

College Council Meeting
VCAA Report
Friday, September 11, 2015

1. Personnel
 - Technology Manager, APT #78751 – Draft memo for union consult is with UHCC office. Mari will follow up.
 - New Hire – Neva Super-Roque, Instructional Technology Support Office (ITSO), APT #79120
2. Scheduling for Spring 2016
 - Faculty collaborating with counselor input to determine courses to offer, mode, days, times, etc.
3. Contract Renewal/Tenure and Promotion
 - Operating Guidelines for Department/Division Chairs and Department/Division Personnel Committees 2015-2016 http://www.hawaii.hawaii.edu/faculty-staff/docs/operating_guidelines_for_dcs_and_dpcs_2015-2016.pdf
 - Operating Guidelines for Tenure and Promotion Committees 2015-2016 http://www.hawaii.hawaii.edu/faculty-staff/docs/operating_guidelines_for_tprc.pdf
4. Faculty/Lecturer Evaluations
 - HAW 9.104 Evaluation of Lecturers <http://www.hawaii.hawaii.edu/ovcadmin/admin-manual/haw9-104.pdf>
 - HAW 9.203 Five-year Evaluation of Faculty <http://www.hawaii.hawaii.edu/ovcadmin/admin-manual/haw9-203.pdf>
 - HAW 9.204 Student Evaluation of Instructors and Lecturers <http://www.hawaii.hawaii.edu/ovcadmin/admin-manual/haw9-204.pdf>
 - HAW 9.205 Peer Evaluation of Instructors and Lecturers <http://www.hawaii.hawaii.edu/ovcadmin/admin-manual/haw9-205.pdf>
 - Is there a common template for Faculty Evaluation? Lecturer Evaluation?
 - DCs will establish schedule for Lecturer Reviews
5. Policies
 - HAW 5.850 Multiple/Second Degree – Memo sent to Academic Senate, EPC, asking to review “15 semester hours beyond the hours required for the first degree.
 - HAW 9.203 Faculty Five-Year Review – Memo sent to Academic Senate, EPC, asking to revise due dates to align with UHCCP #9.203
5. Committees
 - Waiting for letters to go out from Chancellor to committee member.
6. Embroidered Shirts