HAWAI‘I COMMUNITY COLLEGE
ANNUAL UNIT REVIEW TEMPLATE

UNIVERSITY HAWAI‘I CENTER
WEST HAWAI‘I

APRIL 2, 2007

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I. Narrative and Analysis of Data

A. Statement on the mission/function of unit, including target student population:

The University Center West Hawai‘i is a hybrid campus with a unique role in the UH System. Unlike the two other UH center, UCWH is located more than a hundred miles from its host college, in the only major geographic area and population center in the Hawaiian Islands that does not have a permanent facility for higher education.

To fulfill its mission as an access point to higher education, the Center leases space in a converted shopping center for what is, essentially, a mini-campus. This leased campus includes a student services center, a library, a computer lab, eight classrooms, a culinary school, a nursing program, two federally funded programs (Educational Talent Search and Na Pua No‘eau), and office space for fifty faculty and staff members.

From its location, the Center serves two important functions:

1. It functions as the outreach campus for Hawai‘i Community College and, as such, provides on-site access to workforce development and academic transfer courses.

2. It functions as a 2+2 access point where, through distributive learning, the island community can earn 4-year and graduate degrees from UH Manoa, UH West Oahu, and UH-Hilo.

B. External factors affecting the unit:

- According to 2006 census data, Hawai‘i is now the fastest growing county in the state, with a 14.7% growth rate. As many new residential building permits were issued on the Big Island in 2005-2006 as on Oahu, about 3,000. (Source, 3/22/2007 issue of *Honolulu Star-Bulletin*.)

- The infrastructure in West Hawaii is under extreme stress, with traffic snarls daily, making access to the Center difficult. In addition, unemployment numbers are low, adding to the difficulty of attracting employees and students to the Center.

- The cost of doing business and living in West Hawai‘i remains high. For example, County Planning Director Chris Yuen recently reported the median price for a home in Puna is $270,000 compared with the median price in Kona, $620,000. (Source, 3/22/2007 issue of *Honolulu Star-Bulletin*.)

- To lease the rented facility at Kealakekua, the University pays roughly $281,000 a year to four different landlords for approximately 13,500 sq. ft. of space at a converted shopping center. The leases for this space end in the summer of 2008.

- Currently, the Center and UH System are waiting for the Governor to release funds so that planning can go forward for a new campus at Palamanui site, which will give the growing community centrally located access to post-secondary education. However, in the meantime, the university must budget for a leased facility while planning for a move, hopefully, in the near future.

II. Action Plan with Budget Requests

Action Plan: The faculty and staff of the University Center will continue their efforts to provide access to workforce development and higher education for all segments of the community. While focusing on recruitment and retention, and what can be accomplished with increased funding from the current legislature, the Center staff are developing design input for a new campus that will allow them to make maximum use of technology to reach as many students as possible while at the same time providing a space for community development.

A. Immediate Needs

- As quickly as possible the Center should be set up for wireless reception. The cost has been determined to be $4,500. This would allow students, who at this time have no student life center, to use their notebooks in areas adjacent to classrooms. It would also help students taking classes that require special programs not installed on Center computers to use their own notebooks to connect to instruction.

- Funds to cover increased operating costs—such as lease, electricity, and security expenses—estimated to be $25,000 over budget at this time.

- Advertising for fall recruitment in all programs: $6,500

- Portable air-conditioning units for two air-cooled classrooms: $2,000.

- Portable computer, projector, and cart to be used in two classrooms currently without any audio visual equipment: $3,000.

- Two replacement polycom units: $6,000

- Two Elmos for classrooms: $5,000.

B. Near Future, 2007-2009

- A counselor, l.00 FTE, to provide permanent, general funded services (financial aid, career, and student life advising as well as instruction) for all students, especially students with disabilities, currently being serviced by a part-time federally funded position: $52,174

- An on-site IT Specialist, 1.0 FTE, is needed to serve the needs of the Kealakekuha campus rather than have the Hilo-based staff drive out as needed to provide IT services (5-hour roundtrip): $42,084. This will help to meet the demands of aging technical equipment and increased requests for delivered learning technology.

- An on-site Media Specialist, 1.0 FTE: $33,888. This will help to meet the demands of aging technical equipment and increased requests for delivered learning technology.

- A Student Services Specialist, l.00 FTE, to focus on recruitment and retention: $33,888.

C. New Campus, 2009-10

- An Education Specialist, 1.00 FTE, to augment library/learning center services, including testing DE and Center programs: $33,888.

- An Assistant Dean for Academic Support, .50 FTE, to coordinate the operation of the new library-learning-media center: $35,856.

Data Sheet

	2005-2006
Budget: **Personnel, supplies, leases**	$938,755
Enrollment HawCC	**459**
Graduation Numbers for HawCC	
Liberal Arts	27
Nursing	6 (2005)
Food Service	30
Early Childhood Ed	1
Human Services	4
Hawaiian Lifestyles	5
Total:	**73**
Enrollment (West Oahu, UH-Hilo, UH Manoa)	**62**
Degrees, (West Oahu, UH-Hilo, UH Manoa)	**36**