Admissions

Welina Mai! Aloha, and welcome to HawaiiCC
- Open-door policy
  - Open to any high school graduate or person 18 years of age or older
- We will provide you with a general overview of the admissions process and next steps
Your Future Starts Here

- You may apply online - Visit our website: http://hawaii.hawaii.edu/
- Click on "How To Apply"
How to Apply

- Select your student type

- Freshman/First time to College
  First time taking courses at a college or university? Begin your higher-education at Hawai‘i CC.

- Returning Student to Hawai‘i CC
  Attended Hawai‘i CC before? If it has been more than two semesters since you have taken a class at Hawai‘i CC, you will need to reapply.

- Transfer Student - (Within the Univ. of Hawai‘i System)
  You are currently a student at one of the other campuses within the University of Hawai‘i system and want to become a Hawai‘i CC student.

- Transfer Student (from outside of the Univ. of Hawai‘i System)
  You have taken classes at another college or university and now want to become a Hawai‘i CC student.

- International Student (F1 Visa required)
  Hawai‘i Community College welcomes students from around the world!

- High School Students (Early Admit)
  Hawai‘i Community College welcomes students from around the world!
Step 1: Submit an Online Application

Apply Online

It's easy to apply to Hawai'i CC using our online application. If you have questions, please email us at welcomes@hawaii. edu or call (808) 934-2800. We're here to help.

Application Deadlines: Application Deadline for Fall Semester is August 10. Application Deadline for Spring is December 14.

What’s next?

- **Apply for Financial Aid.** You can apply for financial aid even before you have been accepted to Hawai'i CC.
- **Receive Your Acceptance Email.** You will be notified by email of your acceptance into the college.
- **Check Your Residency Status.** This will help determine what tuition rate you pay.
- **Complete the Following Enrollment Steps.**
Create an Account

Welcome to University of Hawai'i Community Colleges

Thank you for your interest in the University of Hawai'i. University of Hawai'i Community Colleges use the centralized Application System (CAS) for undergraduate enrollment, however, the applications are submitted to and processed by each individual campus.

You can access your application and change your answers prior to submission by using your login credentials from any computer with internet access. Upon submission, your application answers cannot be changed or updated.

For the optimum experience, the most current version of Mozilla Firefox is recommended.
Online Application
Helpful Tips

Sections with *asterisks will need to be completed.

My Application Tab - All four quads (Personal Information, Academic History, Supporting Information, Program Materials) will need to state sections completed with a full green circle and check mark indicator

- Add Program Tab: Make sure to select the appropriate program and term
- Submit Application Tab: Click submit
- Check Status Tab: Application Status should say complete
Application Assistance

• Application Tuesday Workshop
  Register for an application workshop by using the following link:
  ZOOM LINK: https://bit.ly/2HwXOjs

• Email: applyhawaiicommunitycolleges@liaisoncas.com

• Call 617-729-2913

• Live chat via the Help Center (available Monday through Friday, 9 a.m. - 5 p.m. EST or 3 a.m. - 11 a.m. HST).

• Contact Paepae Haumāna at 808-934-2710
Congratulations! Acceptance Email

After you have submitted your application, please allow 3-7 days for processing.

![Image of acceptance email from Hawaii Community College]

Aloha test!

Congratulations and welcome to Hawaii Community College! We are pleased to inform you of your acceptance to Hawaii CC for the Spring 2023 semester. Listed below is your UH ID number, residency classification, and your declared major:

- **Your UH ID Number:** [blank]
- **Your Residency Classification:** Resident
- **Your Major:** Applied Trades - Associate in Applied Science

We are excited to have you join our kauhale and are here to help you succeed in your academic journey with us. Now that you have been accepted, please view all of the enrollment steps, visit our How to Apply page, click on your student type, and check out what's next steps. Additionally, we encourage you to learn more about your enrollment steps at a Welcome Center today.
Check Out Your Next Steps

Visit: **How To Apply**

Click on your student type and scroll down to see your next steps.
Step 2: Apply for Financial Aid

STEP 2: APPLY FOR FINANCIAL AID (IF NEEDED)

Complete the Free Application for Federal Student Aid (FAFSA) Online

- Financial Aid

If you need assistance with completing your FAFSA application on-line, please contact our Financial Aid Office at (808) 934-2712 to schedule an appointment with a peer mentor. Priority deadline for Financial Aid every year is March 1st (Fall) and October 1st (Spring). File prior to this date to qualify for the greatest amount of assistance, as some funds are limited.

FAFSA.GOV
Step 3: Submit Health Clearances

1. TB Clearance (Tuberculosis) – HAR 11-164.2
   - On or after the 16th birthday (completed in State of Hawaii) or within 12 months of attending
   - Negative Risk Screen
   - Negative TB Test (TB skin test, T-Spot or Quantiferon Gold In-Tube)
   - Positive TB Test and Negative Chest X-ray

2. MMR (Measles, Mumps, Rubella) - Two doses of the Measles vaccination are required

3. TDAP (Tetanus, Diphtheria, and Acellular Pertussis

4. Varicella – Two doses

5. Upload all required health clearance documents to Med+Proctor (select Hawaii Community College)

• More Info visit: https://hawaii.hawaii.edu/health-clearances
Step 4: Self-Placement Based on Qualifiers

You may inquire with the Hale Kea Testing Center or the Counseling Office.

IDENTIFY ENGLISH AND MATH PLACEMENTS

Most courses at Hawaii Community College will require either a Math or an English placement. Hawaii Community College accepts multiple measures for identifying a student's English and Math placement.

Currently, the following assessments and measures are accepted for placement into English and/or Math courses:

ACCUPLACER, SAT, ACT, Smarter Balanced, HiSet, GED, High School Diploma (cumulative high school GPA, completion of Algebra I and/or Algebra II).

For more information about accepted placement measures, please visit: http://hawaii.hawaii.edu/cved

PLACEMENT TESTING

Students may schedule an Accuplacer Test to help determine what classes they are eligible to take.

If English is not your primary language (i.e., the first language you learned), you may want to take the English as a Second Language (ESL) version of the placement test. This is designed with the non-native speaker in mind and will provide the most accurate placement.

Questions about placement testing or to schedule a placement test call Hale Kea Advancement and Testing Center at (808) 934-2540 (Hilo) or call (808) 969-8830 (Pālamanui).
Step 5: Attend a Mandatory Orientation

- Call to schedule an orientation
  - Hilo 808-934-2720
  - Pālamanui 808-969-8816
Step 6: Get Advised & Register!
STAR GPS Registration
Important Registration Dates

Registration Starts
- Fall in August
- Spring & Summer in April

Registration Timetable:
https://www.hawaii.edu/myuhinfo/uh-community-colleges/

For more registration information, visit:
http://hawaii.hawaii.edu/admissions/registration
Step 7: Pay Tuition & Fees or Payment Plan Options

PAY YOUR TUITION & FEES

You can pay your tuition and fees in the following ways:

- Online through your My UH Portal: Pay by MasterCard, VISA, or any credit card accepted by the Discover Network (Discover, Diners, and JCB pinless debit card or web check (checking or savings account).
- Mail: Make checks payable to "HawCC" and mail to:
  Hawaii Community College Business Office
  1175 Manono Street, Hilo, HI 96720

  Mail payments must be RECEIVED by the appropriate payment deadline. You should allow a minimum of 5 days for delivery prior to the deadline. Do not use Campus Mail. To ensure proper crediting to your account, write your UH number on the bottom left corner of the check.
- In Person: Pay by cash, check, money order, or cashier's check at any campus cashier's office.
- Parents and Other Authorized Users: If you have been set up as an Authorized User, you may log on to the Authorized User site at: https://epay.hawaii.edu/C24372_tsa/web/login.jsp with your email address and password provided to you.
- You can also enroll in one of the payment plans, offered through the Business Office. Details about the payment plan are available in your MyUH portal, or you may speak to the Business Office directly. Please note the payment plan is not available during the summer terms.
- If you filled out the FAFSA, be sure to check the Financial Aid link in your MyUH Portal to review your "Award by Aid Year" tab. This tab will display your Financial Aid package and/or indicate any additional documentation you may need to submit to the Financial Aid Office.
- If you receive a Financial Aid package, some or all of your Tuition & Fees may automatically be paid to the Business Office. If you have difficulty viewing your award, or have questions concerning your award, contact the Financial Aid Office at (808) 934-2712.
Attend Class and Succeed!
## Important Deadlines

<table>
<thead>
<tr>
<th>Application</th>
<th>Fall – Deadline Aug 1st</th>
<th>Spring – Deadline December 15th</th>
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<tbody>
<tr>
<td>Health Clearance</td>
<td>Fall – Due ASAP</td>
<td>Spring – Due ASAP</td>
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**First day of Instruction**
- Fall - August (See [Academic Calendar](#))
- Spring – January (See [Academic Calendar](#))
Mahalo!

Any Questions?
Contact Admissions & Records Office
Email: hawccar@hawaii.edu
Phone: 808-934-2710 (Hilo) or 808-969-8816 Pālamanui