

College Council Meeting Minutes

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| Date: April 3, 2020 Time: 2pm- 3:30pm Location: Manono 388-102 / Pālananui Elama 183 / NHERC/Zoom | Representative Members Present: Jeff Fujii, Laurel Gregory, Chip Michels, Meidor Hu, Kapua Kaulia, Thatcher Moats, Anne Chung, Claudia Wilcox-Boucher, Neva Supe-Roque, Sam Giordanengo, Larissa Leslie, Christine Quintana, Ku‘ulei Kanahele, Tenille Kephart Ex-officio Members present: Joni Onishi, Rachel Solemsaas, Ken Kaleiwahea, Nathaniel Roberts (proxy for Raynette), Dorinna Cortez, Melanie Wilson, Reshela DuPuis, Kei-Lin Cerf |
| Call to Order: 2pm By: Sam Giordanengo Minutes: Ku‘ulei Kanahele | Guests: Carrie Mospens, Debbie Weeks, Monalisa Bolosan, Shae Clark, Kawena Shrewsbury, E. Kalani Flores, Naveen Siriah, Lissandra Jenkins, Ian Shortridge |

| Topic | Discussion | Action/Person Responsible | Target Date |
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| 1. Call to Order | Meeting called to order at 2pm | | |
| 2. Ascertain Quorum | Quorum met. | | |
| 3. Chancellor's Report | <p>-Mahalo for kauhale to stepping up in response to COVID-19. Commit to students finishing semester.</p> <p>-Life after COVID: Budget preparation. Lassner freezing all hiring positions. Erica stated may be rule for exception, but not known what exceptions are atm. Commitment to streamline/improve integrated planning process: 3 groups (planning, evaluation, resource allocation) working on it to convene as one in April.</p> | | |

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| | <p>-New/replacement position (amended on minutes), extend to APT and civil service.</p> <p>-Student success. “Six Conditions of System Change” framework on transformational change. Always improve health of student success; Hawaiian proverb, “e ho’i i ka piko”: open mind, open heart, open will.</p> <p>Mr. Naveen Siriah: In past, data shows recession has high influx of students. Federal assistance increases. We may create problem if we downsize and get higher enrollment. Are we taking this into account?</p> <p>Chancellor: No direction from legislature yet. 30% reduction in state revenue, some state dept may take higher hit. Care Act, billions of dollars to higher ed due to COVID. We probably will see surge in enrollment one year out, based on historical data.</p> <p>Mr. Siriah: Most of our workforce trained and can handle more workload. If we lose workforce, when it comes to hiring, we may not have trained workforce. Training puts additional burden on existing staff.</p> <p>Ms. Claudia Wilcox-Boucher: Is budget process push backed? Usually we get upate in April.</p> <p>Chancellor: No. July 1 start of fiscal period. Ken working with Lance and Mike to get numbers. Will get info on state allocation soon. Proposal should be put together by May-June, may not stick until we know more on enrollment, COVID & recession.</p> <p>VCAS: Best we can do is proceed with usual budget planning process based on info we have, using historical trends to project next year & adjust along way.</p> | | |
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| 4. Approval of the minutes – February 14, 2020 minutes | <p>Motion to approve the February 14, 2020 minutes. (Kaulia / Wilcox-Boucher)</p> <p>Dr. Reshela DuPuis offered an edit to the Minutes re: moving new policy procedure to <u>Academic Senate</u> (not Faculty Senate)</p> <p>Motion carried unanimously by voice vote with edit</p> | Motion carried with edits | |
| 5. Committee Reports | <p>a. Assessment Committee: Dr. DuPuis, no new report; postponing Sp2020 course assesment schedule. Dr. DuPuis will communicate with VCs moderating/modifying unit assessment schedule in June. Push back til next time courses taught in regular delivery mode.</p> <p>b. College Effectiveness Review Committee (CERC): none</p> <p>c. Committee on Committees: none</p> <p>d. Community Participation Committee: none</p> <p>e. Environmental Sustainability Committee: none</p> <p>f. Faculty and Staff Development Committee: none</p> <p>g. Office of Kauhale Analytics and Intelligence Advisory Committee (KAIAC): none</p> | | |
| 6. Old Business | None discussed | | |
| 7. New Business | <p>a. New Land Acknowledgment – Ms. Kanahele Read the LA, invited all to attend Ho‘olulu Council mtg to vote on policy.</p> <p>Mr. Kalani Flores: Kau is private development, not related to campus.</p> <p>Chancellor: Will ask Ken to work with Kalani & Drew to specify.</p> <p>b. New Budget Realities and the COVID19 Impact – What is the spectrum of engagement, and communication is expected from Kauhale and Administration. What did we do in 2008?</p> <p>Discussion.</p> | | |

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| | <p>VCAS : Memo from Lassner, signaled some changes as we face fiscal challenges: 1) Hiring freeze on permanent positions, 2) Postponement of salary adjustment, special compensations, performace related awards, 3) Freeze on out of state travel with gfunds. In our control: moratorium on interstate travel. Equipment we purchase, delated/deferred if not for health/safety issue. Will be meeting frequently to discusss. Kudos to faculty, IT in gettig us online; student services for delivering support. In past, physical facilities a challenge as enrollment expanded, maybe DE can help to offset. Bottom line, a lot unknown but as things unfolds we will put into budget planning process.</p> <p>Mr. Siriah: No clear guidelines, no consistencry between campuses. Do we have plans for levels of threshold?</p> <p>VCAS: HawaiiCC pandemic flu plan posted on security webiste from Apr 2009. Will update to reflect COVID with DOH, County of Hawai'i.</p> <p>Ms. Neva Supe-Roque : Leeward and Kapiolani have short meetings on how to keep safe; getting info from WOH. Is there a way for better communication (re: response plan)?</p> <p>Chancellor: We do have daily brief at 10 with Erica; admin meets at 1:00. Info changes rapidly. Info comes from me (covid wala'au update), or from Joni, or from LEEANNE. Info posted on website, discussed at today's all college meeting (may do every Friday). If daily mtgs is way people want info, we can adapt.</p> <p>Dr. DuPuis: Accreditation impacts? United voice to ACCJS from UHCC system.</p> <p>Chancellor: ACCJC stepped up and waived online requirement. Erica (commisioner) is creating buffer this semester, looking at fall.</p> | | |
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| | <p>Dr. DuPuis: Student loan debt, CARE act postpones student loan payment, interest free. Students need relief now. Grading options have impact on financial aid. Do we have a unified voice, at system level, to Washington?</p> <p>Chancellor: Erica said system reviewing CARE act. Guidance will come from UH re: CARE act. Stay tuned.</p> <p>Mr. Chip Michels (in chat): Payments for student loans still due. According to nelnet it will be determined soon.</p> <p>Chancellor: System in working group with UHPA.</p> <p>Naveen: Is anyone working with HGEA?</p> <p>Chancellor: John Gouveia, VP admin services, with UPW1 and HGEA. Union to union, rather than working group.</p> <p>Mr. Siriah (from chat): UH Telework Issues Dear Administrative, Professional and Technical employees, it has come to our attention that some University of Hawaii managers are being heavy-handed in how they demand accountability of Unit 8 workers who are teleworking. HGEA recognizes the need for managers to account for their subordinates' work from home time and duties. However the over-arching goal of telework is to keep the community safe during the coronavirus pandemic. Some UH managers' expectations are not reasonable and are putting added stress on the APTs. HGEA Executive Director Randy Perreira reached out to UH President David Lassner and Vice President for Administration Jan Gouveia today to address the situation. HGEA managers and Union Agents are also working with their Human Resources counterparts at UH to ensure the situation is resolved.</p> <p>More restrictive now than when we were at work. Look to leadership for compassion/mercy.</p> | | |
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| | <p>Chancellor: UHPA working group making advocacy. Talk to HGEA and see whether structure can be requested. In terms of all remote work, it evolved from HGEA/UPW on how to work under COVID.</p> <p>How do we define essential workers? Currently leaning for everyone to stay-at-home, staggered scheduled.</p> <p>College Council Chair: UHPA immediately sent letter on points violated on contract, Lassner responded. Group born out of that, representing admin & faculty. HGEA may be in process of doing that.</p> <p>Mr. Siriah: If we reduce work force, are we hurting ourselves if seeking fed assistance?</p> <p>Chancellor: Per Erica, lawyers looking into intent of CARE act. Currently, no reduction in work force; President freezing position, not laying off.</p> | | |
| 8. For the Good of the Order | a. Next College Council meeting May 1, 2020 @ 2:00p-4:00p | | |
| 9. Adjourn | <p>Motion to adjourn.</p> <p>Meeting adjourned at 3:30pm (Wilcox-Boucher/Kaulia)</p> | | |