

## Hawai'i Community College Institutional Assessment Office



## **PROPOSAL**

April 2, 2018

To: Deseree Salvador, College Council Chair

College Council Members

Fr: Reshela DuPuis, Institutional Assessment Coordinator

Subject: Proposal to revise Institutional Assessment Coordinator (IAC) membership status on College Council

Whereas, the current membership of the College Council Charter lists as a full voting member of the Council the "Institutional Assessment Coordinator, representing Assessment" and the current Membership Roster as posted on the Council's blog site also lists as a full voting member of the Council the "Assessment Coordinator, representing Assessment";

(see College Council Charter: <a href="http://blog.hawaii.edu/hawcccollegecouncil/charter/">http://blog.hawaii.edu/hawcccollegecouncil/charter/</a> and College Council Membership Roster: <a href="http://blog.hawaii.edu/hawcccollegecouncil/membership/">http://blog.hawaii.edu/hawcccollegecouncil/membership/</a>)

Whereas, "Assessment" is not a constituency of people but a tool, process, policy and operational requirement of the College;

Whereas, every other voting member of the Council represents a constituency of College employees or students, i.e., real people;

Whereas, College Council, as a key co-governance body of the College, should not include as a full voting member a person who does not represent a collective constituency of other Kauhale members;

Whereas, the IAC is the only Council member appointed based solely on job title and is the only member appointed to serve for the indefinite term of employment in that job;

Whereas, the IAC personally is represented on the Council through the regularly-elected Academic Support Units' representative, thus the IAC's position as a member of the Council functionally mandates double representation of this single College employee on the Council;

Whereas, the current membership status of the IAC on the Council cannot be reasonably justified as a proper operational or functional necessity to ensure good co-governance of the College;



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**THEREFORE**, the IAC proposes that the status of this position be changed from a full voting member of the Council to Ex-Officio status;

**FURTHER**, the IAC assures the Council that, if this proposal is accepted, the IAC will remain available to the Council as needed to provide professional expertise, consultation and advice during the Council's discussions and deliberations on issues related to assessment, program and unit review, programmatic and strategic planning and resource management, accreditation, institutional effectiveness, and other matters about which the Council may ask the IAC to provide professional expertise.

Mahalo for your consideration of this proposal.

Reshela DuPuis, Ph.D.

Institutional Assessment Coordinator

Hawai'i Community College