



Nursing Program Application Checklist

Use this checklist to ensure you have all required materials for the Nursing Program application. **All application materials are due by Tuesday, January 16, 2024, 11:59PM.**

- Completed Intent to Apply to Nursing Program Form
- ATI TEAS Exam transcript with a minimum score at the **Proficient** level (*58.7% or higher*)
- University of Hawai'i (UH) Transcripts (STAR)
- Non-UH Transcripts (if applicable)
- Completed Nursing Programs Admission Criteria Point Allocation Worksheet
- Supporting documents for Criteria #3 on the Admission Criteria Point Allocation Worksheet as applicable, for example:
 - Proof of employment on organization letterhead that indicates:
 - Position title
 - Dates employed
 - Name and contact information of the staff member who wrote the proof of employment letter
 - Do **NOT** submit paystubs
 - Copy of Current/Active Certification or License
 - Copy of DD214 (for veterans)
 - Transcript showing conferred AA/AS/AAS or higher degree