College Council Minutes - 02/13/2026, APPROVED 4/10/26

College Council Meeting Minutes February 13, 2026, 12n-2p Location: Zoom Meeting Agenda	Chair: Larissa Leslie Vice Chair: Kate De Soto Representatives: Ākea Kiyuna, Emily Zappeto, Estee Nathanson, Grace Funai (proxy), Katie Yamanaka, Kenoalani Dela Cruz, Laurel Gregory, Lisa Yamanaka, Orlo Steele, Patrick Chong Ex-Officio Members: Carrie Mospens, Christine Quintana, Douglass Adams, Kalei Haleamau-Kam, Kimberley Collins Kauhale: Brenda Watanabe, Calvin Black, Carrie Butler, Colleen Ogimoto, Eri Hall, Harold Fujii, Ilana Stout, Janet Smith, Jeanne Batallones, Kanoe Lambert, Kapena Landgraf, Kesha Kubo, Kimberly Russell, Kuulei Kanahele, Lisa Fukumitsu, Lissandra Balden Jenkins, Micah Glasgow, Michael Branch, Michael Skinner, Nancy Kunishige, Quentin Ryan, Rachel Louis, Randiann Tokeshi, Reshela DuPuis, Robyn Kalauli, Ross Dao, Sam Kubota, Sharon Dansereau, Susi DeSa Dill, Tanya Dean, Tiffani Amana, Tim Flynn, Wailani Walker, Yining You

Topic	Discussion	Action/Person Responsible
1. Call to Order: 12:01 p.m. By: Larissa Leslie Minutes: Emily Zappeto	● Meeting will not be recorded	Larissa Leslie
2. Ascertain quorum	● Chair ascertained quorum - quorum is reached 12:01 p.m.	Larissa Leslie
3. Approval of Minutes ● Previous meeting minutes - January 16, 2026	**Discussion:** ● Kenoalani Dela Cruz Comment: ○ Mahalo to Laurel Gregory ○ 8. B. VCAA update: EAB update - switch Kanoe Lambert to Kenoa Dela Cruz **Motion to Approve with revisions:** ● Motion: Kenoalani Dela Cruz ● Second: Ākea Kiyuna ● Vote: Motion Carried - unanimously passed	**Minutes unanimously approved with revisions**

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4. Chair's Update	A. College Council Vice Chair a. Soliciting interested candidates for Vice Chair for the 2026-2027 academic year. b. Mahalo to Kate De Soto for serving as our Vice Chair this year and for continuing to serve next year as the Chair. c. Interested candidates should prepare a short bio to share with the College and email it to Larissa (larissa8@hawaii.edu) i. Please submit interest/bio by March 27th. d. Please reach out to Kate or Larissa if you have any questions. B. 2025-2026 Faculty and Staff Awards - Nominations are open! a. Submit nominations to the Chancellor's Office by March 06, 2026. b. View the campus award information and nomination forms using this link: https://hawaii.hawaii.edu/faculty-staff/awards c. Note that Hawai'i CC is eligible to nominate for the Frances Davis award this year. It is listed on the webpage linked above.	Larissa Leslie
5. Committee Updates/Reports A. Reminder: Committee Report Schedule B. Faculty and Staff Development Committee	1. Faculty and Staff Development Committee presentation 2. Membership a. Lissandra Baldan Jenkins, Ph.D. (chair for 2026) b. Tiana Hirota (co-chair 2026) c. Tiffani Amana d. Susie Dill e. Cathy Harlan f. Jean Jewell g. Kesha Kubo h. Kanoe Lambert i. Michael Branch, Ph.D.	Lissandra Baldan Jenkins

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	j. Terianne Brown k. Precious Mae Atendido 3. Upcoming Events: a. February 19, 2026:“HANA HOU! Food & Fun” i. 4:30-6pm, $15 ii. Laulau, lomi salmon, poke, haupia iii. Sign-up is now closed (met cap) 1. If you really want to participate, let Lissandra know and they might be able to make space! b. March 25, 2026: Meditation i. Event Lead: Lissandra Baldan Jenkins ii. date may vary iii. planned for in-person c. April 24, 2026: Getting Started with Google Vids and Google AI Pro NotebookLM i. date may vary ii. Event Lead: Terianne Brown 4. Past Events: a. Jan 23rd: Elevate Your Professional Brand i. Event Lead/Presenter: Tiffani Amana ii. Great attendance; thanks to all who helped iii. Professional profile photos & email signature polishing b. Jan 5-9, 2026: Spring Convocation Week i. Event Lead: Susan Kazama & various session contributors ii. Thanks to all involved c. Nov 24, 2025: Food & Fun: Cooking with Culinary i. Event Leads: Michael Branch & Tiana Hirota ii. Presenters: Chef Shawn, Chef Phil, Chef Tori iii. Hands-on cooking with shared meal experience d. Aug 22, 2025: Caring for our Community i. Event Leads: Tiana Hirota & Lissandra Baldan Jenkins ii. Presenter: Quentin L. Ryan, MEd	

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	iii. Introduced Mental Wellness Services & referral procedures e. Aug 19-23, 2025: Fall Convocation Week i. Event Lead: Susan Kazama & others 5. Other Activities (overview) a. New Employee Orientation Program (NEO) i. Orientation guides: Lissands Baldan Jenkins, Tiana Hirota, Kesha Kubo, Kanoe Lambert (in training) ii. Transitioned to group model to improve efficiency & access iii. Planning to offer NEO during Fall & SPring convocation weeks 1. Recorded video from Fall group orientation to support future sessions b. Maintenance of the Employee Handbook i. Ongoing review & update for accuracy ii. Reliable, current information c. UHCC Professional Development Consortium i. Rep: Lissandra Baldan Jenkins ii. Contributed to “TPRC from hell” workshop resources iii. Resource doc addressing common committee questions iv. Reviewed dossier-related videos v. “Enhanced Evaluation & Assessment” video with interactive H5P questions d. 2026 Hawaiʻi Student Success Institute (HISSI) i. Planning Committee Rep: Tiana Hirota ii. Friday, March 6th, 2026 iii. Different venue: Sheraton Waikiki iv. 80+ people from our college going v. 36 breakout sessions focused on innovation, AI, student engagement, and well-being, etc vi. UHCC funding available for eligible travel expenses e. Innovative Educators (Go2Knowledge) i. UHCC purchased subscription in Fall 2023	

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C. Kaʻao Kaʻikaʻi Strategic Plan Implementation Task Force	1. Contract ending May 31, 2026 ii. Take advantage of this now! 1. If you've never utilized this resource, see the monthly flyer promoting offerings for details about access. **iii. Employees are encouraged to download webinar certificates before end date** 1. Kaʻao Kaʻikaʻi Strategic Plan Implementation Task Force report a. Mahalo to College Council reps who shared the Task Force Interest form to gather kauhale members interested in serving on the task force. b. If you're still interested but didn't fill out the form, email Larissa Leslie (larissa8@hawaii.edu) c. First meeting scheduled for Tuesday 2/17, 11a-12pm.	Larissa Leslie
6. Old Business A. Integrated Planning Timeline - 2025 revision, for approval	1. Mahalo to Christine Quintana and Eri Hall for creating this mockup of the draft. **Motion to Approve:** ● Motion: Kenoalani Dela Cruz ● Second: Grace Funai (proxy) ● Vote: Motion Carried - unanimously passed **Discussion:** Larissa Leslie will finalize & work with Daniel to get posted to the website so it's accessible to everyone	Larissa Leslie on behalf of Susan Kazama **Motion unanimously approved**
7. New Business A. Know Your Rights: A Guide to ICE Encounters	1. Mahalo to Kanani Yamada for putting this together, from Chancellor's Office, & Admin team a. For knowing rights, but also keeping campus safe & secure.	Patrick Chong

Topic	Discussion	Action/Person Responsible
	b. HawCC does not voluntarily assist with immigration activities, and does not require F/S to inquire about/disclose an individual's immigration status. c. Any requests for access to non-public spaces must be reviewed by the Office of the General Council (OGC). 2. What if ICE shows up in my classroom? a. Your role is not to make legal determinations. b. Your role is to keep the class/students safe and calm, and refer officials to the proper university authorities. 3. If they appear at your office or classroom (on campus) a. Stay calm b. Request credentials i. Name, badge number, agency c. Do not grant access i. Language you can use: 1. "I'm not authorized to permit entry or accept documents. Please coordinate with the campus security & office of general counsel." d. Contact campus authorities immediately i. Public Safety/Security Office ii. Notify office of general counsel: 808-956-2211 e. Protect Student Privacy i. Don't disclose student presence - FERPA protections apply f. Document the encounter i. Record date, time, location, officer details, nature of request ii. Forward to Public Safety Office & OGC g. REMEMBER: i. Do not physically intervene or obstruct ii. Do not panic students 1. Provide reassurance that university procedures protect their rights.	

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	iii. UH stands committed to student safety, privacy, and dignity. 4. Can federal immigration officers enter UH campuses & make arrests? a. Public areas, yes i. HI state Attorney General directs state agencies including UH not to interfere with lawful federal enforcement operations b. However, not in non-public places. 5. Public vs. non-Public? (Examples) a. Public: i. Sidewalks & outdoor campus ii. Food courts iii. Athletic arenas & stadium iv. Theaters & public event venues v. Hallways & public areas of business b. Non-Public i. Residence halls ii. Classrooms in session iii. Personal office spaces iv. Nonpublic areas of business offices v. Research labs vi. Buildings requiring UH ID to access, or with locked/monitored entrances vii. Even if unlocked during the day, still may be nonpublic based on purpose & use 6. How should you respond to a request for access to nonpublic spaces? a. Be civil/professional, ask for ID & paperwork like warrant b. Don't volunteer access or share info c. Immediately notify unit/dept head and OGC d. Wait for OGC guidance on how to proceed e. Don't act without legal review even if warrant presented 7. Campus Roles & Responsibilities	

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	a. Faculty & Staff: stay calm, keep students safe, and refer officials to OGC; do not make legal determinations or grant entry. b. Office of General Counsel: review subpoenas/warrants and work with administrators to determine the proper response. c. Campus Security: Coordinate with officials on-site and maintain campus safety. d. Chancellor's Office: Serve as the primary administrative point of contact for visiting officials. 8. Summary of Key Contacts a. Office of General Counsel (OGC): i. (808) 956-2211 ii. ogc@hawaii.edu iii. 2444 Dole St, Bachman 101, Honolulu, HI 96822 b. Campus Admissions & Records; Sherise Tiogangco, Registrar: i. (808) 934-2710 ii. hawccar@hawaii.edu iii. Manono Campus, Bldg 378 c. Campus Public Safety; Patrick Chong, Security Manager: i. Non-Emergency: (808) 934-2760 ii. Emergency: (808) 854-1420 iii. hawccsec@hawaii.edu iv. Manono Campus, Bldg 387 - Security Cabin Discussion: ● Laurel Gregory: Where do learning centers & libraries fall in the public/non-public determination? Anyone can walk in the door & read something, so are we public? ○ Response: Patrick Chong's not an expert, but based on the descriptions of public/nonpublic it seems like a public space. ● Laurel Gregory: How do you stop someone from entering a classroom in session? ○ Response: Do not want to physically engage. Be considerate of verbiage, but utilize the statement or something similar to let	

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	unauthorized entrant know that this is a working space they're unauthorized to enter. ● UHWO having an attorney-led discussion about immigration on Weds, Feb 18th. ○ Christine Quintana: See VCSA report w flyer & Zoom link to register. ● Reshela DuPuis: Is a classroom being used before/after a class for faculty-student contact or consultation considered public or private? ○ Response: not too sure, but that's a great question. Most often classrooms can be utilized before/after, it does become "public"... Patrick will ask how to address this & follow up with the kauhale. ● Robyn Kalauli: Do private spaces have to be indicated with signage as private? The ACLU Hawai'i branch recommends someone might assume a space is public otherwise. ○ Response: No additional advice, but it would not hurt. Especially for shared spaces that fluctuate (like conference rooms), or grey areas. Will ask for more feedback. ● Tanya Dean: Appreciate efforts to clarify going forward. A big part of this is making sure students know that/what we know, that UH upholds principles, etc. Any discussion about putting this resource doc on desks or bulletins, etc. so it's in the place(s) where an incident might happen, and students can see & understand public vs. private? ○ Response: Great question, been working with Jodi & Campus Safety Committee to implement "a folder" of Emergency Ops plan for different types of incident to provide for each classroom. ■ Maybe also in mail slots, etc. ○ Want to provide info more broadly so those who aren't on-campus as regularly can access the information more quickly. ● Tanya Dean: where would you think bathrooms fall in public/private? ○ Response: Patrick Chong would consider it private, but not too sure; it's a public space because anybody could use it, but	

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	someone in a stall is in a private space. It's a rabbit hole, and he will also ask about this.	
8. Administration Updates A. Chancellor's update	● Not present.	
B. VC Academic Affairs' update	1. Go2Knowledge access ends 5/21 - make the best of access while you can! a. On-Demand Classroom Management: Identifying & Responding to Aggressive Student Behavior: Proactive Intervention Strategies b. Live webinar March 24th: Using AI to Support Inclusive Learning Without Losing Rigor 2. AI Opportunity: AI Mini-Explorations (email from Lari-Anne Au on Wednesday, 2/11) a. "10-minute nuggets to help you do something" 3. ITSO Newsletter a. New Badging Program based in Lamakū i. 2 tracks: Async Online Teaching& Sync Online Teaching ii. Encouraged to refresh even if you've done other badging previously b. Accessibility ADA update: i. All digital content (including course content) must meet WCAG 2.1 Level AA by April 24th, 2026. ii. Support via Zoom: Feb 24, 9-10am (link to registration in VCAA update). 4. EAB Navigate: met 2/11, launch scheduled for 4/26 a. Appointment functionality will impact anyone & everyone who meets with students i. Staff member availability will eventually be in Navigate ii. Data view to support your work with each student iii. Will also be able to send surveys 1. Responses are associated with student who responds, and this data can be used for follow-up, or to adjust	**Kimberley Collins**

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	a. E.g., can schedule courses based on modality interest survey responses iv. Will be able to customize who you're sending out to (vs. current all-students listserv) 1. Students who meet criteria, opt-in, groups, etc. 2. Reduces barrage sent to all students to focus only on what's relevant to them. 3. History of what was sent to each student available. b. Student: i. One place to connect with HawCC support & resources ii. Streamlined communication system & priority actions 5. **Apps 101:** for clarity & understanding, a glossary of terms common to our digital tools a. **Ellucian:** The company that owns Banner i. **Banner/Banner 9/eBanner** - all refer to the same thing: this is our student enterprise system b. **STAR:** Registration, degree/audit pathways, participation verification program i. Edify may replace data features from Academic Logic (features will be reviewed individually) c. **EAB:** The company that offers Navigate & Edify i. **Navigate 360:** retention campaigns, appointment scheduling, student mobile app, early alerts, case management ii. **Edify:** data dashboard, can combine data imported from multiple sources 1. e.g., Kuali Build, PeopleSoft, spreadsheets, Kuali CM, etc. 2. This program will have a System-level implementation first. d. **Edsights**: The company that provides our AI chatbot via text message ('Iolana)	

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	i. More details on this from VCSA Christine Quintana e. **D2L/Brightspace**: The company & product that we refer to as Lamakū, our common course management system (used for both online and in-person courses) Discussion: ● Tanya Dean: Thanks for the glossary! Is there increased cost to the college budget with all the new tech, or is it handled by the System, or…? ○ Right now the cost is held by the system. At some point it might be proportioned, but President Hensel has established a commitment to a common standard of care and is trying to make these systems universal. Does it have an impact on resources? Different question (if spending money centralized at the System, there's less to give to campuses). But for accounting, they're moving away from per-student charging. ○ Different versions of that too, though: Honorlock will be university-wide, but "upgrade" (pop-in agent to look at AI results) will be a campus-level decision.	
C. VC Student Affairs' update	1. Happy Friday the 13th! 2. Mahalo for all your work and patience in the transition to Banner/eBanner/B9. a. There's an eBanner community listserv. Join via the link in the update doc to get first-hand distribution of updates. b. Pres. Hensel held a talk story session on Feb 4th. She's aware of how difficult the transition has been; all concerns brought forth are now with upper leadership, who are doing their best to stabilize the new environment. c. New leadership structure: Brad Christ will be providing updates, Daily UH system admin meetings to address challenges. d. HawCC eBanner Insights website: will be transitioned to house TRAINING GUIDES to support campus with transition (accessing class lists, checking class availability, faculty overrides, 1098-T access, etc.)	**Christine Quintana**

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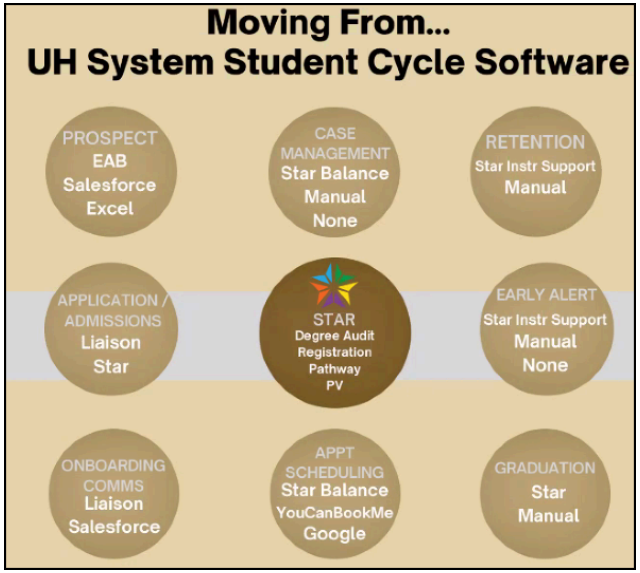
	i. Email Christine with questions ii. sites.google.com/hawaii.edu/hawaiicc-ebanner-insights/home 3. UH System Student Cycle Software a. Standardizing various processes across campuses. b. Currently: i. Prospect = EAB/Salesforce/Excel ii. Application/Admissions = Liaison/STAR iii. Onboarding Communications = Liaison/Salesforce iv. Case Management = STAR Balance/Manual/None v. Appointment Scheduling = STAR Balance/Google/YouCanBookMe vi. Retention = STAR Instructor Support/Manual vii. Early Alerts = STAR Instructor Support/Manual/None viii. Graduation = STAR/Manual ix. STAR = Degree Audit, Registration, Pathway, Participation Verifications 	

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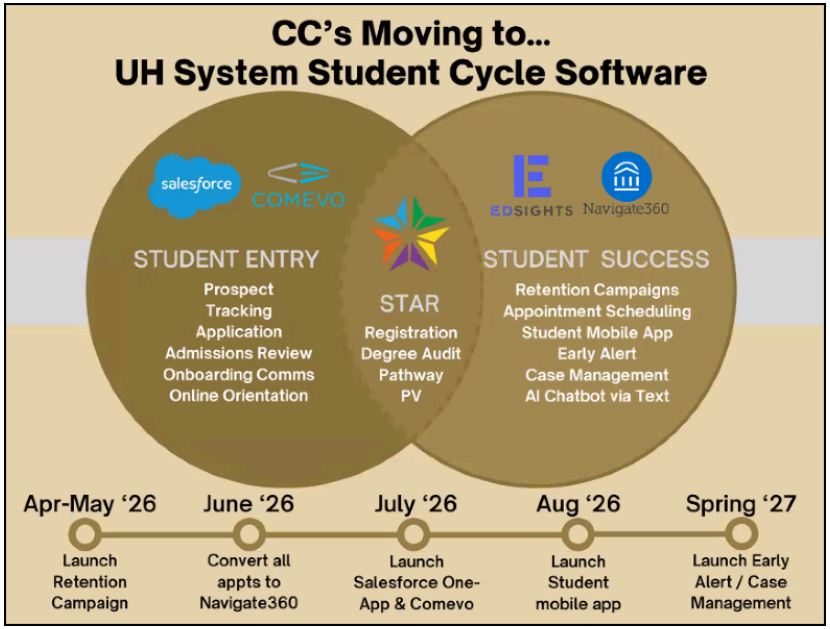
	c. Community Colleges will be moving to: i. Salesforce/Comevo: 1. prospect, tracking, application, admissions review, onboarding communications, online orientation ii. Edsights/Navigate360: 1. retention campaigns, appointment scheduling, student mobile apps, early alerts, case management, AI chatbot via text iii. These softwares share STAR: 1. registration, degree audit, pathway, Participation Verifications 2. If something better than STAR comes up we might move to that, but for now STAR is sticking around.  d. "Tech Stack Data Funnel"	

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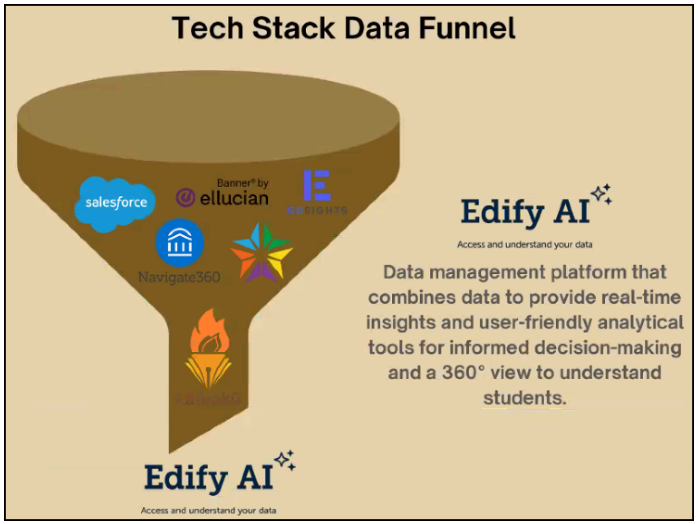
	i. "Edify AI: data management platform that combines data to provide real-time insights and user-friendly analytical tools for informed decision-making and a 360-degree view to understand students." ii. Data sources: 1. Salesforce, Banner (by Ellucian), Edsights, Navigate 360, STAR, Lamakū  4. Edsights Post-Launch Engagement Report (launched last october) a. 95% students currently "opted in" i. Actually, 5% have opted out. b. 53% of students have engaged (asking questions, etc.) c. 5,900 student texts since launch. Top Topics: (Academics, Services, FinAid, etc.) d. 330 questions answered without a human present. e. 20 proactive campaigns, 945 connections to resources, 218 students flagged for follow-up i. It's a small team, and we're still learning on the intervention piece. Now that we have a basic needs	

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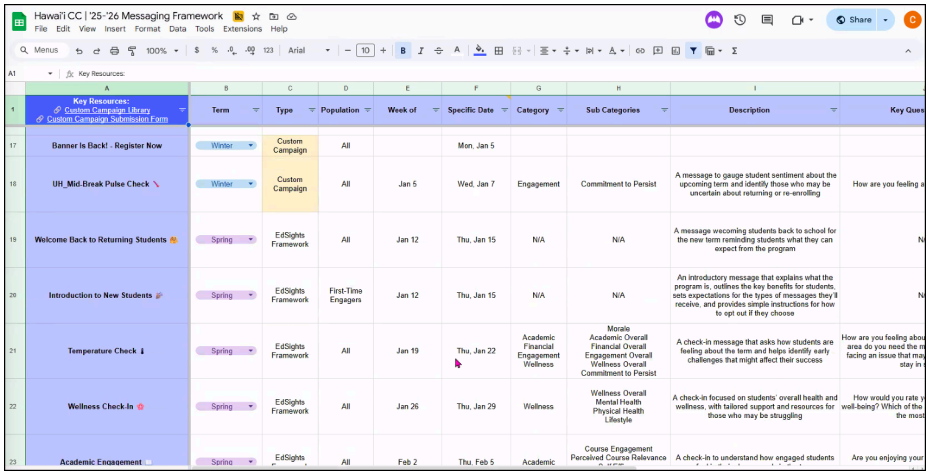
	coordinator, they'll start addressing some of the financial support requests as well. f. Anecdotally we know where students are struggling, but having data to support our work will help with developing intentional programming & follow-up to support our students. g. Messaging Framework exists (linked in report) & you're invited to take a look!  5. EAB Navigate 360 a. Link to an example enrollment campaign in the report b. Mahalo to HonCC for being the first to submit their worksheet so we can use their submission as a template. Discussion: ● Grace Funai: When discussing the Venn diagram with STAR in the middle you indicated that "for the most part right now" we'll continue with our regular process unless there's a product that is more viable than what we currently have in place. Whose opinion is that? Who decides what is "more viable?" Navigate360 has shortcomings that will need to be filled in order to match what we had before. Opportunity for user-input to the decisions being made?	

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	○ Response: The goal is to ensure the tech supports our work. We love STAR registration. Dunno if there's a better option, but I'm sure leadership will provide opportunity for feedback. A lot of plusses that will support/automate our work that were shared with counseling members. Perhaps a show & tell in counseling so you can see those features. Been building foundational pieces for testing, but there are going to be more positives to support some of the advising work & appointments. Agree that communication should be better, and that's something we all can expect going forward. ● Grace Funai: Please help continue to advocate for us & provide opportunities for end-users to comment & have a say & input. ○ Response: Keep in mind that Kenoalani Dela Cruz & Kapena Landgraf are the team leads for the voice for faculty, Larissa Leslie & Jeanne Battalones are the points of contact for Academic Advising & Counseling. Connect with them! ● Kenoalani Dela Cruz: With the extra info from VP Christ & President Hensel about hearing various faculty/staff & student concerns, what kind of resources are coming to help the front lines with this Banner transition? Allocations happening? ○ Response: Without violating HR issues, there was always support available. ○ Kenoalani Dela Cruz: Students as well? Those not receiving FinAid? Allocations to support students? ■ Notify Christine Quintana, but also notify Kahuaola basic needs, food pantry. ■ Financial Aid specific questions: Calvin Black & Christine Quintana. ■ If all else, send to Christine Quintana & they'll get the various support needed. ● Calvin Black: Thanks for acknowledging that "opt in" is not accurate.	

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	○ Response: Yes, the Edsights phrasing is a little misleading as it states that 95% have opted “in” to this communication, when in truth this represents that 5% have actively opted “out.” ● Tanya Dean: Are students made aware that there is no penalty for disconnecting from the ‘Iolana bot? Are they given info about how their engagement data is or is not being scraped or used? ○ Response: There’s no penalty to not use ‘Iolana ○ Larissa Leslie: When ‘Iolana introduces themself on first contact, they let the student know that it’s a chatbot & that they have the option to opt-out (e.g., “reply STOP”). It doesn't tell them there’s no penalty, but by giving the option it’s allowing them to stay or go. ○ Tanya Dean: students feeling bombarded/overwhelmed. Any reassurance about accessing that info or getting human help if they choose to remove it? ○ Christine Quintana: We're communicating with students in various ways & through various platforms. This provides across-platform simplification. We’ll need to look at the communication sent to students to make sure they really do know they can opt-out if they want without “missing out.” Thanks for bringing it up. Continuing report: 6. UH Common Scholarship App a. We’re having a Challenge! i. The class with the highest percentage of UH Common Scholarship App submissions will win a pizza party! ii. Instructors should email Sam Kubota (skkubota@hawaii.edu) to enter their class. b. Weekly support with navigating the app i. Deadline Mon, March 2nd. ● COMMENT: Calvin Black ○ Aside from the pizza party, all are encouraged to apply. People may not realize that the UH Common Scholarship App is a pool for	

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	UH-specific funds (not national competition) and a lot of those who apply end up getting funds, not just from HawCC but also from the Foundation general pot. If more students apply, we can get more funds. Sometimes they might be the only person applying to a fund, so they're the only person money can be given to. 7. **RealTalk: Worker Rights and Safety During Immigration Enforcement** a. Wednesday Feb 18th, 1-2:30pm b. Can attend both in-person (at UHWO) and via Zoom c. Registration link in report	
D. VC Administrative Services' update	● Not present.	
E. Pālamanui Director's update	1. Happy Aloha Friday! 2. Spring Outreach Calendar linked 3. PAL online campus bulletin linked a. If you have info for the bulletin, please share it with Precious Mejia pamejia@hawaii.edu 4. Current Spring 2026 Enrollment: a. 480 students with west Hawai'i address, PAL site code b. Of those, 163 Early College & Running Start 5. Dr. Stevens' Forest & Student Updates a. Brent Humble & Gordon Joyce student "dreams come true" highlight b. Both took "writing personal history" class HIST 74W c. Both published books! 6. Forest Conservation Project public info meeting a. 2/19, 5-7pm on Panini outdoor lanai area 7. PAL Student services a. On 2/12, fac/staff met to discuss graduation plans for Saturday, May 16th b. Welcome to Erin Low, new Student Services Instructor/Counselor! c. Student newsletter coming soon	**Kalei Haleamau-Kam**

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	8. Events, etc a. Spring '26 enrollment reflects 90 active participants in the Elama/Hilo One Program i. Scholarship money secured ii. Fall recruitment already started b. Lunar New Year event! i. Feb 17th, 9-10am Panini Lanai ii. Mahalo LAS c. Native Plant Seed collection training on 2/24 d. Kolea Institute on 3/9-3/10 e. Science & English classes visiting forest preserve f. Mahalo to Sam/Quentin/Monica for Mental Health & Wellness tabling g. … More in the Online Bulletin 9. Facilities a. Communication boards in restrooms b. Cashless snack & drink machines on panini lanai c. PAL Emergency Ops planning has updated the campus map d. Panini lanai furniture has arrived e. Environmental Health & Safety Specialist for CC system: Ken Choy visit on Feb 20th 10. IT/media a. 10 laptops arrived & delivered to LLC for students to use b. Ongoing updates to tech across campus	
F. Edvance Director's update	● Not present.	
9. For the Good of the Order	1. Register for 2026 Hawai'i Student Success Institute (HISSI) on March 06, 2026 2. Kesha Kubo: An email was distributed about the HGEA BU8 Lunch & Learn on Weds, Feb 18th in UHH Campus Center room 301, from 12-1pm. a. Coordinated with BOR meeting for dual attendance. b. RSVP link in the email	

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	3. Grace Funai: Mahalo to all the staff that have been working so hard to support students during the difficult Banner transition. A number of issues were collected in a doc that went forward to Chancellor Kazama: Letter Requesting Action a. For 2 months FinAid has not been able to distribute awards to students. b. We don't have a staff council or opportunity for staff to bring up issues, but there are lots of things to make Admin aware of, not just technical. There are bigger picture issues such as communication to students i. We hope there's something sent out to students to give them a heads up as to what's happening & that there's support available & info about how to seek that out if they're not yet receiving assistance they may be in need of. **Motion to extend this meeting:** ● Motion: Grace Funai (as proxy) ● Second: Laurel Gregory ● Vote: Motion Carried - passed unanimously - 2:03pm Discussion: None c. There has been input from instructional faculty that things don't work the same way/as well as they used to, and the implementation has been clunky. However, Student Services is seeing some of the largest impacts. Appreciate understanding & compassion for students. There has been no direct communication to students indicating the challenges happening with this transition (e.g., FinAid not being disbursed as per normal). d. A lot of technical difficulties need to be fixed before awarding, and they're working on it. Hensel has mentioned that it's a priority. e. A lot of students have not been awarded all or any of their Financial Aid.	**Motion unanimously approved**

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	f. Also, transcripts may not be evaluated for transfer because the system is not functional. g. 10 campuses on one instance of Banner is creating complications, forcing policy changes. i. For example, with the repeat policy: all campuses need to have the same policy, but there was a workaround made, but we still had to change the policy, but we can't implement it in the new Banner system. Someone has to manually recalculate grades for repeat policy. h. The memo identifies a number of different concerns. Work to be done going forward, concern about communication. Folks knowing about it will be important. Comments: ● Kenoalani Dela Cruz: Awareness is present; appreciate recommended actions included in the document. Submitted to the Chancellor - did you receive a response about receipt of the memo? ○ Response: Yes, she acknowledged receipt of the memo, and indicated that it was forwarded to UH Administration. Larissa Leslie: If this is the first time you're seeing the memo, it's a lot to digest. If you'd like more info, reach out to Grace Funai.	
10. Adjournment Time: 2:09 p.m.		