

MEMORANDUM OF UNDERSTANDING FOR COOPERATION BETWEEN
THE UNIVERSITY OF HAWAI‘I AT HILO
AND
UNIVERSITY OF HAWAI‘I
HAWAI‘I COMMUNITY COLLEGE

The University of Hawai‘i at Hilo (UH Hilo), and University of Hawai‘i Hawai‘i Community College (Hawai‘i CC) (collectively, the “Parties”) agree to cooperate on Bachelor of Arts in English and Associate of Arts in Liberal Arts with an English track, based on the principle of reciprocity.

This Memorandum of Understanding (MOU) serves to clarify expectations of each campus to facilitate the successful transfer of students in the Associate of Arts (AA) in Liberal Arts with an English track at Hawai‘i CC to the Bachelor of Arts (BA) in English at UH Hilo. The goals of this partnership are to: (1) use resources at both institutions more efficiently and effectively to focus on transfer issues; (2) establish shared program responsibilities for student recruitment, academic advising and support to make the process of moving from one campus to the next as seamless as possible; and (3) expand student options for college success and curriculum by expanding on-campus services from Hawai‘i CC and UH Hilo.

1. Students who graduate from Hawai‘i CC with the articulated AA degree in Liberal Arts will be covered under the terms of this agreement. Hawai‘i CC students transferring to UH Hilo without graduating with the articulated AA degree in Liberal Arts may be required to complete additional coursework for the BA degree at UH Hilo.
2. Requirements for the AA degree and BA degree are provided below (appendices I-IV). These documents form the basis of this agreement; subsequent changes to the curricular requirements of either program may require revisions to this agreement. Changes in elective courses are not considered modifications.
3. Under the terms of this MOU, UH Hilo will do the following:
 - a. Identify a UH Hilo faculty member(s) who will serve as the faculty advisor to students in the English program.
4. Under the terms of this MOU, Hawai‘i CC will do the following:
 - a. Identify a student services advisor at Hawai‘i CC who will partner with a UH Hilo advisor to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and related matters.

- b. Identify a Hawai'i CC English faculty member(s) who will serve as the faculty advisor to students in the Liberal Arts program and consult with UH Hilo admissions and advising personnel when necessary.
5. Under the terms of this MOU, both Parties will do the following:
 - a. Representatives from Hawai'i CC's English department within the AA program, and UH Hilo's English BA program should meet annually to discuss the program and any potential or planned curricular changes.
 - b. Make efforts to find financial sources for carrying out the agreed to activities on each campus.
 - c. Inform the other Party in a timely manner of identified advisors at the beginning of each Academic Year, and communicate any curriculum or other pertinent types of changes to advisors during the course of the Academic Year.
 - d. Inform the other Party in a timely manner of changes in campus, Department, or Program leadership and point of contact.
6. Nothing shall diminish the full autonomy of either institution, nor will any constraints or financial obligations be imposed by either upon the other in carrying out the MOU.
7. This MOU is in effect for five years and is subject to revision or modification by mutual written agreement. It is also understood that either institution may terminate the MOU at any time by giving written notice at least 6 (six) months in advance to the other Party to minimize impact on students completing their degrees. This MOU shall take effect from the date of the latest signature below.
8. Any notice or request given or made by one Party to the other under this MOU shall be in writing and shall be addressed to the appropriate office as is designated in writing hereinafter:

UNIVERSITY OF HAWAI'I AT HILO

Contact: Kris Roney, Vice Chancellor for Academic Affairs
Division of Academic Affairs

Address: 200 W. Kawili Street
Hilo, HI 96720

Phone: 808-932-7332

Email: vcaa@hawaii.edu

UNIVERSITY OF HAWAI'I
HAWAI'I COMMUNITY COLLEGE

Contact: Melanie Wilson, Interim Vice Chancellor of Academic Affairs

Division of Academic Affairs

Address: 200 W. Kawili Street
Building 346-122
Hilo, HI 96720

Phone: 808-934-7770

Email: mfwilson@hawaii.edu

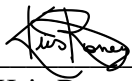
IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives. Each Party shall hold one original signed MOU, with both documents being equally authentic.

For UNIVERSITY OF HAWAI'I AT HILO



Bonnie D. Irwin
Chancellor

Date: April 4, 2022



Kris Roney
Vice Chancellor for Academic Affairs

Date: 31 March 2022



Michael Bitter
Interim Dean, College of Arts and Sciences

Date: March 29, 2022



Celia Bardwell-Jones
Humanities Division Chair, College of Arts and Sciences

Date: March 29, 2022



Kirsten Mollegaard
Department Chair, English

Date: March 28, 2022

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives. Each Party shall hold one original signed MOU, with both documents being equally authentic.

For UNIVERSITY OF HAWAI'I: HAWAI'I COMMUNITY COLLEGE

Rachel Solemsaas

Rachel Solemsaas
Chancellor

Date: Apr 4, 2022

Melanie Wilson

Melanie Wilson
Interim Vice Chancellor for Academic Affairs
Dean of Liberal Arts and Public Services

Date: Apr 4, 2022

R Kalauli

Robyn Kalauli
Department Chair, English

Date: Apr 4, 2022











MOU FINAL UHH-HAWCC AA-LBRT ENG pathway BA-ENG 032222 UHH Signed

Final Audit Report

2022-04-04

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"MOU FINAL UHH-HAWCC AA-LBRT ENG pathway BA-ENG 032222 UHH Signed" History

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Hawai'i Community College and University of Hawai'i at Hilo
2+2 Map for 2021-2022
Associate of Arts (AA) in Liberal Arts with an English track to the
Bachelor of Arts (BA) in English



This is a sample academic plan. Students should meet with an academic advisor prior to registration to formulate their own plan.

Year 1- Hawai'i CC	Year 2- Hawai'i CC	Year 3- UH Hilo	Year 4- UH Hilo
Fall	Fall	Fall	Fall
ENG 102 (GL @ UHH) 3 HIST 151 or WS 175 (FGA) 3 DA, DH, DL: ARTS, HUM, LIT I 3 DS: SOC SCI I 3 Gen Elective 3	GEOG 102, HIST 152, or WS 176 (FGI) 3 DA, DH, DL II (Rec ENG 204) 3 DS: SOC SCI II 3 DB: BIOL SCI or DP: PHYS SCI 3 DY: SCI LAB 1 Gen Elective 3	ENG 300 3 Upper ENG Elective 3 GE HPP (Rec: ENG 205 or 286A) 3 Upper Elective 3 Upper Elective 3	ENG 304, 305 WI, 351, 352, 419 WI, or 461 ⁴ 3 Upper ENG Elective 3 Upper ENG Elective 3 Upper Elective 3 Upper Elective 3
Credits 15	Credits 16	Credits 15	Credits 15
Spring	Spring	Spring	Spring
SP 151 3 MATH 100, 115, 135 or 140 (FQ) 3 ENG 100 (FW: WRIT COM) 3 DB: BIOL SCI or DP: PHYS SCI 3 Gen Elective 3	Gen Elective (Rec ENG 257EW) 3 Gen Elective (Rec ENG 255 or 256)- 3 ENG 200A or C at UHH 3 Gen Elective 3 Gen Elective 3 Gen Elective 3	ENG 304, 305 WI, 351, 352, 419 WI, or 461 ⁴ 3 ENG 323 ³ WI (GE GCC) 3 Upper ENG Elective 3 WI Elective 3 GQR: Quantitative Reasoning 3	Upper ENG Elective 3 Upper ENG Elective 3 Upper Elective 3 Upper Elective 3 Elective 3
Credits 15	Credits 14	Credits 15	Credits 15
Summer	Summer	Summer	Summer
Credits 0	Credits 0	Credits 0	Credits 0
Total Credits 30	Total Credits 60	Total Credits 90	Total Credits 120

Notes:

Hawai'i CC students:

1. Requires a completion of a Writing Intensive (WI) and a Hawaiian Asian Pacific (HAP) designated course for the AA degree.
2. Taking the HawCC ENG 255 course that has both the WI & HAP designations included is recommended.
3. A HAP course taken at Hawaii CC will count towards fulfilling the Hawaii Pan Pacific (HPP) requirement at UH Hilo.
4. Grade "C" or higher is required for the HawCC:ENG 204, ENG 255 or 256 and ENG 257EW for the UHH English major program.

Students must earn a grade of "C" or higher in all courses required for the major.

1. Please note that ENG 200A-G is a prerequisite for ENG 300.
2. Excluding ENG 209 and ENG 225
3. If the suggested ENG electives are taken to fulfill GE HPP and GE GCC Requirements, they can be double counted towards the major
4. Students must take one course from
 British Literature: ENG 304, ENG 305 or ENG 461
AND one course from
 American Literature: ENG 351, ENG 352, or ENG 419.
 Not all courses are offered in both Fall and Spring. Students should plan accordingly to ensure both requirements are met.