



UNIVERSITY
of HAWAII
MĀNOA

College of Arts and Sciences
College of Social Sciences
Office of the Dean

RECEIVED

18 FEB 14 10 07

February 1, 2018

MEMORANDUM

MĀNOA CHANCELLOR'S
OFFICE

TO: David Lassner
Interim Chancellor

VIA: Michael Bruno
Interim Vice Chancellor for Academic Affairs
Vice Chancellor for Research

Lori Ideta
Vice Chancellor for Students

FROM: Denise Eby Konan
Dean, College of Social Sciences

SUBJECT: MOA BETWEEN UHM COLLEGE OF SOCIAL SCIENCES AND UH HAWAII
COMMUNITY COLLEGE

SPECIFIC ACTION REQUESTED:

It is requested that the attached Memorandum of Agreement (MOA) between the University of Hawai'i at Mānoa (UHM) College of Social Sciences (CSS) and Hawai'i Community College (HawCC) be signed by Interim Chancellor Lassner.

RECOMMENDED EFFECTIVE DATE:

To be effective immediately upon approval.

ADDITIONAL COST:

The CSS will provide advising services, with estimated transportation and communications costs of approximately \$2,000.00 per year. There are no additional costs anticipated.

PURPOSE:

The purpose is to promote an Aloha Pathway between HawCC students and UHM CSS majors, including online degrees in Economics, Psychology, and Sociology, through a dual admissions dual enrollment agreement. The purpose is also to cooperate on dual credit programs such as Mānoa Academy. These efforts will enhance educational opportunities for Hawai'i island residents and increase enrollment, persistence, retention and graduation rates at both campuses.

BACKGROUND INFORMATION:

HawCC serves approximately 2,800 to 3,000 students on Hawai'i Island through campuses in Hilo and Kona. HawCC seeks to improve educational attainment including retention, transfer, and degree completion. HawCC also seeks to extend the range of curriculum available to its students. The UHM CSS offers eleven baccalaureate degree programs. Two degrees, Economics (BA) and Psychology (BA, BS) have undergone WASC substantive change review and other programs are in the process of completing this review. The Mānoa Academy, UHM's dual credit opportunity for high school students, also provides online options that can benefit students from remote areas of Hawai'i Island.

In Spring 2017, Chancellor Solemsaas and Dean Konan set a goal of offering dual admissions and dual enrollment opportunities through this collaboration. Leadership from HawCC, UHM OVCAA, and UHM CSS convened to work out the elements of this MOA over the Fall 2017. The following levels of review have also been completed. UHM OVCAA reviewed the following elements: WASC substantive change, Academic Articulation, Academic Support. The UHM Office of Undergraduate Education reviewed the agreement, and is advancing a Ka'ie'ie partnership agreement which will further enable collaboration.

ACTION RECOMMENDED:

It is recommended that the attached Memorandum of Agreement (MOA) between the University of Hawai'i at Mānoa (UHM) College of Social Sciences (CSS) and Hawai'i Community College (HawCC) be signed by Interim Chancellor Lassner.

APPROVED/DISAPPROVED:



David Lassner
Interim Chancellor

FEB 1 6 2018

Date

- c: Rachel Solemsaas, Chancellor, Hawai'i Community College
Ronald Cambra, Assistant Vice Chancellor for Undergraduate Education
Hae Okimoto, Interim Associate Vice President of Student Affairs
Roxie Shabazz, Assistant Vice Chancellor for Enrollment Management
Ryan Yamaguchi, Assistant Director of Admissions
April Goodwin, Program Officer

David Lassner
February 1, 2018
Page 3 of 3

Wendy Pearson, Program Officer
Stuart Lau, University Registrar
Jodie Kuba, Director UHM Financial Aid

HawCC MOA Routing Slip

Between the University of Hawai'i, Hawai'i Community College and
UH Mānoa College of Social Sciences

UNIVERSITY OF HAWAII
COLLEGE OF
SOCIAL SCIENCES
2018 JAN 30 A 8:08

HAWAII COMMUNITY COLLEGE
BUSINESS OFFICE
RECEIVED
17 NOV 30 PM 12:15

HAWAII COMMUNITY COLLEGE
BUSINESS OFFICE
RECEIVED
18 JAN 19 PM 12:34

Routing Date

Agency (s)

11/30/17

- 1) Department Generate MOA Document

Budget reviewed by: _____ Initials: _____
Print Name

11/30/17

- 2) Route MOA to Dean/Director for approval

Approved by: Melanie Wilson Initials: MW
Print Name

12/12/17

- 3) Route MOA to Vice Chancellor for approval

Approved by: Joni Onishi Initials: JO
Print Name

11/30/17

- 4) Route MOA to Business Office BO Initials: K.M.

Business Office Notes:
No financial conditions/terms noted in agreement. Format looks ok.

Ken Kaleiwahea
~~James Yoshida~~

- 5) Business Office routes MOA to Chancellor VIA ~~James Yoshida~~ for signature

~~Ken James~~: KK
Initials

1/17/18

- 6) Chancellor routes MOA to Business Office

1/23/18

- 7) MOA returned to department for agency's signature

- 8) Agency returns signed MOA to department.

- 9) Department routes ORIGINAL fully executed MOA to Business Office

Attachments:

Budget: _____

Risk and Release: _____

Waivers: _____

Other: _____

Contact Information:

Name: _____

Department: _____

Phone number: _____

Email: _____



UNIVERSITY
of HAWAII'
MĀNOA



UNIVERSITY of HAWAII'
HAWAII'
COMMUNITY COLLEGE

MEMORANDUM OF AGREEMENT BETWEEN
University of Hawai'i
UH Mānoa College of Social Sciences and
UH Hawai'i Community College
[2018-2023]

We, the undersigned representatives of Colleges within the University of Hawai'i System, University of Hawai'i at Mānoa (UHM) College of Social Sciences (CSS) and Hawai'i Community College (HawCC) adopt the following agreement.

WHEREAS, the purpose of this agreement is to promote an Aloha Pathway, a Dual Admission Degree Pathway Program in the social sciences and facilitate partnerships between the island of Hawai'i and UHM,

WHEREAS, this voluntary commitment affirms the spirit of cooperation between CSS and HawCC in matters related to student transfer and early college in an effort to increase opportunities for students to be successful throughout their educational careers,

NOW, THEREFORE, the parties agree to provide a wide suite of academic opportunities to Hawai'i island students and to simplify the barriers to course articulation and transfer between our programs. Further, this MOA will offer students from Hawai'i Island dual credit courses and integrated high school, AA, and BA/BS degree pathways.

A. CSS-HAWCC DUAL ADMISSION DEGREE PATHWAY PROGRAM (Aloha Pathway)

Through the Aloha Pathway Program, CSS and HawCC will provide qualified students dual admission and dual enrollment and encourage them to pursue coursework and academic degrees at both institutions.

HawCC students will benefit from enhanced access to courses and programs that are currently not available or are minimally available on Hawai'i Island. Students will receive effective advising with academic opportunities that assure successful transitions from Associate of Arts degrees to a Mānoa baccalaureate degree.

The West Hawai'i community will benefit from newly available programs and engagement via the Pālanui campus. These programs will include UHM CSS online and distance programs, Hawaii Community College distance courses, community and non-credit opportunities.

B. MĀNOA ACADEMY: HIGH SCHOOL PARTNERSHIP

The Mānoa Academy offers select Hawai'i high schools students an authentic university experience. Mānoa Academy is founded on the belief that many Hawai'i high-school-age students are eager and ready for the intellectual challenges of a Mānoa education. Hawai'i's youth will receive rigorous, credit-bearing UH Mānoa courses at minimal or no-cost to students.

The Mānoa Academy offers a wide selection of online and hybrid courses and programs available to Hawai'i Island high schools. In addition to popular offerings in the Social Sciences, the Mānoa Academy delivers courses from other UHM colleges (most especially in the College of Languages, Linguistics, and Literature, Shidler College of Business, Hawai'inuiākea School of Hawaiian Knowledge, and College of Education).

HawCC has cultivated and nurtured relationships with high school principals, counselors, and students and provides an exceptional entry into the University of Hawai'i. HawCC offers early college dual credit courses to island high schools.

C. RESPONSIBILITY

1. UHM and CSS will provide:
 - a. Dual admission and dual enrollment for academically qualified HawCC students seeking a Bachelor of Arts (BA) or Sciences (BS) in UHM CSS;
 - b. Financial aid advising to current and prospective Aloha Pathway students;
 - c. Academic advising by a CSS Aloha Pathways coordinator for eligible Aloha Pathway students and other prospective HawCC students who intend to transfer to UHM into the Social Sciences;
 - d. Timely evaluation and articulation of eligible HawCC courses as equivalent to CSS courses or electives;
 - e. Coordinated CSS and HawCC online and hybrid BA, BS, and certificate programs to provide access to residents of the Hawai'i Island;
 - f. Admission of qualified Hawai'i Island high school students into the Mānoa Academy and coordinated early college opportunities;
 - g. Services of CSS advising to facilitate the successful transfer and degree attainment for HawCC students who matriculate to CSS.
 - h. Program assessment and descriptive statistics on students who participate in the Aloha Pathway programs
2. HawCC will provide:
 - a. Information and support to HawCC and dual credit students seeking dual admission to UHM CSS with the goal of earning a Bachelor of Arts (BA) or Sciences (BS) within CSS;
 - b. Financial aid advising to current and prospective Aloha Pathway students;
 - c. Access to CSS academic advising for eligible Aloha Pathway students and other prospective HawCC students who intend to transfer to UHM into CSS;

- d. When necessary, timely articulation of HawCC CRNs to mirror UHM online courses that are part of the Aloha Pathway;
- e. In special cases, prorated payment to UHM for the services of the lecturer equal to the portion of HawCC students taking the class(es).
- f. Reverse transfer of UHM credits earned by dual credit students to HawCC when necessary.
- g. Coordinated student data sharing of all qualified students intending to participate in the Aloha Pathway program

D. TERMS

This agreement will commence on January 1, 2018 and shall continue in full force for five years.

E. FORCE MAJEURE

If performance of this Agreement is prevented, restricted or interfered with by reason of acts of God, wars, revolution, civil commotion, acts of public enemy, embargo, acts of government in its sovereign capacity, labor difficulties, including without limitation, strikes, slowdowns, picketing or boycotts, or any other circumstances beyond the reasonable control and not involving any fault or negligence of the party affected, the party affected, upon giving prompt notice the other party, shall be excused from such performance on a day-to-day basis during the continuance of such prevention, restriction, or interference (and the other party shall likewise be excused from performance of its obligations on a day-to-day basis during the same period), provided, however, that the party so affected shall use its best reasonable efforts to avoid or remove such causes of nonperformance and both parties shall proceed immediately with the performance of its obligations under this Agreement whenever such causes are removed or cease.

F. TERMINATION

1. Either party may terminate this Agreement, effective upon delivery of a termination notice with 6 months notice. In the event of termination, both parties agree to provide reasonable opportunities for remaining student cohorts to complete the program
2. Termination of this Agreement in accordance with the provisions hereof shall not relieve either party from its obligation to perform its obligations under this Agreement up to the effective date of such termination or to perform such obligations as may survive termination.

G. NOTICE

Any written notice either party may give the other concerning the subject matter of this Agreement shall be in writing, will be sent via registered or certified mail, overnight courier, or confirmed facsimile transmission, and addressed or directed to the respective parties as follows:

To: UHM/CSS

2500 Campus Road
Hawai'i Hall 310
Honolulu, HI 96822-2370
Attn: Denise Eby Konan

To: HawCC

1175 Manono Street
Hilo, HI 96720
Attn: Rachel Solemsaas

H. ASSIGNMENT

Both parties agree not to assign their interest or delegate their duties, in whole or in part, under this Agreement, or transfer the right to receive any monies due or to become due hereunder without the prior written consent of the other party, which consent shall not be unreasonably withheld. Any purported assignment without the consent of the non-assigning party shall be void.

I. AUTHORIZATION OF PERSONS SIGNING

Each party signing this Agreement represents that he or she has the power and authority to bind the party for which he or she signs to all of terms and conditions of this Agreement.

J. EXECUTION OF COUNTERPARTS

This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile or e-mail transmission of a “.pdf” format data file, such signature shall be valid with the same force and effect as if such facsimile or “.pdf” signature page were an original thereof.


K. ENTIRE AGREEMENT

This Agreement represents the entire understanding between the parties with respect to the subject matter herein and cancels and supersedes all prior agreements or understandings, whether written or oral, with respect to the subject matter. This Agreement may only be modified or amended by an instrument in writing signed by duly authorized representatives of the parties.


[Remainder of page intentionally left blank]

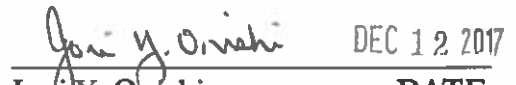
University of Hawai'i at Mānoa

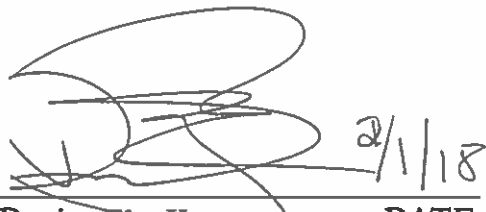
Hawai'i Community College



DATE FEB 16 2018
David Lassner
Interim Chancellor


DATE 1/16/2018
for Rachel Solemsaas, Ed.D
Chancellor


DATE 1/8/18
Michael Bruno
Interim Vice Chancellor
Academic Affairs


DATE DEC 12 2017
Jori Y. Onishi
Vice Chancellor for Academic Affairs


DATE 2/1/18
Denise Eby-Konan
Dean
College of Social Sciences


DATE 11/30/17
Melanie F. Wilson
Dean
Liberal Arts and Public Services

ANNEX A: DIRECTORY OF CONTACTS

UHM College of Social Sciences Directory

Name	Office/Rm	Phone	name@hawaii.edu
Office of the Dean			
Denise Eby Konan, Dean	Hawaii Hall 310	808.956.6570	konan
Ross Sutherland, Associate Dean	Hawai'i Hall 310	808.956.6570	sutherla
Lee-Ann Arakaki, Aloha Pathway Coordinator	Hawai'i Hall 310	808.956.4211	leeannar
Undergraduate Advising			
Dawn Nishida, Aloha Pathway Academic Advisor	Dean 2	808.956.0658 808.271.7161	nishidad
Office of Admissions			
Ryan Yamaguchi, Associate Director	QLC 001	808.956.8975	rtyamagu
Office of Financial Aid			
Jodie Kuba, Director	QLC 112	808.956.3993	jodiek

Hawai'i Community College Directory

Name	Office/Rm	Phone	name@hawaii.edu
Office of the Dean			
Melanie D. Wilson	346-108	934-2519	mfwilson
Counseling, Advising, & Support Services Center			
	MC 379-5A	808.934.2720	Hawccssc



UNIVERSITY of HAWAII
HAWAII
COMMUNITY COLLEGE

January 10, 2018

MEMORANDUM

TO: John Morton, Vice President for Community Colleges
Joni Onishi, Vice Chancellor for Academic Affairs
Ken Kaleiwahea, Interim Vice Chancellor for Administrative Affairs
Dorinna Cortez, Interim Vice Chancellor for Student Affairs
Kenneth Marty Fletcher, Director, UH Center West Hawai'i
Jessica Yamamoto, Director, OCET
Melanie Wilson, Dean of Liberal Arts and & Public Services

FROM: Rachel Solemsaas, Chancellor *Rachel Solemsaas*

SUBJECT: Delegation of Authority for January 12 – 19, 2018

I will be out of the office on leave from January 12-17, and on Oahu in meetings on January 18-19, 2018. During my absence, Dorinna Cortez, Interim Vice-Chancellor for Student Affairs, or Ken Kaleiwahea, Interim Vice-Chancellor for Administrative Affairs (in that order) will serve as Acting Chancellor and will have signing authority on all matters.

In all cases, documents are to be routed through the Chancellor's Office for the proper signatures, records maintenance and processing.

Please contact my secretary, Patti Freeman, with any questions.

c: Susan Horimoto, Administrative Officer
Mari Chang, Personnel Officer
Joanne Losalio-Watson, Secretary, UHCWH



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of HAWAII[®]
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 - c. Access to CSS academic advising for eligible Aloha Pathway students and other prospective HawCC students who intend to transfer to UHM into CSS;

- d. Under special circumstances, HawCC CRNs to be made available to selected Aloha Pathway students to provide affordable access to lower division UHM online courses (prorated transfer payments will be arranged in these cases).
- e. Reverse transfer of UHM credits earned by dual credit students to HawCC when necessary.
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Hilo, HI 96720
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University of Hawai'i at Mānoa

Hawai'i Community College



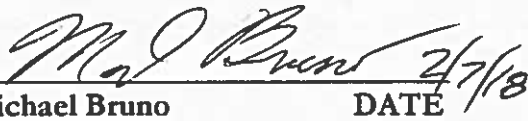
FEB 16 2018

David Lassner
Interim Chancellor

DATE

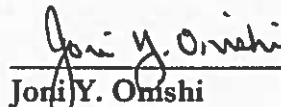
Rachelle H. Pate 1/16/2018
for Rachel Solemsaas, Ed.D
Chancellor

DATE



Michael Bruno
Interim Vice Chancellor
Academic Affairs

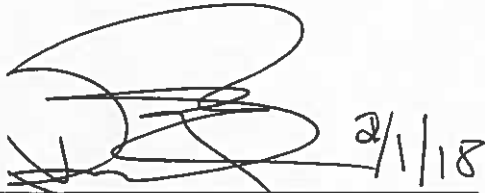
DATE



DEC 12 2017

Joni Y. Onishi
Vice Chancellor for Academic Affairs

DATE



Denise Eby Konan
Dean
College of Social Sciences

DATE



Melanie F. Wilson
Dean
Liberal Arts and Public Services

DATE

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