College Council Minutes - 04/10/2026 (Approved 05/08/2026)

College Council Meeting Minutes April 10, 2026, 2p-4p Location: Zoom Meeting Agenda	Chair: Larissa Leslie Vice Chair: Kate De Soto Representatives: Drew Kapp, Emily Zappeto, Esther Nathanson, Katie Young Yamanaka, Kenoalani Dela Cruz, Laurel Gregory, Lisa Yamanaka, Patrick Chong, Sandy Ott, Sherise Tiogangco Ex-Officio Members: Carrie Mospens, Christine Quintana, Douglass Adams, Jodi Mine, Kimberley Collins, Raynette Kalei Halemau-Kam Kauhale: Carrie Butler, Colleen Ogimoto, Craig Mitchell, Donala Kawaauhau, Eri Hall, Grace Funai, Kesha Kama, Laura Hall, Lissandra Baldan Jenkins, Luria Namba, Michael Branch, Nancy Kunishige, Reshela DuPuis, Tim Flynn, Wailani Walker, Yining You

Topic	Discussion	Action/Person Responsible
1. Call to Order: 2:00 p.m. By: Larissa Leslie Minutes: Sherise Tiogangco	● Meeting will not be recorded	Larissa Leslie
2. Ascertain quorum	● Chair ascertained quorum - quorum is reached at 2:00 p.m.	Larissa Leslie
3. Approval of Minutes ● Previous meeting minutes - February 13, 2025 (Larissa will CHANGE when approved)	**Discussion:** ● Review minutes from the last meeting on Feb 13th **Motion to Approve:** ● Motion: Kenoalani Dela Cruz ● Second: Esther Nathanson ● Vote: Motion Carried - unanimously passed	**Minutes approved**
4. Chair's Update	Representatives Rock! ● Mahalo for representing your colleagues! ● As you attend these meetings, please remember to share your highlights with your constituents and gather feedback from them so that you can	Larissa Leslie

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	engage in these discussions and voice the ideas and thoughts from your areas. ● UH community college survey. 10-campus UH system structure. Deadline is 4/10/2026, but please submit as soon as possible, even after the deadline https://www.surveymonkey.com/r/FGC5Y5T	
5. Committee Updates/Reports A. Reminder: Committee Report Schedule B. Committee for Institutional Support and Effectiveness (CISE)	1. Committee for Institutional Support and Effectiveness (CISE) a. Representatives to review takeaways and overall trends. b. Key trends and observations for this year focused on workflow and staffing. c. Discussions covered various areas, while the full committee report provides detailed insights into each area.	Kimberley Collins
C. Environmental Sustainability Committee	1. Environmental Sustainability Committee a. If you are interested, here is the link to join the Environmental Sustainability Committee, which meets on the second Friday of each month.	Wailani Walker
D. Community Participation Committee	1. Community Participation Committee a. Five members coordinate participation in community events, such as various parades. b. Approximately 30 people usually participate in these events. c. Committee meets as needed leading up to each event.	Kesha Kama
E. Kaʻao Kaʻikaʻi Strategic Plan Implementation Task Force	1. Kaʻao Kaʻikaʻi Strategic Plan Implementation Task Force a. Developing a temperature-check survey with open response questions. b. Finalizing the survey with plans to deploy it later this month.	Larissa Leslie

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6. Old Business A. None		
7. New Business A. HAW 4.202 Assessment Policy, first read	1. Red line version: Haw 4-202. Assessment Policy revisions_Red-line version.docx 2. Clean version: Haw 4-202. Assessment Policy revisions_Clean version.docx 3. Both the Academic Senate and College Council have oversight of assessment. a. This updated policy was approved by the Academic Senate on Friday, January 30, 2026. 4. Reshela DuPuis provided an overview, highlighting the different versions, as this is the first reading for the College Council. ● Emphasis was on the use of assessment in a targeted manner. ● Members asked to take this back to constituents for feedback. 5. There will be no second reading; a vote is expected at the next meeting, along with the other policy on the agenda.	Kimberley Collins
B. HAW 2026-2027 Schedule of College Meetings, first read	1. Attachment: Schedule of College Meetings AY 2026-2027 DRAFT Comments: ● Larissa Leslie raised several scheduling concerns, noting that most Fridays in March are unavailable for any College meetings. March 12 appears to be the only open Friday to meet, and suggestions are being requested. ● Kenoalani Dela Cruz noted that the Academic Senate may want to discuss adding a December meeting to the schedule and additional consultations among colleagues are needed. Chancellor Kazama's meetings are also a factor to consider. If March 5 is no longer designated for HISSI, it may be an option for the FSD Committee. ● Christine Quintana shared that UH leadership meetings are scheduled on Fridays from 12n–5p, creating a conflict with College Council meetings; adjusting the meeting to an earlier or later time may help. A request was	Larissa Leslie

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	made to consider meeting at 10:00 a.m. on the second Friday of the month. ● Lissandra Baldan Jenkins noted that the FSD Committee is flexible, as workshops are offered on different dates to adjust to schedules. ● Reshela DuPuis encouraged thoughtful coordination, taking into account division and department meeting times. ● Kimberley Collins shared that a draft communication from the President encourages participation in a UH system-wide student success conference next year in March. ● One option is for the College Council meeting to stay on the second Friday with 10 am start time so Chancellor Kazama can be present. ● Question, Emily Zappeto: Would this potentially impact the larger course schedule? ○ Response, Kimberley Collins: Some Early College classes, about 15 sections, may be affected. Half are taught by full-time faculty, mostly scheduled earlier in the day, with a few at mid-day. ● Reshela DuPuis noted that the College Council is a representative body. ● Emily Zappeto shared potential conflicts with a 10a start time in August 2026. ● Lissandra Baldan Jenkins expressed that the FSD Committee will need to double check on moving the day or time for August, but they are flexible and coordinate the programming for Convocation Week FSD offerings. **Motion to move the College Council meetings to 10a on the second Friday for the 2026-2027 Schedule of College Meetings and to vote on the 2026-2027 Schedule of College Meetings at the May 2026 College Council meeting.** 1. Motion: Christine Quintana 2. Second: Kenoalani Dela Cruz 3. Vote: Motion Carried - unanimously passed Discussion:	**Motion approved**

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C. College Council Vice Chair - Candidates	• Kenoalani Dela Cruz expressed that changing the day is another option, though switching days is not preferred. • Reminder from Reshela DuPuis to update page 2 of the schedule. Comments (continued): • March meeting options were considered, with College Council, Hoʻolulu Council, Academic Senate, and Division/Department meetings still needing to scheduled for March. • Send Larissa Leslie any updates from your areas. Final schedule by April 30th. 2. For reference: Attachment: Catalog_Academic_Calendar_2026-2027_DRAFT.pdf 1. Donala Kawaʻauhau 2. Michael Skinner	Larissa Leslie
8. Administration Updates A. Chancellor's update	Implementation Plan: Not yet released	Susan Kazama
B. VC Academic Affairs' update	Implementation Plan: 2026 Academic Master Plan Draft	Kimberley Collins
C. VC Student Affairs' update	Implementation Plan: Not yet released Note from Katie Young Yamanaka: Summer/Fall registration and Hawaiʻi CC day ads are being broadcasted on the radio.	Christine Quintana
D. VC Administrative Services' update	Implementation Plan: Not yet released	Jodi Mine
E. Pālamanui Director's update	Implementation Plan: Not yet released	Kalei Haleamau-Kam
F. Edvance Director's update	Implementation Plan: Not yet released	Douglass Adams

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9. For the Good of the Order	● Support the Hawai‘i CC Marching Unit at the Merrie Monarch Royal Festival Parade! ○ Saturday, April 11, 2026 at 1030a ● Lā Honua ~ Earth Day ○ Wednesday, April 22, 2026 - watch email for more info ○ Coordinators are No‘el Tagab-Cruz and Drew Kapp.	
10. Adjournment Time: 3:58 p.m.		