

**College Council Meeting
VCAA Report
Friday, February 12, 2016**

1. Personnel

Position Filled:

- 86796T, Instructor/Coordinator (Mokaulele) – Kanoë Lambert

Positions in Active Recruitment:

- 86377, Instructor, English
- 86733, Instructor, English
- 42747, Office Asst III, Humanities
- 83202, Instructor, History
- 83623, Instructor, Biology
- 84774, Nursing Director

Positions Posted

- 84647, Instructor, Accounting – Closes 2/23/16
- 900798, Secretary I, HOST Div.
- 74776, Instructor, Construction Academy – Posting Date 2/16/16, Closing 3/7/16

2. Assessment

For courses being taught and assessed in Spring 2016, PLANS were due to Reshela by Feb 1st.
Unit 2015-16 annual assessment PLANS were due to Reshela by Feb 1st.

3. General Education (GE)

- GEC is still accepting proposals for GE Designation. Submit ASAP to be included in Fall 2016 catalog.

4. Budget

- Budget is very tight. Please continue to conserve as much as possible.

5. Developmental Education Reform

- Math and English faculty have completed the remodeling of course pathways with the goal of shortening the length of time required to complete the first college level course. All pathways ensure that a student will be able to enroll in a college level course no later than the second semester.

6. ACCJC Action Letter

- We were found not in compliance with Standard III.A.1.c re: faculty evaluations. A report addressing this finding is due March 15, 2016.

7. Hawaii Strategies Institute will be held at Kapiolani CC on March 4 & 5, 2016.

- Lecturers are now invited to attend. Registration is due today, Friday Feb 12.

8. Photo and videotaping on campus

- Reminder: Videotaping (of students) by outsiders is not allowed on campus without prior approval. Also all photos/videotaping of students intended for publication requires a photo release to be signed. Thatcher has the form.

9. Assessment Management System

- Reshela has recommended Campus Labs as the AMS for our campus. Before a decision is made the Assessment Committee will contact their references and report on findings.

Upcoming Events

February 15	Faculty Five-Year Evaluation completion report due to VCAA
February 18	CTE program Advisory Council meetings 4-6pm, reception 6-7pm HawCC cafeteria
February 26	HawCC Day
February 26	Palamanui campus dedication (by invitation only)
February 27	Palamanui campus Open House
March 4&5	HSI at KapCC
April 1	Lecturer Evaluation document due to DCs
April 2	Merrie Monarch Parade and HawCC Kauhale Picnic at Wailoa State Park large pavilion
April 30	Lecturers notified whether he/she remains in good standing and is eligible for assignment to classes
May 1	CRC Deadline for 2017-2018 Catalog (there will be only one deadline)