


COLLEGE COUNCIL MINUTES - March 1, 2024: Approved by Consensus April 12, 2024

<p>College Council Meeting Minutes Date & time: March 1, 2024, 2:00pm Location: Zoom link registration: https://hawaii.zoom.us/meeting/register/tJEtfuutqjwuGtyFoisZcNCw83K4zNyWT6vE</p> <p><u>Meeting Agenda (link):</u> <u>March 1, 2024 College Council Agenda</u></p>	<p>Chair: Brenda Watanabe Vice Chair: Rachel Louis</p> <p>Representatives: Lisa Yamanaka, Kate De Soto, Patrick Chong, Tiana Hirota (proxy), Laurel Gregory, Jana Smith, Adam Onishi, Alan Ku, Ākeamakamae Kiyuna</p> <p>Ex-Officio Members: Kimberley Collins, Christine Quintana, Jodi Mine, Raynette Kalei Haleamau-Kam, Anne Chung, Carrie Mospens, Taupouri Tangaro, Kalani Flores</p> <p>Kauhale: John Atwell, Lissandra Baldan Jenkins, Jeanne Batallones, Calvin Black, Carried Butler, Susie DeSa Dill, Reshela DuPuis, Grace Funai, Harold Fujii, Pearla Haalilio, S. Miyo Hall-Kennedy, Sheldon Higa, Ian Hirakawa, Ashlee Kalauli, Robyn Kalauli, Drew Kapp, Kesha Kubo, Callie Martin, Luz Miguel, Tiffany Naea, Luria Namba, Anjeanette Oberg, Tagi Qolouvaki, Deseree Salvador, Michael Skinner, Sherise Tiogangco, Philton Velasco, Wailani Walker</p>
--	--

Topic	Discussion	Action/Person Responsible	Target Date
1. Call to Order: TIME: 2:05 pm By: Brenda Watanabe Minutes: Jana Smith	<ul style="list-style-type: none"> Meeting will not be recorded Keep video and mic off unless speaking Use chat whenever possible 		
2. Ascertain quorum	<ul style="list-style-type: none"> Chair ascertained quorum 	Brenda Watanabe	
3. Approval of Minutes	Discussion: Jana Smith requested that her name shows as “Jana Smith” instead of “Janet Smith”.	Approved by consensus.	



<ul style="list-style-type: none"> Previous meeting minutes February 9, 2024:  College Council MIN... 	Motion to Approve: <ul style="list-style-type: none"> Motion: Ākea Second: Kate De Soto 		
4. Chair's Update	<ul style="list-style-type: none"> Welcomed new Vice Chair, Rachel Louis. 2 more meetings for this AY23-24. Committees and task force groups need to submit their end of year report to the Chair, Brenda Watanabe, by April 25th. Chair nominations for AY 24-25 now open. Forms will be going out and need to return by April 4th. 	End of year reports	4/25/24 4/4/24
5. Old Business			
A. Welcome New College Council Vice-Chair Rachel Louis	On Palamanui campus. In charge of facilities.		
B. Policy Revision Proposal: HAW 7.505 Class Attendance, Disappearers, No Show <ul style="list-style-type: none"> a. HAW 7.505 Class Attendance, Disappearers, No Show Current b. HAW 7.505 Class Attendance, Disappearers, No Show proposed red line c. HAW 7.505 Class Attendance, 	Second Reading Discussion: No Show Policy being put back in Haw 7.505	Grace Funai reviewed with CoCo	TBD by administration if approved for Fall 2024. May not make the Fall 2024 catalog. Keep in mind for future.


Disappearing, No Show proposed clean	<p>Motion to Approve: Laurel Gregory</p> <p>Second: Ākea Kiyuna</p>		
<p>C. Proposal to adopt the Ka'ao Ka'ika'i Strategic Plan AY 2023-2029</p> <ul style="list-style-type: none"> a. Proposal to adopt the Hawai'i CC Ka'ao Ka'ika'i Strategic Plan b. Hawai'iCC Planning Task Force Process Infograph c. Ka'ao Ka'ika'i Strategic Plan alignment to UH System Strategic Plan d. UH Systems Strategic Plan 2023-2029 e. UH System Strategic Plan Metrics f. UHCC Proposed Strategic Plan Framework (revised). 2023-11-07 	<p>Second Reading: Restated what the strategic plan is about and what still needs doing.</p> <p>Discussion:</p> <p>Kalani Flores - What is the timeline for metrics, etc? Just wondering.</p> <p>Resh -First, a huge mahalo to Tangaro and Ākea for the groundwork.</p> <p>As people write Program/Unit reviews in Fall 2024, they can see where the Plan can be incorporated in support of their action plans and what kind of metrics should be used. UH metrics are different from what we may eventually choose, but they may be used as a model to help us shape our final metrics.</p> <p>Tangaro - This was a collective effort. This Plan reflects what we need as a Kauhale. We can use our unique approach in the Plan in our teaching. Each campus across the System is waiting for the next one to put something forward. So Hawai'i CC may be a bit ahead of the rest of</p>	<p>Resh DuPuis and Tangaro Taupouri reviewed</p>	


	<p>the colleges in this process. If Resh could provide some more context, it would be helpful.</p> <p>Resh - The general idea is to have a series of campus-wide conversations or town halls in Fall 2024 about metrics and foundational principles statements that will complete the formal Plan framework, and then try to put all that into action in Spring 2025. By early Spring 2025, the task force should be developing a draft of what this looks like that can go to College Council, Academic Senate, and Admin for discussion and comments, then back to the Council for final adoption.</p> <p>It's a living document that will work for us and support what we need going forward at this College.</p> <p>So, let's look at not just quantitative data, but also qualitative. It may be harder to develop these more localized metrics that work for our college. We will need to be flexible in drafting metrics that can meet our needs. But we hope we can "stay light on our feet" in developing a metrics template so it can change as we need and grow.</p> <p>Chair - Looking to adopt at this point? Wanting to call a motion. Any discussion?</p> <p>Jana - The Senate voted to adopt the proposal with discussion about ensuring inclusion of marginalized groups in the final principles statements.</p>		
--	---	--	--

	<p>Resh - Words do not make action. Action makes action. If we want this 5-point Plan to work, we need to activate it.</p> <p>Motion to Approve: Ākea Kiyuna</p> <p>Second: Kate De Soto</p>	Approved by consensus.	
<p>D. Policy Revision: HAW 3.303 Campus Governance:</p> <p>a. Haw 3.303 Campus Governance. current</p> <p>b. HAW 3.303 Campus Governance. Red Line</p> <p>c. HAW 3.303 Campus Governance. Proposed Clean</p>	<p>First Reading: Susan Kazama, Chancellor, could not be present and appointed Resh to speak on behalf of her.</p> <p>Discussion:</p> <p>Resh: This a very old iteration of this policy. Since it was initially written, the Council has developed into what is now a truly democratized body that represents the Kauhale and is no longer run by the Chancellor. So, this policy has been on hold for a long while. It was supposed to have come to Council in 2022 but it was never presented by the previous Chancellor and so the Council did not review it then and it just stayed the same.</p> <p>Grace: Comment on behalf of Kenoa DelaCruz. Senate Charter on their website is not the most up to date, e.g., wording in this older version as linked on the policy proposal still specifies “instructional & non-instructional” faculty.</p>	Resh DuPuis reviewed	

	<p>Resh: Clarified that link to the Council Charter is good and that the wording in that Charter is the most current. Council Charter link goes to the Council website's Charter landing page, then you click on the most recent iteration of the Council's Charter (all are listed for archival purposes).</p> <p>Adam Onishi - Other links seem to need reviewing.</p> <p>Kalani - For ADA purposes, only the name of the document should be the link, not the url - not sure... but look at that for next month.</p> <p>Resh - Asks Admin Rep Onishi if the Admin team could make those revisions before the proposal comes back for a second reading?</p> <p>Christine - Will check back with her constituency and get back to us.</p> <p>Resh - I will work with Jana for the Senate link. Anyone have any other text edits or revisions?</p> <p>Kalani - If link goes back to a landing page, it should be consistent.</p>	Will go to 2nd reading	
E. 2025 ISER Update	Discussion:		4/4/24

	Kalani - updated and will go out for Kauhale review out in April to go on May agenda for approval. Then all the revisions can be made during the summer.	No action at this time	
6. New Business A. Schedule of College Meetings: Draft of AY 2024-2025  Schedule of College ...  President memo re 2...	Brenda: Will go out in April to approve by May. Please look at the draft schedule and bring comments back Schedule of College Mtgs - draft		Discussi on April CoCo meeting. Target: Finalize at May CoCo meeting
B. Integrated Planning Timeline: B-Budget Preliminary Information	Jodi - Report not completely ready. Will report at April CoCo meeting. Legislature is looking at 10-15% budget cut. Not sure of how it will impact next year's operations. Reviewing budget requests to begin purchases next week.		

<p>7. Administration Updates</p> <p>A. Chancellor's Update: https://go.hawaii.edu/yAE</p>	<p>Brenda - Chancellor is not present and no proxy designated. Please read on own and bring concerns/questions to the next meeting.</p>		
<p>B. VCAA Update:  VCAA College Coun...</p>	<p>Kimberley - Read through her report.</p> <p>Jana asked when the postings will be shared with faculty. Jodi is working on it. Should be ready soon to process.</p>		
<p>C. VCSA Update: https://go.hawaii.edu/sGy</p>	<p>Christine - Mahalo for dedication and work. We all impact students' lives and each other. I reflect on 15 years here. Thank you for being a part of my life..</p> <p>Outreach calendar and event calendar went out. We are doing amazing things. Links in report.</p> <p>April 20th is HawCC day. Mahalo.</p> <p>Jana - Where do these calendars live?</p> <p>Christine - Working on getting it online but for now in Council report.</p> <p>Chair - How do faculty add events to these calendars?</p> <p>Jana - Is there a way to not have so many events so close together?</p>		

	Christine - There are so many events. Glenn-Dee is point person going forward.		
D. VCAS Update:  College Council 202...	<p>Jodi - Read report</p> <ul style="list-style-type: none"> • Lighting is still issue on Manono campus. • Can always contact security to escort anyone to cars at night. • Leave approval - put in to supervisor in a timely manner. • ISAT is an annual event. Jodi sent out email to all folks needing to update. Go in to check date. Once date passes, you will not be able to go in. <p>Chair - Where is the website for the ISAT?</p> <p>Jana - Are there any plans for a safety committee, fire, lockdown drills?</p> <p>Jodi - Training during convocation week. Grateful for my admin family.</p>		
8. For the Good of the Order:	<p>A. La Honua Update: Drew Kapp -</p> <p>Highlights our relationship with our world and represents our collaboration with UH. Covid had an impact but we are returning to in-person.</p>		

	<p>Begins April 19th on 3 campuses. Goes on for a week. Huakais, symposiums, virtual and in person. April 22 will have DOE students returning to campus for fun and info.</p> <p>La Honua flyer</p> <p>Save the date!!! Registration form upcoming.</p> <p>B. Palamanui Update: Laurel Gregory:</p> <p>Palamanui update for March 1, 2024 College C...</p> <p>Shared and read update from link above.</p> <p>Palamanui Commencement: Sunday May 11 -</p> <p>Hilton Waikoloa</p> <p>La Honua - Lots of events on West side.</p> <p>Showcasing resources.</p> <p>Food Distribution on April 28th.</p> <p>C. Grace: MOP Certificate introduction - We'll be meeting via zoom on Thursday, March 7 from 10:00a-11:00a. Zoom:</p> <p>https://hawaii.zoom.us/j/145245759</p> <p>passcode: grace. Please join us!</p>		
--	---	--	--

9. Adjournment Time: 3:38 pm	Next Meeting April 12, 2024 12:00 pm		