



UNIVERSITY of HAWAI'I®
HAWAI'I
COMMUNITY COLLEGE

2021 Drug & Alcohol Abuse Prevention Program Biennial Review

Prepared in compliance with Drug-Free Schools and Campuses
Regulations (EDGAR Part 86): Academic Years 2018-2019 & 2019-
2020

INTRODUCTION AND COMPLIANCE STATEMENT

The University of Hawai'i (UH) - Hawai'i Community College (Hawai'i CC) is committed to maintaining a drug free learning environment and workplace for our Campus Community. The use of illegal drugs and unauthorized consumption of alcohol at our campuses interferes with this mission and is strictly prohibited. The various federal and state laws and regulations applicable to students and employees of Hawai'i CC include: Federal Drug Free Workplace Act of 1988, the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), and Hawaii Revised Statutes.

The Drug Free Schools and Communities Act (DFSCA) requires institutions that receive federal financial assistance to establish a Drug and Alcohol Abuse Prevention Program (DAAPP) for students and employees. In compliance with this mandate, Hawai'i CC has adopted a DAAPP to prohibit the possession, use or distribution of illegal drugs and alcohol by students and employees. Notifications of the College's DAAPP and drug & alcohol policy are distributed to all students and employees via multiple means, such as the campus website, UH Broadcast email, College Catalog, and new employee orientation communication. This notification will contain the following:

- Standards of conduct that prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on campus property, or as part of the College's activities
- Description of the sanctions under federal, state, and local laws for unlawful possession, use, or distribution of illicit drugs and alcohol
- Description of the health risk associated with the use of illicit drugs and alcohol
- Description of drug and alcohol counseling, treatment, or rehabilitation programs available to students and employees
- Clear statement that Hawai'i CC will impose disciplinary sanctions on students and employees (consistent with federal, state, and local laws and ordinances) and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. In addition to the disciplinary sanctions listed, violators may also be required to complete a treatment program appropriate for the offense.

BIENNIAL REVIEW

Hawai'i CC conducted a biennial review from February 11, 2021 through February 18, 2021 to assess the effectiveness of the DAAPP and to implement needed changes to the program. Another objective of the review is to ensure the College is consistently enforcing disciplinary sanctions for those who violate the standards of conduct.

The effectiveness of the DAAPP was assessed based on an examination of the following evidence based metrics:

1. Employee disciplinary sanctions imposed
2. Student disciplinary sanctions imposed
3. Hawai'i Police Department (HPD) drug & alcohol arrests statistics
4. Campus Security incidents
5. Referrals for counseling or treatment
6. Employee random drug and alcohol testing results
7. Number of students, staff and faculty attending the Hawai'i CC Drug and/or Alcohol training sessions
8. Number of approved campus events at which alcohol will be served

The electronic code of federal regulations, Education Department General Administrative Regulations (EDGAR) Part 86 was used as a resource guide for the biennial review.

<https://www.ecfr.gov/cgi-bin/text-idx?SID=393301a7cdccca1ea71f18aae51824e7&node=34:1.1.1.1.30&rgn=div5>

Material Reviewed

- Official Notice to Employees and Students Regarding Drug-Free Workplace Policies
- Hawai'i CC Catalog policies related to drug and alcohol use on campus and the sanctions imposed for failure to comply
- UH Executive Policy 11.201 – *Illegal Drugs, Alcohol and Substance Abuse*
- 2018, 2019, and 2020 Annual Security reports
- Hawai'i CC website
- Employee Handbook policies related to drug and alcohol use by Hawai'i CC employees and the sanctions imposed for failure to comply
- Various resources available to students and employees regarding drug and alcohol abuse
- Incident reports related to possible infractions of the drug and alcohol policy
- Federal, state and local laws

Ad Hoc Committee Membership

The ad hoc committee convened on Wednesday, February 17, 2021 to conduct the inaugural DAAPP biennial review:

- Vice Chancellor for Administrative Services

- Vice Chancellor for Student Affairs
- Dean of Liberal Arts & Sciences/CARE Team
- Counseling Department
- Compliance Officer/CARE Team

Standing Committee Membership

A standing committee was proposed and the charter and membership will be reviewed by the College Council's Committee on Committee for approval. The committee will comprise a broad representation of campus constituents that have a stake in promoting the health and safety of the campus community. The Compliance Officer will be responsible for ensuring Hawai'i CC complies with the biennial review requirement. The Chancellor's Secretary will be responsible for convening the committee, every two years, to review, assess, and report on the institution's DAAPP. The proposed membership/representation for the standing committee includes the following positions.

- Vice Chancellor for Administrative Services
- Vice Chancellor for Student Affairs
- Vice Chancellor for Academic Affairs or designee
- Compliance Officer
- CARE Team Representative
- Security representative
- Human Resources Representative
- Counseling
- Student Life Coordinator
- Mental Wellness & Personal Development

DAAPP Disclosures Distribution Procedure

During the 2018-2019 and 2019-2020 Academic Years, DAAPP information was available on Hawai'i CC's website's Consumer Information page (<http://hawaii.hawaii.edu/consumer-information-and-disclosures>). The UH System sent the *Official Notice to Employees and Students Regarding Drug-free and Alcohol-Free Workplace Policies* (UH System Notice) to all current faculty, staff, and students annually, after the start of the Fall semesters. New employees received DAAPP and the UH System Notice when they were on-boarded after hire.

As a result of this biennial review, the committee determined that additional action should be taken to ensure that all students who enroll for academic credit and all employees, regardless of when they are enrolled or hired, receive the DAAPP information and UH System Notice. Therefore, effective March 1, 2021, the following communication practices will be implemented.

1. Campus website
 - a. Updated and comprehensive information will be provided on Hawai'i CC's Consumer Information page

- b. A DAAPP webpage will be created and go live by March 31, 2021
- 2. Broadcast email
 - a. Every October, the UH System will send its UH System Notice to all employees and students
 - b. Following the distribution of the UH System Notice to students, on the first working day of March, and during the first week of each Summer Term, Hawai'i CC will send a broadcast email providing the link to Hawai'i CC's Consumer Information and DAAPP webpages to all enrolled students
 - c. The Human Resources Office (HRO) will ensure that all new employees receive the UH System Notice and direction to Hawai'i CC's DAAPP webpage when they are on-boarded after hire via email
 - d. All email communications will be archived with the Office of the Chancellor for evidence of distribution
- 3. Printed copy
 - a. Employees may request printed copies of the UH System Notice and DAAPP information from Hawai'i CC's Human Resources Office by contacting (808) 934-2525 or emailing Mari Chang at changm@hawaii.edu
 - b. Students may request printed copies of the UH System Notice and DAAPP information from the Office of the Vice Chancellor of Student Affairs by contacting Melany Ayudan, Secretary to the Vice Chancellor of Student Affairs at (808) 934-2509 or mayudan@hawaii.edu
- 4. Full Measure – a student engagement and notification platform
 - a. Hawai'i CC implemented Full Measure to notify newly admitted students of their acceptance and to provide next steps information and links to student support services
 - b. A link to the UH System Notice and DAAPP will be provided in the communication

Drug-Free Campus Policy Summary

In accordance with UH Executive Policy 11.201, Hawai'i CC employees and students are expected to perform their duties free of intoxication by any illegal drugs or alcohol and to observe laws regulating the use of such substances. Users of illicit drugs may be subject to investigation and/or prosecution for illegal drug use.

Hawai'i CC prohibits employees and students from manufacturing, distributing, processing, using, dispensing, or being under the influence of illegal drugs prohibited by state and federal law at University sponsored or approved events or on University property or in buildings used by the University for education, research, and recreational programs.

Student Sanctions

- A. Student Conduct – UH Executive Policy 7.208 Systemwide Student Conduct Code, as effective March 2019 and reviewed March 2021, prohibits the following drug and alcohol related behaviors:
- a. Use, possession, manufacturing, or distribution, or other unauthorized use of controlled substances or paraphernalia except as expressly permitted by law. Controlled substances include but are not limited to marijuana, methamphetamine, narcotics, and opioids.
 - b. Use, possession, manufacturing, distribution, or being under the influence of alcoholic beverages (except as expressly permitted by UH System policies, state or federal law), or public intoxication while on any UH premise or at any UH sponsored event or ancillary site. Alcoholic beverages may not, in any circumstance, be used, possessed, or distributed to any person under twenty-one (21) years of age.
- B. Per Hawai'i CC's Administrative Procedures – Student Conduct Code, any student found to have violated UH EP 7.208 may be subject to the following sanctions.
- a. Written Reprimand – A notice in writing to the student that they are violating or have violated institutional policies and that continuation of the specified behavior may be cause for more severe disciplinary sanctions
 - b. Probation – Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found responsible for violating institutional policies during the probationary period. While on probation, the student is expected to demonstrate the ability to function as a responsible member of the campus community
 - c. Loss of Privileges – Denial of specified privileges for a designated period of time
 - d. Restitution – Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement
 - e. No Contact – Formal instruction to refrain from contact with related parties. This includes, but is not limited to , in-person, by telephone, email, or text message; contact or reference on social media or other electronic means of communication, verbal, or written interactions, non-verbal gestures, “looks,” and any other means of communication and/or contact and contact through a third party (other than attorney-to-attorney communication) such as a friend, family member, co-worker, classmate, teammate, faculty, staff or other
 - f. Other Discretionary Sanctions – Work assignments, essays, and/or service to the campus community; assessment; participation in alcohol or other drug education programs; restorative justice activities; or other related assignments imposed at the discretion of the SCA or designee
 - g. Suspension – Suspension from the designated institution for a specified period of time, after which the student is eligible to return. Conditions for readmission may be specified
 - h. Dismissal – Permanent dismissal of the student from the designated institution

- i. Withholding Degree – Designated institution may withhold awarding a degree otherwise earned until the completion of the process set forth herein, including the completion of all sanctions imposed, if any

Employee Sanctions

The sanctions for employees in bargaining units 1 and 10 will be in accordance with the drug and alcohol testing provisions contained within the collective bargaining agreements. For all other employees, progressive discipline will be in accordance with the employee’s applicable collective bargaining agreement. Possible sanctions may include disciplinary action ranging from reprimand to termination, and may include suspension without pay, disciplinary reassignment, disciplinary transfer, and demotion.

Legal Sanctions

The following charts are an overview of the penalties for unlawful possession or distribution of a controlled substance under the Controlled Substances Act under Federal law.

The penalties are determined by the schedule for the drug or other substance, and sometimes are specified by drug name, as in the case of marijuana.

FEDERAL TRAFFICKING PENALTIES

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500 - 4999 grams mixture	First Offense: Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual Second Offense: Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50	5 kgs or more mixture	First Offense: Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual. Second Offense: Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75
Cocaine Base (Schedule II)	28-279 grams mixture		280 grams or more mixture	
Fentanyl (Schedule II)	40 - 399 grams mixture		400 grams or more mixture	
Fentanyl Analogue (Schedule I)	10 - 99 grams mixture		100 grams or more mixture	
Heroin (Schedule I)	100 - 999 grams mixture		1 kg or more mixture	
LSD (Schedule I)	1 - 9 grams mixture		10 grams or more mixture	
Methamphetamine (Schedule II)	5 - 49 grams pure or 50 - 499 grams mixture		50 grams or more pure or 500 grams or more mixture	
PCP (Schedule II)	10 - 99 grams pure or 100 - 999 grams mixture	100 gm or more pure or 1 kg or more mixture		

		million if not an individual		million if not an individual. 2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
PENALTIES				
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than life. Fine \$1 million if an individual, \$5 million if not an individual.		
Flunitrazepam (Schedule IV)	1 gram or more	Second Offense: Not more than 30 yrs. If death or serious injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual		
Other Schedule III drugs	Any amount	First Offense: Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1,000,000 if an individual, \$5 million if not an individual		
All other Schedule IV drugs	Any amount	First Offense: Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.		
Flunitrazepam (Schedule IV)	Other than 1 gram or more	Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.		
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

FEDERAL TRAFFICKING PENALTIES - MARIJUANA

DRUG	QUANTITY	1 st OFFENSE	2 nd OFFENSE*
Marijuana (Schedule I)	1,000 kg or more marijuana mixture; or 1,000 or more marijuana plants	Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.	Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.

Marijuana (Schedule I)	100 kg to 999 kg marijuana mixture; or 100 to 999 marijuana plants	Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.	Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75million if other than an individual.
Marijuana (Schedule I)	more than 10 kgs hashish; 50 to 99 kg marijuana mixture more than 1 kg of hashish oil; 50 to 99 marijuana plants	Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.	Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.
Marijuana (Schedule I)	1 to 49 plants; less than 50 kg mixture	Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual.	Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.
Hashish (Schedule I)	10 kg or less		
Hashish Oil (Schedule I)	1 kg or less		

* The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is a mandatory term of life imprisonment without release and a fine up to \$20 million if an individual and \$75 million if other than an individual.

Source: https://www.dea.gov/sites/default/files/drug_of_abuse.pdf#page=30

State of Hawai'i Sanctions

Under the Hawai'i Penal Code, crimes are of three grades according to their seriousness: felonies, misdemeanors and petty misdemeanors.

- Class A felony: fine not exceeding \$50,000 and/or imprisonment up to 20 years without possibility of suspension of sentence or probation
- Class B felony: fine not exceeding \$25,000 and/or imprisonment of not more than 10 years
- Class C felony: fine not exceeding \$10,000 and/or imprisonment of not more than 5 years
- Misdemeanor: fine not exceeding \$2,000 and/or imprisonment of not more than 1 year
- Petty misdemeanor: fine not exceeding \$1,000 and/or imprisonment of not more than 30 days §706-640, 659, 660, 663, HRS

Promoting (possessing, distributing, and manufacturing) drugs (including marijuana) and intoxicating compounds can result in a class A, B, or C felony, misdemeanor, or petty misdemeanor. §712-1241-1250, HRS

Consuming or possessing intoxicating liquor while operating a motor vehicle or moped is fined not more than \$2,000 or imprisonment of not more than 30 days, or both. §291-3.1, HRS

Consuming or possessing intoxicating liquor while a passenger in a motor vehicle is a petty misdemeanor. §291-3.2, HRS

A person commits the offense of promoting intoxicating compounds if the person knowingly breathes, inhales, or drinks any intoxicating compound or any other substance for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, or irrational behavior, or in any manner changing, distortion or disturbing the auditory, visual, or mental processes; or sells, offers, delivers or gives to any person under 18 years of age, unless upon written order of such person's parent or guardian, any intoxicating compound or any substance which will induce an intoxicated condition when the seller, offeror, or deliveror knows or has reason to know that such compound is intended for use to induce such condition. This offense is a misdemeanor. §712-1250, HRS

A person commits the offense of promoting intoxicating liquor to a person under the age of 21 if the person recklessly sells, offers, influences the sale, serves, delivers or gives a person under the age of 21 intoxicating liquor; or permits a person under the age of 21 to possess intoxicating liquor while on property under his control. The offense is a misdemeanor. §712-1250.5, HRS

Employee Disciplinary Sanctions Imposed

	AY 2018-2019	AY 2019-2020
Employee – Drug Offenses	0	0
Employee – Alcohol Offenses	0	0
Total Employee Drug & Alcohol Offenses	0	0

The above table shows the number of drug and alcohol related offenses by employees for academic years 2018-2019 and 2019-2020. There were no incidents of alcohol or drug related offenses by employees during these academic years.

Student Disciplinary Sanctions Imposed

	AY 2018-2019	AY 2019-2020
Student Conduct – Drug Offenses	0	0
Student Conduct – Alcohol Offenses	0	0
Total Student Conduct Offenses	0	0

The above table shows the number of drug and alcohol related violations of the Student Conduct Code for academic years 2018-2019 and 2019-2020. There were no drug and alcohol related violations of the Student Conduct Code for academic years 2018-2019 and 2019-2020.

Hawai'i Police Department (HPD)

	AY 2018-2019	AY 2019-2020
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HPD Drug Arrests	0	0
HPD Alcohol Arrests	0	0
Total HPD Drug & Alcohol Arrests	0	0

The above table shows the number of HPD drug and alcohol related arrests made within the HPD Clery geography for academic years 2018-2019 and 2019-2020. There were no arrests for drug or alcohol related offenses during these academic years. This information was compiled from data published in Hawai‘i CC’s 2020 Annual Security Report - Crime Statistics (www.hawaii.hawaii.edu/security/annualsecurityreport).

Drug and Alcohol Testing for Employees

Hawai‘i CC conducts drug and alcohol testing on employees from certain bargaining units with the intention of keeping the workplace free from the hazards of alcohol and controlled substance abuse.

- Employee Random Testing – UPW Bargaining Unit 1 employees are subject to random alcohol and controlled substance testing
- Employee Reasonable Suspicion Testing – UPW Bargaining Unit 1 and HGEA Bargaining Units 3 & 4 are subject to reasonable suspicion alcohol and controlled substance testing

For the 2018-2019 academic year, two (2) random alcohol and nine (9) random drug tests were conducted.

For the 2019-2020 academic year, one (1) random alcohol and six (6) random drug tests were conducted. The results for the above tests were all negative.

Drug Testing for Nursing Students

Students of the Allied Health Nursing Program are tested for drugs in accordance with the policies and requirements of the healthcare facility at which they engage in clinical practice. The clinical practice is a required component of the academic program. Therefore, failure to comply with the facility’s “zero tolerance” for substance use or abuse will result in not satisfying the academic program requirements.

The Hawai‘i Community College Nursing and Allied Health 2020-2021 Student Handbook, page 27 states:

“Students should be aware that health care students are required to complete University prescribed academic requirements that involve clinical practice in a University-affiliated healthcare facility setting with no substitution allowable. Failure of a student to

complete the prescribed clinical practice shall be deemed as not satisfying academic program requirements.

It is the responsibility of the student to satisfactorily complete affiliated hospital background checks and drug testing requirements. These are academic requirements with prescribed procedures and timelines that involve clinical practice in a University-affiliated hospital setting. No substitution is allowed. If the student does not meet all the requirements established by the hospital, the University will not be responsible to provide a substitute clinical facility or clinical experience. Therefore, refusal of a hospital or clinical facility to allow a student in their clinical facility due to negative information will result in the student not being allowed to continue and may prevent any future readmission in the nursing program.”

Alcohol Approved Campus Events

The sale and consumption of alcoholic beverages are forbidden on campus or at any campus-sponsored activity unless approval has been granted by the Chancellor, and in accordance with applicable College/University policies and state law.

For the 2018-2019 academic year, alcohol was approved to be served at four campus sponsored events. For the 2019-2020 academic year, alcohol was approved to be served at two campus sponsored

Resources and Support Services

All students and employees are encouraged to seek early help if they feel they have a problem with alcohol and/or other drugs, and to learn how to assist others with substance abuse problems. With early assistance it is less likely that serious consequences will result from an alcohol or other drug problem. There are resources on campus and in the community for assistance.

24/7 Crisis Hotlines:

<i>Aloha House, Inc.</i>	1-800-753-6879
<i>SAMHSA's National Helpline</i>	1-800-662-HELP(4357)
<i>National Suicide Prevention Life Line</i>	1-800-273-8255

Hawai'i CC Resources

The College's Drug-Free Workplace Policy recognizes that rehabilitation of employees and students for drug and alcohol violations is preferred to discipline.

Employee Assistance Program (EAP)

Hawai'i Community College employees seeking information, support, and/or treatment for drug and alcohol abuse are encouraged to seek help either through their own resources or through the University's Employees Assistance Program (EAP). The EAP provides confidential, short-term, professional counseling services to employees who may be experiencing personal problems that are affecting job performance. Eligible employees may receive up to a maximum of three hours of free counseling. All regular, temporary, and exempt employees, casual hires and 89-day hires are eligible for EAP services. WorkLife Hawai'i has been contracted to provide EAP services through a voluntary program that permits employees to seek help on their own. Employees may contact the Human Resources Office at (808) 934-2525 or go to <https://www.hawaii.edu/ohr/benefits-leave/benefit/employee-assistance-program-eap/> or <http://worklifelifehawaii.org> for more information.

Mental Wellness & Personal Development

Students seeking information, support, and/or treatment for drug and alcohol abuse may contact Kate De Soto, MSW at the Mental Wellness & Personal Development Office at (808) 934-2706 or mwpd@hawaii.edu.

CARE Team

Hawai'i CC has developed a team whose central mission is to provide early identification of at-risk behaviors that impact a student's or an employee's ability to be successful, productive, and safe on campus. The team receives concerns from the larger community and then ensures that the individual is connected with the appropriate resources. The team works collaboratively and proactively to provide early intervention and assistance to any member of the Kauhale who needs help. The CARE Team accepts and encourages referrals from anyone connected to Hawai'i CC directly or indirectly, including students, faculty, staff, friends, family, and community members. At-risk behaviors may be academic, physical, behavioral, emotional, or social, for example, threatening others, intoxication, suicidal talk, bizarre or disruptive behavior, or significant deterioration in academic work. Behaviors requiring referral include but are not limited to the following:

- Frequent interruption of the professor and asking non-relevant, off-topic questions
- Use of alcohol or other substances in class
- Racist or sexist comments or other fixated thoughts
- Bullying or threatening others
- Sudden and prolonged absence from class
- Self-injurious behavior
- Throwing objects or slamming doors
- Arrogant, rude, or objectifying language
- Psychotic, delusional, or rambling speech or writing
- Disrespectful talk or behavior

Referrals or requests for more information may be made by emailing the CARE Team at care@hawaii.edu.

Hawai'i Island Resources:

Big Island Substance Abuse Council (BISAC)

Hilo - Phone: (808) 935-4927
West Hawai'i - Phone: (808) 322-3100
136 Laukona Street
Hilo, HI 96720
Web page: www.bisac.org

Hawai'i Island Recovery

Phone: (866) 390-5070
75-170 Hualalai Road
Kailua Kona, HI 96740
Web page: www.bisac.org

Ku Aloha Ola Mau - Hilo

Phone: (808) 961-6822
900 Leilani Street
Hilo, HI 96720
Web page: www.kualoha.com

Lokahi Treatment Centers

Hilo - Phone: (808) 969-9292
Pahoa - Phone: (808) 965-5535
Kona - Phone: (808) 331-1175
Honokaa - Phone: (808) 775-7707
1685 Waikoloa Road
Waikoloa, HI 96738
Web page: www.kualoha.com

Statewide Resources:

Alcohol and Drug Abuse Division

State of Hawai'i Department of Health

601 Kamokila Blvd., Room 360
Kapölei, HI 96707
Phone: (808) 692-7530
Web page: www.state.hi.us/health/resource/drug_abuse.html

Center on the Family

College of Hawai'i

2515 Campus Road, Miller 103
Honolulu, HI 96822
Phone: (808) 956-4132
E-mail: cof@ctahr.Hawai'i.edu
Web page: www.usfamily.Hawaii.edu

Coalition For A Drug Free Hawai'i
Hawai'i State RADAR Network Center
1130 N. Nimitz Hwy., Suite A259
Honolulu, HI 96817
Phone: (808) 545-3228
Toll free 1-800-845-1946
E-mail: cdhf@pixi.com
Web page: www.drugfreeHawaii.org

Western Center for the Application of Prevention
Technologies (West CAPT)
841A Kainui Drive
Kailua, HI 96734
Phone: (808) 261-2232
E-mail: hicapt@lava.net
Web page: www.unr.edu/westcapt

National Resources:

Alcoholics Anonymous
AlAnon
Narcotics Anonymous
Focus on Recovery Helpline (alcohol/drugs)
National Suicide Prevention Lifeline
National Alliance for the Mentally Ill

<http://www.aa.org>
<http://www.nycalanon.org>
<http://www.na.org>
1-800-3742-800 or 1-800-234-1253
1-800-SUICIDE (7842433)
1-800-950-6264

RECOMMENDATIONS

After reviewing the College's DAAPP, the DAAPP Ad Hoc Committee recommends the College take the following actions to enhance the strengths and remedy weaknesses of the DAAPP.

- Establish a DAAPP Committee under the administration of the Chancellor's Office. This committee will be composed of the following positions.
 - Vice Chancellor for Administrative Services
 - Vice Chancellor for Student Affairs
 - Vice Chancellor for Academic Affairs or designee
 - Compliance Officer
 - CARE Team representative
 - Security representative
 - Human Resources Manager
 - Counseling representative
 - Student Life Coordinator
 - Mental Wellness & Personal Development representative
- The Compliance Officer shall be responsible for updating, at least annually, resource information on the website and in publications
- The DAAPP Committee shall be responsible for establishing a distribution protocol that will ensure active delivery of DAAPP disclosure materials to all students and employees, regardless of when they are enrolled or hired, and irrespective of the duration of enrollment or employment
- The DAAPP Committee shall explore and identify strategies to improve coordination and collaboration with state and local organizations to provide drug and alcohol abuse prevention resources to the Hawai'i Island community
- The DAAPP Committee shall explore and identify strategies to effectively and actively promote the DAAPP's resources and information to students and employees.
- The Office of the Chancellor will clarify and inform the institution about the process to request approval to serve alcohol at Hawai'i CC events.

SUMMARY

Hawai'i CC certifies that it has adopted and implemented a program that prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on campus property, or as part of the College's activities. Additionally, the College is in compliance by providing the following.

- Established written policies specifying the standards of conduct against the possession or use of unlawful drugs and alcohol for students and employees
- Implemented a procedure that ensures DAAPP disclosure materials are distributed to all students and employees
- Provided a description of the sanctions under federal, state, and local laws for unlawful possession, use, or distribution of illicit drugs and alcohol
- Described the health risks associated with the use of illicit drugs and alcohol
- Identified drug and alcohol counseling, treatment, or rehabilitation programs available to students and employees
- State that Hawai'i CC will impose disciplinary sanctions on students and employees (consistent with federal, state, and local laws and ordinances) and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. In addition to the disciplinary sanctions listed, violators may also be required to complete a treatment program appropriate for the offense.

APPROVAL



Rachel Solemsaas, Ed.D
Hawai'i CC Chancellor

Mar 29, 2021

Date