

College Council Meeting
VCAA Report
Friday, February 13, 2015

1. The following list shows status of Academic Affairs Positions
Academic Affairs Positions in Recruitment

- Technology Manager – To be created
- Academic Support C3T Farm Coordinator, APT #79688T – will not hire
- Educational/Academic Support Specialist, CULN WH, #77175T – in recruitment
- Instructor Culinary Arts EH, #83973 – Brian Hirata, 10-1-2014
- Secretary I HOST Division – SF-1 Submitted 8/14/2013 – was temporarily put on hold; PD in review
- Academic Support HLS Media, APT #77747T – offer made, declined, abolishing position
- Academic Support HLS, APT #78748 – in recruitment
- Academic Support HLS, APT #78751 – in recruitment
- Academic Support HLS Lawaia, APT #79183T, Kulukuluua year 5 – in recruitment
- Instructor HLS Mahiai, #87021 – offer made, selectee declined, position swept, request return of position
- Instructor/Coordinator Kulukuluua 11 months, #836569T – in recruitment
- Office Assistant III, ATE Construction Academy, #900375 – Renette Pacheco hired in casual position; potential redescribe and reallocate
- Instructor Construction Academy 1.0 FTE, #74776 – redescribe PD
- Instructor Construction Academy .5 FTE, #74777 – position to be abolished and combined with #86934 for 1.0 FTE
- Instructor ABRP, #83638 – Colby Koreyasu
- Academic Support Agriculture 9 months, #77777T – Andrea Buskirk, 12-1-2014
- Academic Support DISL/MWIM, APT #77237T -- on hold due to budget
- Instructor Electronics, #83030 – pending recruitment
- Instructor English, Reading and/or Writing, #87109 – Sharon Dansereau
- Instructor English, Reading and/or Writing, #82609 – Billie Jones
- Instructor English .5 FTE, #86934 – position to be abolished and combined with #74777
- Instructor English, Reading and/or Writing, #86934 – pending recruitment
- Instructor Biological Science, #74775 – Michelle Phillips
- Instructor Biological Science, #86985 – pending recruitment
- Instructor Math (WH), #86368 – Toni Cravens
- Instructor Nursing 9 months (non-tenure track), #83348 – on hold
- Instructor Nursing 11 months, #83741 – changing to 9 mos, Cheryl Puntil
- Instructor (WH NLRC Coordinator) 11 months, #74862 – converting to 9 months
- Instructor Nursing 9 months, #86571 – Cindy Griswold, 01-01-2015
- Instructor Nursing 9 months, #74809 – pending recruitment
- Instructor Nursing 9 months, #86476 – pending recruitment
- Instructor Nursing 11 months, #86568 – on hold
- Secretary II Nursing, #26806 – Karla Sibayan TA, PD approved, waiting for posting
- Instructor (Institutional Assessment Coordinator) 11 months, #84622 – PD with HR
- Instructor (Librarian) 9 months, #87075 – potential reallocation
- Dean for Career & Technical Education, #89456 -- Joyce Hamasaki
- Dean for Liberal Arts & Public Services, #89453 -- Chris Manaseri
- Instructor Accounting 9 months, #84647 – readvertised

- Secretary II CTE Dean's Office, #900558 – temporary, Teresa Tsuda, effective 1-28-2015
 - Associate Professor, (Director of Nursing), 11-months, #84777 – in recruitment
 - Science Lab Coordinator WH, #77365T – convert to 1.0 fte – in recruitment;
 - Instructor/Counselor, 11 months, Halaulani Activity 1, #83309T – recruitment completed, offer made
 - Instructor/Counselor, 11 months, Halaulani Activity 1, #86814T-- in recruitment, close 1/27
 - Educational Specialist, APT, Halaulani, Activities 2,3, #77544T – position being established
 - Educational Specialist, APT, Halaulani, Activity 1, #79352T – posted for casual hire and will open for recruitment
 - Soon to be established: Halaulani – Mokaulele Coordinator, position established; MQs approved
2. Policies
- Actively working on revising the No Show Policy
3. eCafe
- e-mail from Helen Torigoe, February 2, 2015
- *“Please review the attached list to verify that: Instructors teaching this semester are listed--if someone is not on the list, please send me the name and UH username. If someone is on the list but shouldn't be, please notify me. Tenured faculty are optional. For all others (ie, probationary and non-probationary faculty, and lecturers), it is mandatory per HawCC policy ([HAW 9.204](#)), to gather student evaluations using eCAFE. Please let me know either way--whether the list is okay or the list needs to be revised (please return it to me with edits or just let me know in an email)--by 5:00 pm Thursday, Feb. 12, 2015.”*
 - Tenured faculty who do not wish to use eCAFE can log in to <http://www.hawaii.edu/ecafe/> and turn off the surveys.
 - eCAFE evaluation is required for all lecturers and non-tenured faculty.
4. Program-Unit Reviews
- Q&A Sessions held on January 23, 2015.
 - Based on feedback from these sessions templates have been revised.
 - Decided to continue hard copy submission this year vs. PATH
 - Templates distributed from SD Committee
 - FAQ Document created and distributed
 - Submittal deadline to DCs for programs and Administrators for Units is March 2, 2015
5. Assessment
- November 30th was the deadline to submit Assessment Plans into PATH. Please submit if haven't done so.
 - Revised Assessment Coordinator PD is with HR for review.
6. General Education for the AA Degrees
- Effective Fall 2015 only those courses that have been designated for GE by GECTT (AY 2012) and ad hoc GEC (AY 2013/2014) will count as GE for the AA degrees.
 - Ad hoc GEC are accepting proposals.

7. TAAACT Grants

C3T-1 (JiT)

- Upcoming Math Workshops
March 7, 14, & 21 using EdReady
- Upcoming Math Boot Camp
March 23-27 using Khan Academy
- On-going -- 7 tutors participating in EH in-class tutoring (3 math classes & 7 English classes); 1 WH tutor is does tutoring by appointments outside of classtime.

C3T-1 (Coaching)

- Coaching available to students. Refer to Lily Chan-Harris chanharr@hawaii.edu

C3T-1 (Job Center Online)

- JCO software already used by Career Center. The C3T-1 Consortium plans to use this tool for job referral and placement tracking.

8. Brainfuse

- December usage 117.90 hours
- Report with detailed information found at:
<https://drive.google.com/drive/u/1/#folders/0B8OeSZht7aqnfm5XblA0VG4yVExSNWVzSHkyTUtWUnYzdDVudVNnTktXUlg4OXIBbnlhQmc>
- Brainfuse Q&A (see 2/4 e-mail from SD Committee) February 10, 2015; 9:30-10:30; PB3-103

9. Upcoming Events

- Brainfuse Q&A (see 2/4 e-mail from SD Committee) February 10, 2015; 9:30-10:30; PB3-103
- Advisory Council Meeting February 19, 2015; 4-6pm;
..... Pupu reception to follow
- Perkins Q&A February 25; 11am-1pm or 3-5pm
- HawaiiCC Day February 26-27
- P-U Reviews Due March 2, 2015
- Hawaii Strategy Institute (HIS) March 6/7, 2015
- Lecturer Evaluation Due April 1, 2015