COLLEGE COUNCIL Minutes April 11, 2025
Approved by Consensus

College Council Meeting Minutes April 11, 2025 Location: **https://hawaii.zoom.us/meeting/register/0dxKCMDqTHSAV7MRxmm6uA** Meeting Agenda: Agenda April 11, 2025	Chair: Brenda Watanabe Vice Chair: absent Representatives: Lisa Yamanaka, Patrick Chong, Ku'ulei Kanahele, Laurel Gregory, Kyen-Hunter Lake, Pele Kaio, Jana Smith, Ākeamakamae Kiyuna, Estee Nathanson,, Sherise Tiogangco, Emily Zappeto, Katie Young Yamanaka Ex-Officio Members: Susan Kazama, Kimberley Collins, Jodi Mine, Christine Quintana, Taupouri Tangaro Kauhale: Tiffany Amana, Lissandra Baldan, Michael Branch, Sharon Dansereau, Renee Dela Cruz, Kenoalani Dela Cruz, Susie DeSa, Reshela DuPuis, Kaipo Dye, Lisa Fukumitsu, Tim Flynn, Harold Fujii, Grace Funai, Jeff Fujii, Pearla Haalilio, Eri Hall, Sheldon Higa, Sharyl Kasarskis, Kesha Kubo, Nancy Kunishige, Drew Kapp, Samantha Kubota, Kapena Landgraf, Tamera Loveday, Luria Namba, Larissa Leslie, Lew Nakamura, Colleen Ogimoto, Michael Skinner, Nadine Uina, Wailani Walker, Yining You, Orlo Steele

Topic	Discussion	Action/Person Responsible	Target Date
1. Call to Order: 12:02 p.m.	• Meeting will not be recorded • Keep video and mic off unless speaking		

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By: Brenda Watanabe Minutes: Katie Young Yamanaka			
2. Ascertain quorum	Quorum met at 12:02 p.m.	Brenda Watanabe	
3. Approval of Minutes February 14, 2025 REV_Draft for Review March 14, 2025 Draft for Review	**Motion to Approve** **February** ● Motion: Akea Kiyuna ● Second: Esther Nathanson **March** ● Motion: Akea Kiyuna ● Second:Jana Smith	Passed with minor revisions to spelling of names	
4. Chair's Update	Next month is the last College Council meeting on May 9th. Actions necessary to prepare for our last meeting: ● Committees briefly share highlights (around 2 minutes). ● End of year report due next month. Please sent report to me and I will upload on the College Council shared report drive. ● Review the candidates for next academic year, Chair and Vice Chair. Take these nominations to your	Brenda Watanabe	

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	dept/divisions and as their representative, be prepared to vote. Also at today's meeting we shall be bringing forth the approval vote of amended charter today.		
5. Old Business			
A. Integrated Planning Timeline : Revisions currently being done. Continue implementation plans reporting: VCAS, VCSA, Chancellor, KōEC and EDvance.	Revisit the Integrated Planning Timeline that is now in its second year of implementation. Revisions are being considered we seek to improve the flow of the plan and what can be realistically expected at each time point. When the IPT was designed, it was understood to be a dynamic document whose primary goal was to increase transparency within the operations of the Kauhale. Jodi Mine is organizing a meeting with Admin and those involved in the original designing of the plan to review. Per the IPT for March/April: Sharing of implementation plans began last month when Kalei Halehamau-Kam shared Palamanui and Kimberley Collins shared Academic Affairs.		

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	Today Christine will share Student Services in her Admin update. Jodi Mine will defer sharing until next month's May meeting.		
B. Amendments to College Council Charter and Approval. Final approval to amend charter. Amended College Council Charter 2nd reading	Discussion: **Motion to approve amendments to College Council Charter.** The significant amendment are areas previously referred to as the Assessment Committee and the College Effectiveness Review Committee. These 2 committees already had approval to merge into a new standing committee, Committee for Institutional Support and Effectiveness (CERC) back in December 2024. This motion is to now amend the College Council Charter document to reflect these approved changes to the committees. Motion:Akea Kiyuna Second: Esther Nathanson **Amendments to College Council Charter approved.**	Brenda	

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C. CTE Reorganization Proposal: Kim Griffis, CTE Dean. Second reading of revised/updated memos Memo: ATE Memo: BEAT	Refer to updated documents of the proposals affecting these programs. Shared here for information and not a task for College Council to approve. Any questions, contact Kim Griffis.	Kim Griffis	
D. Nominations open for College Council Chair and Vice Chair Candidate for College Council Chair: Lissandra Baldan Jenkins statement Candidate for College Council Chair: Larissa Leslie statement. Candidate for College Council Vice Chair: Kate De Soto statement.	One new candidate has been added to the nomination of College Council Chair. One candidate is nominated for College Council Vice Chair. Constituents, please take these nominations back to your dept/divisions and be prepared to vote at May meeting.		
E. Committee Sharing: Community Participation Proposed schedule for committees to share updates.	Refer to the link on agenda to pull up the committees and its chairs. Be prepared to submit End of Year Report next month. Committee sharing: Community Participation:	All College Council chairs Kesha Kubo:	

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Report of current committee chairs and members. End of year report due May 9th meeting	Kesha is looking for more people to join committee. Currently she is the lone person. There were only three participated in November. Looking for more participation for Merrie Monarch Parade. Contact Kesha directly. Keshas@hawaii.edu to volunteer and/or join the committee.	Community Paricipation	
F. Monthly Program Spotlight: Diesel Mechanics	Not in attendance	Mitchel	
G. Palamanui update: Laurel Gregory	Excited that Lanai remodel is finally almost done. They've taken down the contruction fence. Excited because we can bring commencement back to campus. Haven't been able to do it since pre-covid. We will be holding commencement Saturday, May 17 at 4 p.m. Wendy Lerros, president and CEO of Kona/Kohala Chamber of Commerce. UH alum, will be speaking. You are invited to join kihei ceremony. Rehearsal at 2 p.m. around 3 p.m. Kihei ceremony. National endowment for humanities grant and hosted a speaker series hopes to continue in the fall. 706 acre preserve is unique and the only one intact and includes ac ommunity work	Laurel Gregory Luria Namba	

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	day in the garden. April 12 Earth Day 8 a.m. to noon. Working to create a website with Daniel Fernandez Palamanui, held a successful summer camp last July and intend to do it again this year. Culinary program holding an event tomorrow, culinary arts camp and is open for people to explore the culinary profession. Student center created a Palamanui specific bulletin board last month aimed at West Hawai'i residents. Filled with community events for Palamanui people, it is dynamic with a section for jobs. It is updated daily. It connects college with the community too.		
G. Ko Ed Center update:	The Butchery Program completed its first cohort successfully with a celebration well-attended by dignataries. Cohor 2 is in planning. County Council member Ashley	Susan Kazama	

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	Kierkkiewicz suggested an event where hogs are processes into smoke meat. The Operations Manager position has posted and closed. Currently in the screening committee for applicant review and potential hiring by the end of May. Director position not posted yet.		
6. New Business			
A. Schedule of College Meetings for AY2025-2026. First Reading.	Please review and bring comments/questions to May 9th meeting.	Brenda Watanave	
Administration Updates A. Chancellor Susan Kazama Chancellor College Council Update AY2024-2025	Financial outlook and fiscal planning from president (message). Question: What is the impact going to be financially because of the EO's and the UH- 44 programs that have been terminated? Susan: It it impacts students we will try to cover and meet obligations for those areas. We've been fiscally prudent, we will be able to cover some of the shortfalls if any impacts happen with our federal funds. Hiring restrictions – we are doing OK.	Susan Kazama	

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	Travel is an area that will be impacted right away. New Hawaii CC pre-travel form that is required for out of state travel ONLY. Essential travel only. Please contact Jodi Mine if have any questions. Reshela Du Puis: Would it help it we have a list of what are essentials? Don't want to clog her email up with questions. Susan: Now rules are based on urgency, neccesity, traveler's role and funding. Taupouri Tangaro: Do we have to build a case? Susan: Correct Reshela question A lot of people going to conference for professional developement and eventual student success impact. How does it help our students? Anything over $100,000 per year will require chancellor approval International student visa's are experiencing challenges. Heard that ICE has come onto the island but not on campus so far. If anyone comes on campus and says they are from ICE, refer them to Chancellor's office. They would need a warrant.		

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	A couple students have had their visa's revoked. They can reapply but some have chosen to return to their home county. Brenda question: Do we have policies for these situations? Susan: Something is being written as we speak. Luria Namba comment: Campus is open space, they don't need warrant. They can't come into a classroom in session. Lisa Fukumitsu question: Should we be asking for student ID to enter? Something to think about moving forward. Akea Kiyuna: Point people to FAQ page in the UH Executive Order website. If anyone has any thoughts on cleaning it up. They are in the process of writing and will come out soon about this topic. Akea is on the advisory council (Presidnet's council) everything to do with the EO. Weve got a little over 30 international students at Hawaii CC. Acceditation Core inquiries vists Spet. 22-25		

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	UH Foundation Giving Day April 9, 15-20 donors over $26,000 donated on that one day (Student Success and Agriculture) JCCIH $10,000 donation to culinary program. 30 positions in recruitment		
B. VC Academic Affairs Kimberley Collins VCAA College Council Update AY 2024-2025	April 24-April 28 Dean campus forums Send email by noon, April 17 if you want to see a recording to Kimberley Hawvcaa@hawaii.edu ITSO newsletter course templates will be sent out soon. Making progress on IT hiring. Last week is James at Manono. One will be starting at Palamanui and will announce.	Kimberley Collins	
C. VC Student Affairs Christine Quintana DSA College Council Update Spring 2025	• TRIO/Kau Wa‘a new location 379A, room 3 • Career Center 388-104 with study space. • Counseling Services has moved • Renovations will begin in May – 9 months Summer application deadline June 15. Summer is filling up fast in week one of registration Bookstore focus group – UHCC moving forward with gathering faculty and students to understand how we use our bookstore and challenges with how we use our bookstore.	Christine Quintana	

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	Will look to identify 6 faculty members and 6 student focus grouop. April 28 1-2:30 p.m. at Manono. April 12- Haw CC Day April 2025- La Honua Earth Day April 26 Merrie Monarch parade April 29, student recognition ceremony DSA implementation plan: Open doc for more details ● Fire alarm system has been remediated ● Hoping for better timeline for filling vacant positions for DSA. ● Buildng Pilina – reason for hosting annual team building.		
D. VC Administrative Services Jodi Mine CAS College Council Update AY2024-2025	Fiscal manager's position is in recruitment is open. Closing date is Thursday, April 17. Sharing new travel form May19 renovation of building 3379. EDvance Summer Youth Academy is open Online Tech camps	Jodi Mine	

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8. For the Good of the Order	● La Honua April 4-22nd Webpage and Flyers ● Hawai'i CC Day: April 12th, 10:00am-2:00pm ● Auto Show and Shine: April 12th, 10:00-2:00p ● Student Recognition Ceremony: April 29th. 5:30p ● Graduation dates: Manono May 16th, Palamanui May 17 ● EDvance Summer Youth Academy is open. Online Tech camps		
9. Adjournment Time: 1:56pm Next meeting: May 9th, 12pm			