

College Council Meeting Minutes

Date: November 8, 2019	Ex-Officio Members: Rachel Solemsaas, Melanie Wilson, Joni Onishi, Kei-Lin Cerf, Ken Kaleiwahea, Jessica Yamamoto Members Present: Sam Giordanego, Jeff Fujii, Robyn Gartner, Chip Michels, Thatcher Moats, Tennille Kephart, Reshela DuPuis, Mona Bolosan, Laurel Gregory, Claudia Wilcox-Boucher, Larissa Leslie, Christine Quintana
Call to Order: By: Minutes: Christine Quintana	Guests: Lew Nakamura, Steve Shulte, Cheryl Pavel, Kawena Shore, Mary Washington, Debbie Weeks, Carrie Mospens, Estee Nathanson, Kelsey Okuda

Topic	Discussion	Action / Person Responsible	Target Date
1. Ascertain Quorum	Quorum established (9)		
2. Call to Order	12:06		
3. Approval of Minutes - October 11, 2019	Motioned to approve the minutes from October 11 (Chip Michels & Claudia Wilcox-Boucher) Suggested edits: change Pamatasan to Pamantasan	Motioned Carried with suggested edits	
4. Old Business	<ul style="list-style-type: none"> <li>● CERC                             <ul style="list-style-type: none"> <li>○ CERC provides input on evaluation, planning and resource allocation</li> <li>○ Representation - Suggestion to have CERC consolidated under CoCo as CoCo and CERC have similar representation.</li> <li>○ CERC is currently completing comp reviews for 2018. Previous year, CERC prepared a summary report of the CERC reviews for CoCo.</li> </ul> </li> <li>● Overview of Hawaii CC Governing Bodies                             <ul style="list-style-type: none"> <li>○ College Council</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>○ Academic Senate</li> <li>○ Student Government</li> </ul>		
5. Chancellor's Update	<ul style="list-style-type: none"> <li>● Congratulations to Ken Kaleiwahea who is now the permanent Vice Chancellor for Admin Services</li> </ul>		
	<ul style="list-style-type: none"> <li>● Palamanui Director search is pending. The community is meeting to contribute to the responsibilities of the Director. The Chancellor is also working revising the position description. The search will begin December 2019/January 2020.</li> </ul>		
	<ul style="list-style-type: none"> <li>● NHERC is working on establishing a new identity and working on finalizing programming for the next 3-5 years</li> <li>● NHERC will be re-named to Kō Education Center</li> </ul>		
	<ul style="list-style-type: none"> <li>● Save the Date, January 6 is the Spring All College meeting. The meeting will be held at NHERC.</li> </ul>		
	<ul style="list-style-type: none"> <li>● Review CoCo structure to better support shared governance. <ul style="list-style-type: none"> <li>○ Chancellor Solemsaas suggested to consolidate to the following representative members: <ul style="list-style-type: none"> <li>■ VCSA, VCAA, VCAS, Dean CTE, Dean Liberal Arts and EDvance - representatives of their respective areas</li> <li>■ Academic Senate</li> <li>■ Ho'olulu Council</li> <li>■ Students</li> <li>■ Employee groups (POM, APT, Civil Service)</li> </ul> </li> <li>○ Members expressed concerns with the proposed model that will eliminate members and have admin representatives. <ul style="list-style-type: none"> <li>■ Proposed model appear to be top down.</li> </ul> </li> </ul> </li> </ul>	Continue discussing CoCo structure during the December meeting	December CoCo meeting

	<ul style="list-style-type: none"> <li>■ Subordinates may not feel comfortable with having discussions with their admin representative.</li> <li>■ One person representative for an employee group may be too broad.</li> <li>○ Discussion tabled for further discussion for future December meeting.</li> <li>○ Representatives asked to share discussion with constituents.</li> </ul>		
6. New Business	<p>A. Amendment to College Council Charter</p> <ul style="list-style-type: none"> <li>● Section 7 of the Charter reviewed (Office of Kauhale Analytics and Intelligence Advisory Committee). Delete and add wording that will better reflect the committee.</li> <li>● Motion to table discussion (Joni Onishi/Reshela DuPuis) <ul style="list-style-type: none"> <li>○ Review the membership of the committee.</li> </ul> </li> </ul>	<p>Motioned carried</p> <p>Mary Washington to review the membership of the committee</p>	
	<p>B. Budget Status Discussion - Ken Kalewahea, VCAS</p> <ul style="list-style-type: none"> <li>● Currently the anticipated deficit is \$793,662. See <a href="#">memo</a> distributed during the meeting.</li> <li>● Admin is meeting to determine measures to reduce expenditures that will support a balanced budget.</li> <li>● Selected position will not be filled to assist with reducing the current deficit.</li> <li>● Hawaii CC will utilize the Guiding Principles and Priority Criteria in the development of its allocation plan for 2020.</li> </ul>		
	<p>C. Hawaii CC's Reorganization Update - Ken Kaleiwahea, VCAS</p>	<p>Ken to share final edits to the campus and will</p>	

	<ul style="list-style-type: none"> <li>• Ken is working on the final review/edits.</li> <li>• Request to send the final to the campus.</li> </ul>	repost for review	
Chancellor Closing Thoughts	<p>Budget</p> <ul style="list-style-type: none"> <li>• The campus needs to live within their means.</li> <li>• The campus needs to increase reserves</li> <li>• The campus needs to invest in the future</li> </ul> <p>Performance Funding</p> <ul style="list-style-type: none"> <li>• Previously the campus received \$400,000.00.</li> <li>• This academic year, the campus received \$60,000</li> </ul>		
7. For the good of the order	<ul style="list-style-type: none"> <li>• Next meeting - December 6 - 2:00-4:00pm</li> <li>• November 9 - Veterans Day Parade</li> <li>• November 18-22 - International Education Week</li> <li>• November 19 - Scholarship 'Aha - Hilo</li> <li>• November 20 - Scholarship 'Aha - Kealakehe</li> <li>• November 30 - Christmas Parade</li> </ul> <p>Meeting adjourned at 2:28pm</p>		