

**Hawaii Community College
College Council Meeting Minutes
December 11, 2009
12:00 – 1:15 p.m.
Conference Room 6B**

Members present: Rockne Freitas, Barbara Arthurs, Mike Leialoha, Joni Onishi, Guy Kimura, Jim Yoshida (vidcon), Doodie Downs, (vidcon), Gwen Kimura, Taupouri Tangaro, Kanoë Case, Ellen Okuma, Christine Quintana, Dorinna Manuel-Cortez, Wendy Wai, Beth Sanders (vidcon), Steve Cline (vidcon), Bill Affonso

Members Excused: Noreen Yamane

1. **Call to Order:** Chair, Dorinna Manuel-Cortez called the meeting to order at 12:07 p.m.
2. **Approval of the November 6, 2009, minutes:** as is.
3. **Chancellor's Update:** *Chancellor Freitas*
 - West Hawaii Update: close to resolution. Palamanui partners to build road simultaneously. Approved name change: Hawaii CC Palamanui.
 - Long Range plans for Hale Aloha encouraging. Developers will be on campus Dec. 16. Everyone can comment on designs. Comments will be taken into consideration. Master Plan for East HI new campus.
4. **Academic Affairs Update:** *Vice Chancellor Noreen Yamane (Excused)*
5. **Budget Update:** *Vice Chancellor Mike Leialoha*
 - No change. UPW & Faculty contracts in discussion.
 - Budget future is same.
 - Furlough on Nov. 26 went okay. Hoping staff turn off computers and equipment during 2 weeks offices closed.
 - Will still receive Dec. 31 payroll. Five people have made arrangements with HR to pick up their checks. Not requiring anyone to come in. Paystubs distributed on Jan. 4, 2010.
6. **TPRC:** *Ellen Okuma*
 - Committee may meet during 2 week leave. Mike & Noreen will provide accommodations.
7. **Students Services Update:** *Barbara Arthurs*
 - Helen Tupa'i (new Informations Officer) was introduced to Division Chairs
 - Dorinna & Kenoa needs help from Division Chairs/Faculty with academic advising and classes during registration due to increasing enrollment.
 - Enrollment continuously updated. Over 65% increase – accepted and registered.

- Dave Loeding closing Fall term on Dec. 22 (day grades are due). Hoping all Faculty & Lecturers posts grades on time. If significant Faculty fails to report grades, need to wait until Jan. 4th. This might affect financial aid. Tangaro requested list of Humanities faculty that are consistently tardy.
 - **Kanoe Case:** Advocating West Hawaii Campus. Looking at our students needs in long range plans. 109 students at Study Hall on Dec. 10. Having camaraderie and support for students. Gave complimentary jump drives. Food Drive for community raised 386 lbs. of food. With one English teacher – students managed to help each other. Future plans – networking.
8. **Committee on Committees report:** *Joni Onishi*
 - All Committees are filled. Scholarship getting started.
 9. **ACCJC Self-Study Report**
 - Joel Tanabe and Mai Wong are Co-Chairs for Self-Study for Accreditation for 2012.
 - Governance – people were asked. Ellen volunteered as back up.
 10. **New Business:**
 - Preparing CCSSE 2010 information. Coming out in January
 11. **Announcements**
 - **Chancellor Freitas:** Gratitude to students for unwavering support for building a new campus. If a picture is worth a 100 words, voices of students worth 1000 pictures. Whatever we accomplish is due to their endeavors. Thank you Committee.
 12. **Next meeting Friday, January 15, 2010, 2-3:15 p.m., CR 6B (Vidcon)**
Recorder: Doris Chang, Secretary to Chancellor
 13. **Meeting adjourned at 1:10 p.m.**

Recorded by: Sandy Kama, Secretary, VC for Academic Affairs