# Hawaii Community College
## AAS Degree PLO Alignment to GELOs
### Business Technology (9/20/17)

<table>
<thead>
<tr>
<th>Program Learning Outcomes (PLOs)</th>
<th>Comm.</th>
<th>Critical Reading</th>
<th>Critical Thinking</th>
<th>Information Competency</th>
<th>Technological Literacy</th>
<th>Quantitative Reasoning</th>
<th>Areas of Knowledge</th>
<th>Self and Community</th>
<th>Cultural Diversity</th>
<th>Ethics</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Work as a responsible member of a team to meet an organization's objectives.</td>
<td>X</td>
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<td>X</td>
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<tr>
<td>2 Demonstrate professionalism in work quality, appearance, attitude, and workplace behavior as required in a diverse business environment.</td>
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<td>X</td>
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<tr>
<td>3 Use current and emerging technologies effectively to create and manage documents and handle multiple priorities.</td>
<td></td>
<td>X</td>
<td>X</td>
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<td>X</td>
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<tr>
<td>4 Communicate clearly and effectively through oral and written interactions, complying with standard office etiquette.</td>
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<td>X</td>
<td>X</td>
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<td>5 Use research, critical thinking, and decision-making skills to make informed choices and solve problems for personal and work-related situations.</td>
<td></td>
<td>X</td>
<td>X</td>
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<td>6 Apply appropriate strategies to secure employment, retain a job, and advance in a career.</td>
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<tr>
<td>7 Analyze, synthesize, and evaluate real-world problems in</td>
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</tbody>
</table>

**Comments:**
Communication, Quantitative Reasoning, Areas of Knowledge, and other GELOs are often covered by program support courses and not usually included in PLOs.

**Proposed by:** (All program faculty)

Anne Chung  
Gordon Ching  
Robert Yamane  
Print Name  
Print Name

**Approved by:** (Program DC)

**Signature**  
**Date:** 10/20/17

**Approved by:** (CTE Dean)

**Signature**  
**Date:** 10/23/17

**Approved by:** (VCAA)

**Signature**  
**Date:** 4/19/18

**Approved by:** (IAC)

Reshela DuPuis  
**Signature**  
**Date:**