

**Hawaii Community College
College Council Meeting Minutes
January 16, 2009
2:00 – 3:15P
Conference Room 6B**

Members present: Rockne Freitas, Douglas Dykstra, Barbara Arthurs, Mike Leialoha, Noreen Yamane, Guy Kimura (Chair), Jim Yoshida, Pam Hudson (Rotation for Liberal Arts DC's), Steve Schulte, Bob Duley, Marsha Okajima, Noe Noe Wong-Wilson, Trina Nahm-Mijo, Beth Sanders (vidcon), Willow Aureala (vidcon), Ashleigh Kahala-Giron (Student Government VP), Janina Martinez (Student Government Secretary), Melinda Alles (Student Government Secretary)

Members Excused: Joni Onishi, Ellen Okuma, Bill Affonso

Members Absent: Sara Narimatsu

1. **Call to Order:** Chair, Guy Kimura called the meeting to order at 2:05 noon.
2. **Approval of the November 7, 2008, minutes:** There were several corrections: Item #4. Academic Affairs Update: Doug Dykstra – should read: Dolly Strazar, Director of the Lyman Museum; Item #4. Academic Affairs Update: Douglas Dykstra – spelling correction, Zitnik; Item #5. Budget Update: Mike Leialoha – spelling correction, Pandemic; Item #3. Chancellor's Update: Rockne Freitas – should read: Russell Kokubun, Vice-President of the Senate, delete: Ways & Means. A motion to approve the minutes as corrected was made by Doug Dykstra and seconded by Noe Noe Wong-Wilson. Motion passed.
3. **Chancellor's Update:** *Chancellor Freitas*
 - Welcome!
 - Enrollment & SSH's are up
 - Opening of the Legislature, Wednesday, Jan. 21, 2009. Some of the staff will be attending, along with Student Government.
 - W.HI is facing some additional challenges because of the economy. Palamanui developers have decided to slow down their investments. We won't be getting the necessary infrastructure that we need to build buildings. Before Christmas, the Chancellor submitted to Senator Inouye's office a request to be put on the President's economic stimulus package. One of the biggest criteria for qualification for the stimulus package is being shovel ready in four to six months. First phase build out 750 FTE, 2nd phase is 1,500 FTE, and 3rd phase is 3,000 FTE.
 - Concerned about a dress code for faculty/staff, and is asking for advice. Attire should be professional, presentable and appropriate to your job duties. Comments may be emailed to the Chancellor or shared at the next meeting.
 - Zero tolerance for harassment of any kind. Please share with faculty/staff to be conscious on how they behave and speak to students and each other.
 - There will be a Golf tournament at Hokulia on January 26, 2009 to raise money for the building fund in W.HI. We will raise approx. \$30,000.00, 30 teams at \$1,000.00 a team. Golf Tournament will be held annually on the 3rd Sunday of

January, with the exception of this year. We will have more time to plan for next year and hit for bigger numbers.

4. **Academic Affairs Update:** *Vice Chancellor Doug Dykstra*

- Enrollment is up by 17%. Student semester hours is up 15%.
- Curriculum committee passed the Fire Science-Associate in Science degree program that also includes a certificate of achievement. Noreen will take that to the Chief Academics Officers meeting next Wednesday, January 21, 2009. Deadline to the President's office by Jan. 30, 2009. Deadline to BOR, 2/9/09. Fire Chief Darrell Oliveira will present to his fireman that if you want a promotion you will need an AS degree. Also, additional credit will be given to High School graduates who get an AS degree.
- College Effectiveness Review Committee (CERC), focus will be on the supplemental budget. Will be recruiting for members of CERC. There will be 10 comprehensive programming unit reviews. Important that the information from the unit program reviews gets reported to the right places.
- Held to a sellout crowd at the Bamboo Hale, last luncheon of the Key Ingredients America by food celebration along with the Lyman Museum. Next event is on Jan. 23, 2009 at 6pm in Bldg. 388-101&102, film festival and Italian cuisine.

Guy Kimura, Chair, with no objections moved to new business, item #8B-College Learning Outcomes – Trina Nahm-Mijo and item #8C-Tracking of 2006 Self Study planning agenda items – Trina Nahm-Mijo

8. **New Business**

c. Tracking of 2006 Self Study planning agenda items – Trina Nahm-Mijo

- Doug spoke about the mid-term report at the All College meeting. There are 175 planning agenda items, 45 are completed, 52/53 in process, and about 70 need to be started. Doug has a proposal to delay about 30/33, that will leave about 40 items that need to begin this semester.

b. College Learning Outcomes – Trina Nahm-Mijo

- Advice needed from this committee to decide on College Learning Outcomes. See handouts of models.
- Concerns on adding the 7 Imperatives as another model. Council asking for more clarification. Long discussion with Council and no decisions were made. Trina will be sending a draft of the Survey Monkey CLOs for the committee to review. Will discuss at next meeting, add to agenda as old business.

11. **Meeting adjourned at 3:40 p.m. (remaining business to be on next meeting's agenda)**

12. **Next meeting Friday, February 13, 2009, 12:00-1:15, CR6B (Vidcon)**

Recorder: Doris Chang, Office of the Chancellor

Recorded by: Melany Ayudan, Dean of Student Services Office