

COLLEGE COUNCIL MINUTES, Aug 26, 2022_ approved 2022-10-14

<p>College Council Meeting Minutes August 26, 2022, 2:00 - 4:00 p.m. Location: Zoom</p> <p>Meeting Agenda</p> <p>Zoom Registration: https://hawaii.zoom.us/meeting/register/tJYldemrpzgpGNb4cIXabK2AIkFvCfEDoDBv</p>	<p>Chair: Reshela DuPuis (excused) Vice Chair: Neva Supe-Roque</p> <p>Representatives: Toni Cravens Howell, Kate De Soto, Laurel Gregory, Meidor Hu, Sandra Kama, Alan Ku, Daniel Loo, Thatcher Moats, Cheryl Pavel</p> <p>Ex-Officio Members: Rachel Solemsaas, Melanie Wilson, Christine Quintana, Jodi Mine, Jessica Yamamoto, Kei-Lin Cerf</p> <p>Guests: Precious Mae Atendido, Channel Babagay, Lissandra Baldan Jenkins, Jeanne Batallones, Vivian Chin, Alma Cremer, Tanya Dean, Kenoalani Dela Cruz, Jeff Fujii, Grace Funai, Mari Giel, Sheldon Higa, Ian Hirakawa, Ashlee Kalauli, Tennille Kephart, Kristine Kotecki, Keshia Kubo, GlennDee Kuwaye, Kanoe Lambert, Calla Luera, Luzviminda Miguel, Carrie Mospens, Tiffany Naea, Luria Namba, Adam Onishi, Michelle Phillips, Sherise Tiogangco, Randiann Tokeshi, Nadine Uina, Warren Wailani Walker, Debbie Weeks</p>
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Topic	Discussion	Action/Person Responsible	Target Date
1. Call to Order: 2:00 By: Neva Supe-Roque Minutes: Sandy Kama, ASU	<ul style="list-style-type: none"> ● Meeting will not be recorded ● Keep video and mic off unless speaking ● Use chat whenever possible 		
2. Ascertain quorum	<ul style="list-style-type: none"> ● Co-Chair ascertained quorum 	Neva Supe-Roque	
3. Approval of Minutes	<p>Discussion: none</p> <p>Motion to Approve:</p> <ul style="list-style-type: none"> ○ Motion: Melanie 	Motion approved by consensus	

College Council Meeting MINUTES. May 6, 2022 Draft for review	<ul style="list-style-type: none"> ○ Second: Alma 		
<p>4. Chair's Update</p>	<p>None. Vice Chair conducted this meeting.</p>		
<p>5. Committee Updates/Reports</p> <p>A. Committee on Committees (CoC) - iVCAA Melanie Wilson</p>	<p>No Questions.</p>		
<p>B. Assessment Committee (AC) - Aimee Macleann</p>	<p>Ruria Namba spoke for Aimee, who is out.</p>		
<p>C. College Effectiveness Review Committee (CERC) - iVCAA Melanie Wilson</p>	<p>Per Melanie, seeking new members.</p>		
<p>D. Environmental Sustainability Committee (ESC) - Debbie Weeks & Ka'ea Lyons</p>	<p>Meeting next week, beginning in September. Looking for Staff/Faculty members. (2) new Vista volunteers</p>		
<p>E. Faculty and Staff Development Committee (FSDC) - Michelle Phillips</p>	<p>Co-Chair Brenda Watanabe:</p> <ul style="list-style-type: none"> ● Events were held during convocation week. ● Save the Date: AVID trainers-Fri. Sept 16 and Fri. Oct 14. 		

	<ul style="list-style-type: none"> Nov/Dec - talk story sessions re: student engagement tips/tricks 		
F. Community Participation Committee (CPC) - Chancellor Rachel Solemsaas	Faculty & Staff: Please see Kesha/Sara for anyone who wants some service learning opportunities.		
G. Accreditation Steering Committee (ASC) - iVCSA Christine Quintana and Kanoe Lambert	<p>Preliminary stages. iKokua@hawaii.edu</p> <p>ACCJC @ Oct 25, HawCC. More information will be sent later.</p>		
H. COVID Steering Task Force & HEERF Funding - Chancellor Rachel Solemsaas and iVCAS Jodi Mine	<ul style="list-style-type: none"> We only have until June 2023 to spend HEERF monies. We recently got another 2.2 million. HEERF has sent more clear guidelines, so some requests from last year that were not answered may be reconsidered. Last committee meeting, a plan to review new requests was approved by the Chancellor. For new requests, work with the admin team and Jodi/Susan in Business Office. 		
I. Leadership Cohort Task Force - Sara Vogel	Cohort has enough members. It's up and running.		

<p>J. QFE - First Year Experience Task Force - No'el Tagab-Cruz</p>	<p>No report.</p>		
<p>K. QFE - IP Implementation Task Force - Grace Funai</p>	<ul style="list-style-type: none"> ● Thank you to all who have been participating. Integrated planning continues this year. ● The team has the revised policy 4.201 ready to review at the next Council meeting. <ul style="list-style-type: none"> ○ In the revised policy, Annual Reviews will continue as regular, but Comprehensive Reviews would change to every 5 years, instead of every 3 years. ● Grace is working with admin to plan budget trainings for more transparency. 		
<p>L. QFE - IP Budget Allocation Task Force - iVCAS Jodi Mine</p>	<p>Recruiting for members.</p>		
<p>6. Old Business A. Revisions to the Schedule of College Meetings Schedule-for-College-Meetings-2022-2023.pdf i. Staff Development day, Oct 21, 2022 (to be revised from Oct 14th).</p>	<p>Discussion:</p> <p>Carrie Mospens noted the following dates/times need to change:</p> <ol style="list-style-type: none"> 1. Nov 4, College Council move to 2pm. 2. Div/Dept Meetings move to March 10, 2023. 3. College Council move to 2pm March 10, 2023. 4. Staff Development Day moved from Oct 14 to Oct 21, 2022. 		

<p>ii. HSSI, March 3, 2023 (Div/Dept meetings need to be rescheduled)</p>	<p>5. HSSI will be face-to-face on Oahu on March 3, 2023.</p> <p>Motion to accept all revisions as stated: Rachel Solemsaas</p> <p>2nd: Meidor Hu/Melanie Wilson</p>	<p>Motion approved by consensus</p>	
<p>B. QFE-First Year Experience Task Force First Year Experience Proposal to become a Standing Committee * second reading</p>	<p>Motion to approve Task Force becoming a Standing Committee: Rachel Solemsaas</p> <p>2nd: Christine</p>	<p>Motion approved by consensus</p>	
<p>C. Campus Climate Survey: update and timeline - Sara Vogel Timeline of HawCC Campus Climate Assessment. pdf</p>	<p>Rachel gave an update:</p> <ul style="list-style-type: none"> • Sara Vogel will coordinate campus climate survey. • Sara is looking into getting an outside (vendor) tool for the survey. She will draft an RFP for an external vendor. 		
<p>7. New Business</p>	<p>None</p>		
<p>8. Administration Updates and Reports A. Chancellor's Update - Rachel Solemsaas</p>	<p>Presentation: Strategic Planning & Doing KAI and Ka'ika'i</p> <p>Kudos to Grace for being our College's representative to the UH System Strategic Planning process.</p>		

	New data site from UH Systems: data.hawaii.edu		
<p>B. iVCAA Update - Melanie Wilson</p> <p>i. Faculty Writers Retreat</p> <p>ii. Book Club flier</p> <p>iii. Faculty Advisory Panel</p>	<p>Faculty Writers' Retreat - next is Sept 24</p> <p>Book Club - next Fri. Sept 2, 4-6pm pau hana meeting. An in-person event.</p> <p>Faculty Advisory Panel - taking names. Didn't meet yet.</p>		
<p>C. iVCSA Update - Christine Quintana</p>	<p>iVCSA Update. Aug 26, 2022</p> <ul style="list-style-type: none"> ● Enrollment 2221 as of today. ● Renaming Disability/Mental Health Wellness. ● Thanks to Akea. 		
<p>D. iVCAS Update - Jodi Mine</p>	<p>Transitioning into new role. Start recruitment for: HR Manager, Security Chief and POM Manager.</p> <ol style="list-style-type: none"> 1. Mailroom has limited hours. 2. Key Requests, send to Kirk Mikami (Bus Office). 3. Faculty Use Requests, send to Jodi, cc to Sheldon. 4. Renovations in Bathrooms starting in December: Bldgs 379, 380 & 381. 5. AC to be renovated in January 2023. Need to move people out. 		
<p>9. For the Good of the Order</p>			

10. Adjournment 3:23 p.m.			
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NEXT MEETING: Sept 9, 2022 12:00 noon to 2:00 p.m.