

DRAFT Minutes
Hawai'i Community College – College Council
Friday, March 9, 2018 @ 2:00 pm
Manono388-101/Palamanui D-183

1. Call to Order by Chair D Salvador 2:07pm
2. Roll Call (via Sign-in Sheet)

Cowen, R., DeSilva, D., DuPuis, R., Fletcher, M., Giordanengo, S., Gregory, L., Kephart, T., Leslie, L., Mospens, C., Murakami, V., Salvador, D., Solemsaas, R., Supe-Roque, N., Taupouri, T., Wilson, M., Guest: Kate DeSoto

3 Approval of Minutes 2/9/18 (M.Wilson/ R. Cowen) – Approved (unanimous)

4 Two New Committees

- i. PAU Domestic Violence (VCSA, att2a) Kate Desoto / Karen
 - a) Prevention, Awareness and Understanding (interpersonal/gender based) Violence
 - b) Task force in place since 2015, consist of volunteers (student affairs, academic affairs, administrator and security).
 - c) System wide initiative with efforts to provide prevention education, events and trainings that raise awareness on issues of gender based violence.
 - d) Move to Formal Committee 1st: C Mospens 2nd: R DuPuis – Approved (unanimous)**
- ii. Events (Chair, att2b) Requested by Chancellor
 - a) Create a committee that would be the face of the college. Well-coordinated and well represented in public events (walks, parades, tabling events, floats, Merrie monarch). The community needs to see what we are capable of and have a presence here.
 - b) TT: Would this be best served by a committee or a position? UH has a conference center that coordinates this. Kipaepae also does something similar. Release time?
 - c) RS: Committee will plan out the year of events to attend. For the community to feel our presence. What's the best way to participate? There is value for HawCC to participate. Committee would also promote internally to gain more participation. There are still more logistics to work out.
 - d) Not approved, move to task force first.
 - e) Proposed to have a Wala'au session. Invite those within the Kauhale with experience to share what the committee would need, what would it take to coordinate events in this magnitude. For committee to remain sustainable and not to burn out. Opportunity to take an inventory on Kauhale. Tangaro will work with Chancellor.
 - f) Survey to inventory on who participates in community events and what they participate with? Melanie compile a list and create a check list/survey to send out. Inventory before semester ends
 - g) Need to institutionalize this into policy/practices.

**h) RD: Motion to table community events in favor of task force per discussion.
Approved (unanimous)**

5. Reports

- i. Assessment Policy (Joni, att3) Policy not updated since 2010, removed old/outdated language. Moved information on program review where it should have been properly placed. Small changes nothing major. Page 2 Responsibilities: Outcomes: 4. The development and revision of general education learning outcomes belong with the Academic Senate. Page 3 Separated Non instructional and instructional.
- ii. Icat Summary (Chancellor, att 4) Chancellor: Icat part of QFE, to be student ready. Discussed with Kauhale to review and share their opinions. Next step have Coco do a deeper dive analysis of information received. Review feedback, create themes and incorporate Widely Important Goals ('WIG') or action items. Do a thorough discussion of each capacity. What is the most effective way to incorporate students to have a voice? Need to be more proactive with following up and re-evaluating policies and procedures to go back and see if process has been working. Focused on #9 from Policies & Practices, Does the college evaluate the effectiveness of policies and practices and revise as appropriate? 25% don't know or 43% don't think we are doing it. Need to do a thorough discussion to student success and closing the achievement gap.
- iii. Policies and Procedures Manual for HawCC (pending) – Chancellor: to clarify language. Need to site authority that is vested to Hawcc. Board of Regents has overall authority. Chancellor clarified – Chancellor issues policy, delegated authority is to Chancellor and Vice Chancellor Admin services to officially publish the policy. Follow up with Ken.
- iv. Service animals (att 5)

Regarding registration for service animal: Per M. Giel, leave it as is, not effective. Creates a barrier, no identification required, to tag the animal would not be appropriate. M. Fletcher: Rudermann: Clarify and crack down on people that are making bogus claims with service animals. State looking at being in alignment with ADA. Any changes to state/legislature easy to amend policy. If any policy is in conflict with State need to amend.

Motion to approve: 1st: R DuPuis 2nd:R Cowen – Approved (unanimous)

- v. Integrated planning for Institutional effectiveness (pending)

Joni, changes made to planning process, but no updates to the policy. Update policy to reflect current practices. At one point changed from 5 year review to 3 year review, but it was never updated. Follow up with Ken. Review/next meeting to approve.

- 6. Good of the order?

Next Meeting: April 13, 12 pm
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