COLLEGE COUNCIL Minutes March 14, 2025 Approved by Consensus

College Council Meeting Minutes March 14, 2025 Location: Zoom Convened: 12:01pm Meeting Agenda: Agenda March 14, 2025	Chair: Brenda Watanabe Vice Chair: Rachel Louis Representatives: Lisa Yamanaka, Ku'ulei Kanahele, Laurel Gregory, Pele Kaio, Jana Smith, Ākeamakamae Kiyuna, Estee Nathanson, Orlo Steele, Sherise Tiogangco, Emily Zappeto, Katie Young Yamanaka Ex-Officio Members: Susan Kazama, Kimberley Collins, Jodi Mine, Kim Griffis, Taupouri Tangaro, Kalani Flores, Kalei Haleamau-Kam, Carrie Mospens Kauhale: Tiffany Amana, Channel Babagay, Lissandra Baldan Jenkins, Michael Branch, Carrie Butler, Steve Capeder, Sharon Dansereau, Kenoalani Dela Cruz, Susie DeSa, Reshela DuPuis, Kaipo Dye, Tim Flynn, Harold Fujii, Lisa Fukumitsu, Grace Funai, Eri Hall, Sharyl Kasarskis, Kesha Kubo, Drew Kapp, Samantha Kubota, Glenn-Dee Kuwaye, Kanoe Lambert, Caroline Lorenzo, Lew Nakamura, Luria Namba, Colleen Ogimoto, Basanta Pahari, No'el Tagab-Cruz,Michael Skinner, Nadine Uina, Wailani Walker, Yining You

Topic	Discussion	Action/Person Responsible	Target Date
1. Call to Order: 12:01pm By: Brenda Watanabe	• Meeting will not be recorded • Keep video and mic off unless speaking		

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Minutes: Jana Smith			
2. Ascertain quorum	Ascertained 12:01	Brenda Watanabe	
3. Approval of Minutes • February 14, 2025	**Motion to Approve** • Motion: Jana Smith moved • Second: Estee Nathanson seconded • Any recommendations for corrections or edits? • Emily Zappeto stated that they were not the same ones • Jana moved to rescind the motion to approve the minutes • Emily Zappeto seconded to rescind • Emily moved to defer the minutes and bring the corrected ones to the next meeting • Estee seconded • No discussion • Consensus approval to defer the minutes to the next meeting. The corrected ones will be shared at the next College Council meeting.		
4. Chair's Update	• Brought forth the current state of the University system in light of current national policies. Refer to the link from President Hensel:	Brenda Watanabe	

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	• New federal policy updates and resources | University of Hawaii System During meeting, got a RAVE email regarding Hilo HS lockdown for shooting at First Hawaiian Bank. Brenda reminded us to all be careful and lock doors. Got notice that suspect was caught close to the college and was apprehended.		
5. Old Business			
A.Committee Sharing: CISE--Schedule for February Proposed schedule for committees to share updates.	First Year Experience Committee sharing: • Got student feedback First Year Experience Fall 2024 • Looking at streamlining how Ka`ao model is being incorporated into classroom • Review by committee and perhaps using Kuali or Google to capture survey responses. • Want to do a ho`ike every semester to celebrate FYE students • Want to expand FYE experiences with other parties - students need help with	No`el Tagab-Cruz	Next month will be a different committee sharing

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	soft skills so looking at developing peer mentor ● Students want more outside of classroom activities ● Updating FYE Hallmarks - removing AVID as it is no longer used ● Looking at FYE summer support gathering		
B. Integrated Planning Timeline Revisions to be discussed by Admin.	Implementation Plans: ● Will be worked on now and hopefully presented next month. ● Some key points of plans: Plans should align with strategic plans. When programs/units share their reviews and action plans, there needs additional, info to address staffing issues, policy agreements, facilities, non-credit offerings, etc. Therefore implementation plans need some kind of structure for Kauhale to have input. ● Implementation plans presented: Palamanui (see below) and Academic Affairs (see VCAA updates) Palamanui Implementation Plan	Brenda reported. Kalei Haleamau-Kim	

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	• Includes Office of Student Services and library services • Plan aligns with 5 core commitments • Staffing, marketing, and community pieces are foremost. Expand access to programs. • Need full-time faculty and staff to maintain and expand academic offerings and support • Facilities are prioritized - lanai upgrade almost finished. • HR and ECE labs focus • IT person will start 4/14/25 • Repainting, repair, and replacement of bi-fold doors • April 2025 - painting of exterior of bldg • Increase sustainability • Strengthening relations with Hawaiian community • Expand Early College • Support of FYE experience • Redesign library, testing, and proctoring services • Established partnerships with community for intern and apprenticeships • Well-being for faculty and staff		

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	• All modality for coursework support • “Palamanui” - beacon of enlightenment for the community		
C. Institutional Self Evaluation Report (ISER) 2025 update i. Sharing of next steps with accreditation: E. Kalani Flores - Accreditation Liaison Officer (ALO)	• Approved self-eval report which was approved by BOR • All CCs are going through the accreditation process at the same time • Peer review team • Had an open forum today • It’s a celebratory process per the team. • ISER team reviewed Report which was returned with questions. • Core inquiries after additional evidence - Goal is to find all core inquiries by March 17, 2025. Mostly DE courses. Has to meet 85% of meeting - for student engagement, etc. • Team will visit in September • The final report goes to ACCJC commission for a yay or nay on accreditation • Per E. Kalani-HawCC still looking for evidence of Task Force on Guiding Statements from 9/8/23	E. Kalani Flores	

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	• Also looking for a policy for when CoCo mission statement should be reviewed - Resh DuPuis went through every set of minutes and said she was unable to find it in committee reports or in minutes • Maybe find the Chair of Task Force was recommendation		
D. Amendments to College Council Charter and Approval. Final approval to amend the charter. i. Approved in December 2024: Restructuring the Assessment Committee and College Effectiveness Review Committee into a new, Committee for Institutional Effectiveness (CISE). Minor word revision done. ii. Current College Council Charter iii. CISE proposal: Redline Version iv. Amended College Council Charter	Motion: Moved by Kimberley Collins to approve. The motion was then rescinded as this is in the first reading. This will be voted on in the April meeting. Second: Moot Discussion: Moot		

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E. Nominations open for College Council Chair and Vice Chair i. Candidate for College Council Chair: Lissandra Baldan Jenkins statement	• Self-nomination statement link. • Lissandra verbally endorsed the link.	Lissandra Baldan-Jankins	April meeting
F. Palamanui update: Laurel Gregory	• Graduation will be back on campus - usually 500 people attend. • Lanai almost done • Culinary folks putting on a Culinary Arts program on April 12, 10-2 pm. Mahalo to Chef Paul 20 spots on first come/first serve	Laurel Gregory	
G. Ko Ed Center update:	KoEC Butchery Program - 1st cohort of 6 graduated on March 12. Mayor was there. 70 people attended. Good community turnout. Proclamations by legislature. Mahalo to Kimberley for being the PI. Butchered 6 different animals. 2 cohorts this summer after Spring semester ends and before the fall begins.	Susan Kazama	

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6. New Business			
A. CTE Reorganization: Kim Griffis, CTE Dean i. Memo: ATE ii. Memo: BEAT	• Kim Griffis asked that we open the Memo and read page 5 - documenting on paper what we are already doing letting everyone know how we are structured. • Emily Zappeto asked for clarity re: Fire Science and Nursing under Health Sciences - Is Fire Science under Nursing? Chart is unclear. Graphic needs changing • Emily Zappeto: EI position should be “EIMT” • Carrie Butler - add me to personnel matirx as Info Tech Professor • Siniva Pota should also be on the matrix • Kim Griffis to revise and bring back to April meeting.	Kim Griffis	

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Administration Updates A. Chancellor Susan Kazama Chancellor College Council Update AY2024-2025	• 18 inquiry requests for information for ISER • Will give more updates next time • No implementation updates from me - will add to next meeting - for KoEC and Edvance	Susan Kazama	April meeting
B. VC Academic Affairs Kimberley Collins VCAA College Council Update AY 2024-2025	• Highlighting newsletter every month - has a list of resources to copy and paste. • Fall migration is open at the end of March. Newsletter has links. • Innovation playground - exploring emerging technologies- let's have conversations to create communities of practice	Kimberley Collins	

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	• "ELEVATE" program - applied learning makes a big difference for students. In conversation with Dean and VCSA to optimize this. • C3S - ability for students to take classes at 4-year campuses to get credit and eventually it will be vice versa.		
C. VC Student Affairs Christine Quintana DSA College Council Update Spring 2025	See admin link for updates	Christine not available	
D. VC Administrative Services Jodi Mine CAS College Council Update AY2024-2025	See admin link for updates	Jodi taking care of security measures for police action happening	
8. For the Good of the Order	Good of the Order: • Lā Honua Earth Day April 2025 • Hawai'i CC Day, April 12, 10:00am -2:00pm		
9. Adjournment Time: 1:48 meeting adjourned	Next meeting: April 11, 2025, 12:00-2:00pm		