

Institutional Assessment Report to the College Council August through October 2016

Assessment Committee Activities

The Assessment Committee has met twice so far in fall 2016. Monthly meetings have been scheduled for 2016-17 and all meetings are open to the Kauhale. The meeting schedule and membership list are posted to the Committee's webpage:

[Assessment Committee](#)

The Committee has formed three task groups to work on projects this year, including:

- Developing a Rubrics Bank for the website
- Reviewing the Committee's charter and defining its responsibilities
- Reviewing Assessment Policy 5.202

Assessment Website

[Assessment Home Page](#)

The website has been updated and new information and graphics have been added to all pages.

Assessment Reports & Resources

- The Assessment Reports archive has been updated and approximately 530 records from 2013-14 through 2016-17 have been added;
- The Assessment Handbook has been updated for 2016-17.
- 5-Year Course Assessment schedules are posted for all programs. Faculty are encouraged to check their schedules and work with their DCs and the Institutional Assessment Coordinator to revise and update as necessary.
- Suggested 2016-17 submission dates for course plans and results reports have been posted.

Assessment Management System (AMS) Vendor search

Status: On-going

During our third attempt to procure a commercial AMS software system for assessment data and information management, the College was informed in late August by the UH System procurement office that our request to purchase a three-year contract with the national vendor Campus Labs for their *Outcomes* AMS had been approved. However, we were informed a week later that this contract would not be able to be executed due to a technical issue discovered during the purchase-order phase of the procurement process.

A fourth attempt to procure this software product was initiated in September via a new SuperQuote bid, for which Campus Labs was the only bidder. The paperwork for that purchase request has been submitted to the procurement office and we currently are awaiting review and approval of the contract purchase by UH System.

Stay tuned – hopefully, we'll have a system in place and customized/configured for our College in time to report spring 2017 assessment activities.