; James, G.; Kalauli, R.; Koreyasu, C.; Lerma, J.; Lightner, J. (EC); Marlow, C.; Marlow, J.; Miyashiro, D.; Moore, D.; Mospens, C. (Secretary); Murakami, V.; Naguwa, C.; Nahm-Mijo, T.; Nishimoto, H.; Peralto, J. (Chair); Phillips, M.; Quintana, C. (EC); Rodriguez, N.; Ryan, J.; Savage, J.; Scheffler, P.; Shimizu, K.; Sims, K.; Smith, J.; Soares, M.; Sugikawa, W.; Tanabe, J.; Tsugawa, D.; Urasaki, L.; Wilcox-Boucher, C. (Vice Chair); Wong, M.; Wong-Wilson, N.</p>
<p>Call to Order: Joel Peralto (Chair) Minutes: Carrie B. Mospens (Secretary)</p>	<p>Guests:</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain Quorum	-Meeting called to order by the Chair at 2:03pm with 48 senators present including 7 Executive Committee members		
2. Kalani Flores, Accreditation Liason – ACCJC Announcement	<ul style="list-style-type: none"> - Announced that work continues on the draft follow-up report for ACCJC. -The report should be available at the end of today, September 12, 2014, for faculty comments. -The deadline for comments is Tuesday, September 16, 2014. -Submission of the report will be on Thursday, September 18, 2014. -For consideration, one of the commission requirements is to assess student level outcomes in the evaluation process of faculty and lecturers. This matter will be addressed at a future Academic 		

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	Senate meeting, but a possible option is to include the item on eCAFE.		
Motion to amend the agenda	<p>Motion made to amend the agenda to move item 7 before item 3. (T. Nahm-Mijo/J. Lerma)</p> <p>Discussion ensued.</p> <p>Call for the question (N.Wong-Wilson/S. Giordanengo).</p> <p>Motion carried unanimously to amend the agenda.</p>	Motion Carried	
<p>7. Old Business</p> <p>a. Extension of ad-hoc General Education Committee – request motion from senate</p>	<p>Motion made to extend the ad hoc General Education Committee for another year. (T. Nahm-Mijo/J. Lerma)</p> <p>Motion carried unanimously.</p> <p><i>Noted that a previous motion was already approved at the May 9, 2014 Academic Senate meeting with the committee to be extended for 2 years. The Chair indicated that he would follow up with VCAA and report back to the Senate. However, this issue was revisited at the end of the meeting with the following motion being made:</i></p> <p>Motion to undo the motion adopted earlier at this meeting to extend the ad-hoc GEC committee for one more year. (J. Savage/C.Wilcox-Boucher)</p> <p>Motion carried unanimously.</p>	<p>Motion Carried</p> <p>Motion Carried</p>	

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<p>b. General Education Committee Proposals (5/9/14) – Executive Committee Motion – Attachment 4 rev</p>	<p>Senate Executive Committee motion is made to rescind the motion of May 9, 2014 to “approve the slate as recommended by the ad hoc General Education Committee, which was originally carried by a vote of:</p> <p>17 in favor 14 against 0 abstentions A. Brown</p> <p>Point of order: The General Education Committee did not recommend that the courses be voted on as a slate at the May 9, 2014 meeting.</p> <p>Point of order: The vote for the original motion was 17 in favor, 13 against, 1 abstention. The Chair verified that according to the minutes of the 5/9/14 senate meeting, “the motion to vote for all of the GE proposals as a single slate” resulted in 17 in favor, 14 against, and no abstentions. The “motion to approve the slate as recommended by the ad hoc General Education Committee” resulted in 17 in favor, 13 against, and 1 abstention.</p> <p>Point of information: What was the procedural error? Response from the chair: When the motion was originally called for the question, a 2/3 vote was not achieved; however, the motion to call for the question passed (in error).</p> <p>Point of information: A 2/3 vote cannot be rescinded. Response</p>	<p>Motion Carried</p> <p>The Chair to verify from previous minutes</p>	

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	<p>from the chair: This majority vote refers to the committee motion on the floor – to rescind.</p> <p>Discussion completed</p> <p>The Chair called for the vote by secret ballot, 28 in favor, 18 against, and no abstentions. The motion carried.</p> <p>Motion to vote on the 14 courses previously presented to the Faculty Senate by the General Education Committee individually at the September 26, 2014 Senate meeting. (J. Savage/J. Marlow)</p> <p>Discussion ensued</p> <p>Motion carried unanimously.</p>	<p>Motion Carried</p>	
<p>3. Approval of May 9, 2014 Minutes</p>	<p>Motion to approve the May 9, 2014 minutes. (J. Savage/C. Wilcox-Boucher)</p> <p>Motion carried unanimously.</p>	<p>Motion Carried</p>	
<p>8. New Business</p> <p>b. Student Conduct Committee nomination/appointment</p>	<p>Question posed: have all candidates indicated a willingness to serve? Yes</p> <p>Motion for the faculty senate chair to provide a ballot and deadline via email for the nomination of four new members for the Student Conduct Committee . (H. Nishimoto/N. Wong-Wilson)</p>	<p>Motion Defeated</p>	

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<p>a. Academic Grievance Committee nomination/appointment</p> <p>c. Draft policies for senate discussion/recommendation</p> <p>d. Draft policies for senate discussion/recommendation</p>	<p>12 votes in favor, 20 against, and 1 abstention. The motion did not carry.</p> <p>Motion to draw Student Conduct Committee nominations from a hat. (J. Savage/no second) Motion withdrawn</p> <p>Amended motion to appoint Erick Cremer, Kyle Francois Kahale, Kaleo Quintana, and Noe Noe Wong-Wilson to the Student Conduct Committee. (S.Claveria/C. Marlow)</p> <p>Motion carried unanimously.</p> <p>Motion to accept Sam Giordanengo, Bernhard Laurich, Melanie Marciel, and Beth Sanders as the appointees for the Academic Grievance Committee. (K. Dela Cruz/S. Claveria)</p> <p>Motion carried unanimously.</p> <p>Motion to forward the Evaluation of Lecturers policy to the Faculty Policy Committee. (H.Nishimoto/K. Dela Cruz)</p> <p>Motion carried unanimously.</p> <p>Noted that CRC and Ed policy will meet to discuss the Fast Track policy and the Curriculum Review Process for Courses</p> <p>Motion to send the Fast Track draft policy and the Curriculum Review Process for Courses to the Educational Policy Committee.</p>	<p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p> <p>Motion Carried</p>	

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	<p>(N. Wong-Wilson/G.James)</p> <p>Discussion ensued.</p> <p>Motion carried unanimously</p> <p>Request made for a report from the Administrator Evaluation Subcommittee. Chair replied that this request would be taken up in the next Executive Committee meeting.</p>		
4. Report from Administration	Attachment 1-1a		
5. Chair's Report	No report		
6. Standing and ad hoc Committee Reports a. Curriculum Committee b. Faculty Policy Committee c. Educational Policy Committee d. ad hoc Writing Intensive Committee	<p>In the interest of time, the Chair dispensed with reading reports.</p> <p>No report</p> <p>No report</p> <p>Attachment 3b</p> <p>No report</p>		

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<p>e. ad hoc General Education Committee</p> <p>f. ad hoc Distance Learning Committee</p> <p>g. ad hoc Curriculum Central Committee/no chair</p> <p>h. Administrator Evaluation Subcommittee</p>	<p>No report</p> <p>Attachment 3c</p> <p>No report</p> <p>No report</p>		
<p>9. For the Good of the Order</p>	<p>Misty Carmichael thanked the Senate for its support and provided her contact information: misty@uhpa.org 808-756-7137</p> <p>Marla Demarco announced that Beth Sanders will be chair for the United Way Committee and that Faculty will soon be receiving donation envelopes.</p> <p>Sherri Fujita announced that E`Imi Pono Day will take place on Friday, September 19, 2014 in the cafeteria. Participants should bring assessment schedules and questions. Chef. O is preparing Korean food.</p> <p>Janna Smith asks everyone to keep Puna in mind.</p> <p>Noe Noe Wong-Wilson asks that Faculty work with Student Services to identify students who are in need due to the lava</p>		

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	<p>situation in Puna.</p> <p>Aunty Sandy Claveria adds that it is important that Faculty be aware of the needs of our students who are struggling with the situation in Puna.</p> <p>Marla Demarco noted that it would be helpful for the Faculty to know about services that are available through the college to assist residents in Puna.</p> <p>Claudia Wilcox-Boucher mentioned that she can assist anyone in need of emergency food through her participation with the Food Basket. The Food Basket can help, and its services are confidential.</p> <p>Christine Quintana noted that Monday, September 15, 2014, is the last day for students to receive a 50% tuition refund for withdrawal from semester-length classes, it's the last day to withdraw from semester-length classes without a "W", and it is the Financial Aid enrollment status determination date. Please refer students to counseling if they have been affected by Hurricane Iselle or the lava flow so that they can withdraw if needed.</p>		
10. Adjourn	<p>Meeting adjourned at 3:55 Next meeting Friday, September 26, 2014, 12-2pm Bldg. 388, Room 103</p>		

